



AGENDA		DISCUSSION	ACTION ITEMS
<p><b>Welcome &amp; Introduction</b></p> <ul style="list-style-type: none"> <li>➤ Introduction of Committee Members</li> <li>➤ Vote on new meeting time</li> </ul>	4:00pm – 4:10pm	<p>Vote taken on two most popular times, between 2-3:30pm and 3-4:30pm.</p> <ul style="list-style-type: none"> <li>- <b>Committee voted to meet every month from 2-3:30pm</b></li> </ul> <p>Emily asked if this is for all meetings or still alternating</p> <ul style="list-style-type: none"> <li>- No one objected to the voted time being the time for all future meetings</li> </ul>	
<p><b>PIT Count Overview</b></p> <p>I. Brief reintroduction to the PIT Count</p>	4:10pm – 4:25pm	<p>Matt Mollica, executive director at ECHO, gave a review of the process and methodologies for the January 2020 PIT count.</p> <ul style="list-style-type: none"> <li>- Planning started in summer of 2019</li> <li>- Call out for volunteers within in the community, used an excel sheet to recruit, got 930 volunteers to participate in the PIT Count</li> <li>- First time the survey app Hyperion was used for the count</li> <li>- Targeted encampments and sent less people to areas without large concentrations</li> <li>- Lot of media management due to voting issues and the encampment proposals, might not be the same this year</li> </ul>	
<p><b>IRT/NOFO Presentation</b></p> <ul style="list-style-type: none"> <li>➤ Presentation from Strategy Department</li> <li>➤ Q&amp;A</li> </ul>	4:25pm – 4:50pm	<p>Quiana Fisher gave a presentation on the NOFO (Notice of Funding Opportunities)</p> <ul style="list-style-type: none"> <li>- ECHO is the Collaborative Applicant for the region, solicits organizations in the community to use the funding from HUD</li> <li>- Prioritization list is created for organizations in the CoC and HUD decides which program will get funding and how much they will get</li> <li>- There are requirements for programs to participate in the NOFO process</li> <li>- Workgroup will decide on parameters for the IRT to give to ECHO</li> <li>- Workgroup will be responsible for NOFO policy updates and communication with LC</li> </ul>	
<p><b>Workgroup Startup Discussion</b></p> <ul style="list-style-type: none"> <li>➤ Workgroup structure (Meeting frequency, number of members, leads, reporting)</li> <li>➤ Process for outreach and recruitment</li> <li>➤ Timeline for workgroups</li> </ul>	4:50pm – 5:30pm	<p>Procedural Aspects</p> <ul style="list-style-type: none"> <li>- Candace does not think people should be required to be in workgroups and committee members should not be the leads for the workgroups (Caitlin agreed)</li> <li>- <b>Emily suggests voting on somewhere between 7-11 members – committee agreed unanimously</b></li> </ul> <p>Recruitment</p> <ul style="list-style-type: none"> <li>- Robert suggested using list for committee sign ups to ask if they want to be in the workgroups (Caitlin Agrees)</li> <li>- Emily suggests recruiting through C-Tosh (Caitlin agrees) and capping participants in the workgroups (Tish suggest 8-10), Caitlin suggests sticking close to 7</li> <li>- <b>Nirav suggests vote on sending invites out to list from ECHO committee applicants to invite to workgroup – committee agreed unanimously</b></li> </ul> <p>What kind of guidance to be provided to workgroups</p> <ul style="list-style-type: none"> <li>- Nirav – should we provide guidance to workgroups. Candace thinks the workgroups should come up with a draft of things to work on (Caitlin agrees)</li> </ul>	<p>Joseph will send invites out to committee applicants</p> <p>Once people have signed up for workgroups, Joseph will set meetings with committee members to get workgroup meetings started before next committee meeting</p>

		- Caitlin suggests having light guidance and then having workgroups present a plan to PMC	
Adjournment		• <b>Next Meeting: May 16, 2022 11:00AM – 12:30PM; Virtual meeting via Zoom</b>	