

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2024 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2024 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2024 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: TX-503 - Austin/Travis County CoC

1A-2. Collaborative Applicant Name: Ending Community Homelessness Coalition, Inc.

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Ending Community Homelessness Coalition, Inc.

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2023 to April 30, 2024:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	Yes	Yes	Yes
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	No	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	Yes	Yes
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	No	Yes
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes

17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	No	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	No	No	No
30.	State Sexual Assault Coalition	No	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

(limit 2,500 characters)

A. (1) The ECHO Grassroots Homeless Service Provider Capacity Building Cohort exemplifies our commitment to fostering equitable collaboration with underserved communities, particularly Black and Brown populations. Understanding the unique challenges these communities face, ECHO has intentionally designed programs to empower Black-led grassroots organizations that serve disproportionately affected individuals experiencing homelessness. Our initiative arose from direct engagement with these organizations, conducting interviews to assess the specific barriers they encounter, such as limited access to funding, bureaucratic obstacles, and a lack of tailored support services.

ECHO formed this cohort with the specific aim of building organizational capacity and improving service delivery. We support these organizations by offering back-end management services, training in nonprofit leadership, and facilitating a stronger understanding of the Homeless Response System (HRS). This focus ensures that Black-led organizations are better equipped to access resources and navigate the complexities of the HRS, ultimately enhancing their ability to serve marginalized populations.

ECHO also prioritizes regular feedback and engagement from these organizations, ensuring that our capacity-building activities are responsive to their evolving needs. Through this initiative, we aim to dismantle some of the structural barriers that have historically excluded these organizations from equitable participation in the broader homeless response efforts. By working closely with organizations whose missions align with serving underserved populations, particularly Black and Brown communities, we are helping to create a more inclusive and effective approach to addressing homelessness.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
3.	invited organizations serving culturally specific communities experiencing homelessness in your CoC's geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

1. Our CoC maintains an open invitation for new members and has increased solicitation of new membership this past year. The majority of new members participating in CoC governance self-identify as people with lived experience of homelessness and/or Black, Indigenous, People of Color (BIPOC). ECHO staff collaborates with service providers, community stakeholders, and elected officials to solicit membership of those that have lived experience of homelessness, provide direct services/support to people experiencing homelessness, and Black-led service providers that serve those experiencing homelessness in our community. Our CoC uses the following strategies to solicit new members to join the CoC; 1) ECHO website, 2) ECHO social media (Facebook, Twitter, Instagram, LinkedIn), and 3) Publicly announced at our CoC Board meetings. ECHO has a public calendar of all CoC meetings on our website, with links to meetings and contact information to learn more.

2. Our CoC prioritizes making written and visual communications accessible to people with disabilities using a variety of tools. All CoC meetings are held virtually or hybrid with live transcription available. The homepage also features an invitation to join our CoC Board prominently displayed on the CoC Board page. The website conforms to Web Content Accessibility Guidelines (WCAG) to ensure this information is accessible visually and to people using alternative technologies. Training videos are recorded, transcribed by a person, and posted to our website and YouTube channel with closed captions.

3. ECHO has actively engaged Black and Brown leaders in shaping our funding and solicitation processes. Through community input sessions, we have incorporated feedback directly into our Request for Proposals (RFP), removing barriers such as the HMIS requirement and allowing for alternative application formats, such as interview or pitch-style presentations. This approach ensures that Black and Brown-led organizations have equitable access to funding opportunities and are not excluded due to systemic disadvantages. We have prioritized collaboration, emphasizing genuine partnerships between Black and Brown-led organizations and other agencies within the Homeless Response System. This fosters a Community of Practice that enables knowledge-sharing and collective problem-solving, ensuring that services are culturally competent and responsive to the needs of those disproportionately affected by homelessness.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	
	Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;	
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

1. Our CoC schedules bi-annual Community Stakeholder Meetings which are widely publicized on the ECHO website, social media, and CoC governance meetings. Our CoC Board also has monthly virtual meetings that are open to the public. Each monthly meeting has a 15-minute period for open public comment period, allowing real time feedback about CoC policies, practices, and CoC priorities. Our CoC has also restructured the governance committees and implemented a compensation policy to equitably compensate and ensure people with lived experience and equity advocates are part of the decision making of the CoC.

2. Our CoC Board’s monthly virtual meetings are heavily attended by community stakeholders. Scheduling and agendas are available on ECHO’s website 1 week in advance. All committee and workgroup meetings within the CoC Governance are open to the public and a calendar of all governance meetings, including meeting links, is publicly posted on the ECHO website.

3. All information and images posted to ECHO’s website conform to Web Content Accessibility Guidelines (WCAG). All CoC governance meetings (CoC Board, committees, and workgroups) are public and virtual with live transcription available. Meeting invitations with links to join are shared conspicuously on ECHO’s homepage and CoC Board pages. Training videos are recorded and transcribed by a person before being posted to the ECHO website. ECHO hosts in-person listening sessions with people with lived experience, compensating \$40/hour to gather input about services in our CoC. ECHO staff regularly attend in-person meetings of the Austin Homelessness Advisory Council (AHAC), to present information about the CoC’s work and to help shape policies and programs. All materials for these meetings are shared both electronically and printed in large font to ensure readability.

4. The restructuring of the CoC governance and compensation of people with lived experience of homelessness has brought an increase in constructive feedback to the CoC. The CoC Board solicited feedback from CoC Stakeholders which received more than 30 responses and identified goals that the community prioritizes for the annual governance work plan. The ECHO website has a form for agenda requests by community members for the CoC Board, which has resulted in new approaches to the coordinated assessor training curriculum, feedback on allocation of the stability vouchers, and other improvements brought forward by community stakeholders.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	

	4. ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.
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(limit 2,500 characters)

1. The public was notified by posting on the ECHO website and social media platforms, announcements in public meetings, and email notifications through community listservs. ECHO staff also facilitated a Bidders Conference for New Applicants, which was attended by CoC and non-CoC funded organizations, including Black-led service providers and culturally-specific organizations. The recording is publicly posted on the ECHO website.
2. ECHO staff hosted the 2024 CoC Program Bidders Conferences on 8/26 and 8/28, outlining how local project applications must be submitted through ECHO’s project application portal. Recordings & slide decks of those Conferences were posted on the ECHO website along with the 2024 Community Funding Priorities, Reallocation/Deobligation Policy, and Review, Scoring, and Ranking Policy and Procedure. ECHO Staff also offered two virtual office hours and met individually with organizations not previously funded. The ECHO website prominently displayed an “Apply Here” button that linked directly to the Local Application and all supporting documents.
3. All project applications must pass the HUD project eligibility and project quality threshold review process; all projects except for first time renewals and projects deemed critical to CoC infrastructure are competitively ranked on a 100 point scale. New projects are scored with locally published criteria (50 pts) and evaluated on esnaps new project applications (50 pts); renewals are scored based on locally published criteria (35%) and on system performance scorecards average score (65%). First time renewals and projects critical to CoC infrastructure are ranked first followed by renewal projects who have a performance scorecard average of 65% or above, renewal projects with scores below 64.9% are ranked competitively with new applications. Bonus points are awarded to renewal applications that voluntarily reallocate 5-9.9% of ARA and to new projects that do not target subpopulations beyond those specified in the NOFO.
4. ECHO launched a redesigned website in fall 2023 to make information more accessible and easier to navigate. All text and visual content conforms to the current version of the Web Content Accessibility Guidelines (WCAG) to ensure people with visual impairments or using alternative technologies are not limited by contrast, images without text, or confusing structures. All recorded materials are transcribed by a person for accuracy before being posted to our website.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	No
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	No
	Other:(limit 50 characters)	
18.		Nonexistent

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

In the chart below select yes or no to indicate whether your CoC:

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	Yes
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	Yes

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

Our Governance Charter outlines one CoC Board seat for an Education or Workforce Development Seat and 3 seats for individuals with lived experience of homelessness including 1 seat dedicated for youth. While our CoC does not currently have a formal partnership with the Austin Independent School District (AISD), we collaborate on the following projects; 1) Cross System Staff Training, 2) Access to community based Coordinated Entry Assessors, and 3) Resource Linkages to School Homeless Liaisons. AISD staff participated in system wide training paid for by ECHO and provided by NAEH. We have also been working closely with Austin Community College (ACC) who have a large number of students who are homeless. This year, ACC gained access to HMIS and plans to become assessors. Our CoC also has a formal partnership with Lifeworks, which has various youth education programs. Lifeworks has a High School Equivalency Program and Life Skills Training available to youth in the CoC.

1C-4b.	Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services.	
NOFO Section V.B.1.d.		

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

(limit 2,500 characters)

The Austin/Travis County Homelessness Response System (HRS) Education Services Policy is publicly posted to ECHO's website. HRS Education Service Policy was approved by the CoC's Board and outlines: 1) educational responsibility homeless service providers have to serve families with children and young adults, 2) agency/program requirements for informing families with children and young adults of their Education Service Rights, 3) collaboration with McKinney-Vento Local Education Liaisons, 4) requirement for students experiencing homelessness to be enrolled promptly and properly in a learning environment, 5) Homeless Student School Determination, 6) the dispute resolution process, and 6) Ongoing System Improvement strategies.

The policy also requires that providers inform families with children or unaccompanied youth of their eligibility for McKinney-Vento education services as well as other state or local education services. Each provider that serves that population must also have a designated staff person to ensure that children and youth are enrolled in school and receive education services. The policy requires that those providers have in their policies and written standards the written documentation of the process for informing families with children and/or unaccompanied youth of their right to educational services. The provider's written standards must outline how this information is shared, such as through posters, documentation of verbal receipt, or other written consent form.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	Yes	Yes
2.	Child Care and Development Fund	Yes	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	Yes	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	Yes
6.	Head Start	Yes	No
7.	Healthy Start	Yes	No
8.	Public Pre-K	Yes	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.		No	No

1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking–Collaboration with Federally Funded Programs and Victim Service Providers.	
	NOFO Section V.B.1.e.	

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	State Domestic Violence Coalitions	No
2.	State Sexual Assault Coalitions	No
3.	Anti-trafficking Service Providers	Yes
	Other Organizations that Help this Population (limit 500 characters)	
4.	SAFE Alliance, Sex Workers Education and Empowering Texans (SWEET)	Yes

1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. The CoC regularly collaborates with organizations that provide housing and services to survivors of domestic violence, dating violence, sexual assault, and stalking to update CoC wide policies through the Homelessness Response System (HRS) Permanent Housing Committee. This Committee was launched in 2021 and leads the CoC review and revision to update community wide policies that guide service delivery in permanent housing programs. The committee is supported by ECHO staff and relies on the subject matter expertise of multiple organizations that provide direct service to survivors, including SAFE Alliance, the CoC-funded VSP, for guidance related to policies and procedures, workflows, instructional guides, and other technical assistance and program support needed for a system-wide update to CoC wide policies. Additionally, the CoC works closely with ESG programs to ensure that their VAWA policies align with the broader community goals when it comes to the needs of survivors. These collaborations help keep these practices updated to improve the individuals accessing them.

2. Policies and protocols ensure all persons are screened for victimization, offered information about VAWA protections, provided safety planning as a service for those providers that can not offer an adequate plan for the victim, and provided a warm handoff to a more capable program. Safety Plans are used to navigate housing options. Local Emergency Transfer Plan informs survivors of housing options, offers immediate safe units, and coordinates internal and external transfers when needed. Internal transfers are used as the first step in the emergency transfer process. Our CoC requires all permanent housing projects to sign a Commitment to CoC Program Expectations and adhere to Austin/Travis County Homelessness Response System (HRS) Written Standards of Service Delivery. Both CoC documents (posted on the ECHO website) outline the commitment to trauma informed care and legal protections for survivors of family and domestic violence. Additionally, our CoC launched a Community Training Program in May 2022 to better support housing and services providers with training and professional development. ECHO staff hosted virtual community training opportunities on Trauma Informed Service Delivery, Motivational Interviewing and VAWA Protections 101, in addition to the HUD required CoC Trainings.

1C-5b.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC's coordinated entry addresses the needs of DV survivors by including:	
1.	safety planning protocols; and	
2.	confidentiality protocols.	

(limit 2,500 characters)

1. The Coordinated Entry System (CES) prioritizes safety through integrated referral and assessment processes with our largest victim services partner (VSP), SAFE. Participants entering the CES who express a need or desire for victims' services are offered the option to complete intake and assessment with SAFE staff at initial contact and are referred to SAFE and our other VSPs for safety planning when in crisis. The VAWA Housing Protections workgroup meets monthly to discuss and iterate upon CES policies as they pertain to meeting the needs of victims of domestic violence, ensuring all policy iteration is person-centered and trauma informed. Our VAWA Housing Protections workgroup has redesigned our CoC's Emergency Transfer (ET) Policy to better prioritize clients' safety and confidentiality. ET due to fleeing/experiencing domestic violence, dating violence, sexual assault, stalking and/or human trafficking are prioritized and resolved following our Violence Against Women Act (VAWA) Policies & Procedures. In accordance with VAWA, programs providing permanent housing or transitional housing within our CoC must allow tenants who are fleeing domestic violence, dating violence, sexual assault, stalking and/or human trafficking to request an ET. Within our CES policies and procedures, ET requests take priority over all other community transfers demonstrating our community's commitment to prioritizing participants' safety.

2. By standard practice, participants are notified of their ability to enter our HMIS database anonymously to ensure confidentiality and prioritize client safety. Participants that would prefer to engage with the CES via our VSP are automatically deidentified within our HMIS. All ETs are also held to a high standard of confidentiality, and only information necessary to determine eligibility for potential transfer options is shared, ensuring client choice in housing services availability.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	Yes	Yes
2.	Incorporates Trauma Informed best practices?	Yes	Yes
3.	Incorporates Survivor-Centered best practices?	Yes	Yes
4.	Identifies and assesses survivors' individual safety needs?	Yes	Yes
5.	Enhances and supports collaboration with DV organizations?	Yes	Yes
6.	Ensures survivors' rights, voices, and perspectives are incorporated?	Yes	Yes
	Other? (limit 500 characters)		
7.		No	No

1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below:	
1.	whether your CoC's written policies and procedures include an emergency transfer plan;
2.	how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;
3.	what your CoC requires households to do to request emergency transfers; and
4.	what your CoC does in response to households requesting emergency transfers.

(limit 2,500 characters)

1. Yes, our CoC has within our policies and procedures an emergency transfer plan.

2. Our CoC communicates to all individuals and families information about the emergency transfer policy and the process to request an emergency transfer utilizing multiple strategies. First, the CoC Emergency Transfer Policy and the process for requesting an Emergency Transfer is posted to the ECHO website on the Violence Against Women Act (VAWA) tab. Second, our CoC also distributes VAWA Summary Sheets to all Homelessness Response System (HRS) permanent housing programs introducing VAWA Rights and up-to-date program handouts and brochures to be distributed and included in enrollment/intake paperwork. Finally, ECHO staff provides monthly technical assistance and program support for all CoC funded projects, reinforces the VAWA requirements, and discusses any challenges.

3. In order to request an emergency transfer, clients will coordinate with their case managers to submit requests to ECHO's Coordinated Entry team. Upon submission of a request, ECHO's coordinated entry team reviews the request and immediately searches for another permanent housing option.

4. Emergency Transfer requests are processed by ECHO's Coordinated Entry team who coordinate the referrals to permanent housing interventions. Emergency Transfers take priority over any other community referrals to programming, and Coordinated Entry staff affirmatively offer any available community capacity to Emergency Transfer clients and their case managers as soon as programming is available.

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC's geographic area.	
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(limit 2,500 characters)

Our CoC ensures households experiencing trauma and/or lack of safety, have safe access to all housing and program services utilizing the following strategies; 1) low barrier access to coordinated assessment and other emergency services, 2) person centered, trauma informed service delivery, and 3) culturally responsive VAWA Protections policies and procedures.

SAFE (the CoC’s local victim service provider) conducts confidential Coordinated Assessments for survivors in partnership with ECHO, the coordinated entry lead agency. ECHO staff also trains all community assessors to complete anonymous Coordinated Assessments (CA) with survivors to ensure that there is “no wrong door” to access to the HRS. Participants who complete CA are incorporated into the By-Name List without Personally Identifying Information (de-identified). Community assessors are trained to conduct the CA in a trauma-informed way, starting with a triage of any imminent client need.

ECHO staff coordinate annual training to ensure that direct service providers within the HRS have access to Trauma Informed Care, VAWA, Fair Housing, and Housing Problem Solving skills. This year, ECHO contracted with National Alliance to End Homelessness (NAEH) to provide comprehensive intervention level training at no cost to provider agencies. ECHO staff provides technical assistance and program support to ensure that services providers know, understand, and can implement the CoC Written Standards and VAWA policies, procedure, and workflows.

1C-5f.	Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC ensures survivors receive safe housing and services by:	
	1. identifying barriers specific to survivors; and	
	2. working to remove those barriers.	

(limit 2,500 characters)

1. Survivors within our CoC face specific barriers to housing and services, that include (but are not limited to) mistrust of system engagement, increase personal safety concerns, shallower access to “natural family supports”, and specific trauma related service needs. ECHO and SAFE staff meet monthly to discuss the service and system needs of survivors experiencing homelessness. Additionally, ECHO staff facilitates annual Participant Feedback Surveys and quarterly Listening Sessions to receive qualitative information directly from people experiencing homelessness regarding their specific programming needs, experiencing accessing services and improving person centered care within the HRS.

2. SAFE and ECHO representatives train direct service staff in trauma informed practices and encourage that case management move at the speed of trust. ECHO staff trains all HMIS users on the CoC’s policies to keep survivor’s data confidential and secure whether the survivor is serviced by SAFE or another community service partner. ECHO coordinates an annual training on Trauma Informed Care, the Violence Against Women Act (VAWA) Protections, and Housing Problem Solving for all service providers within the Homeless Response System (HRS). CoC Governance, specifically the Permanent Housing Committee, is currently developing additional strategies to recruit and retain people with lived experience of both gender based violence and homelessness to review, revise and improve CoC policies, practices, and partnerships.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Equal Access Trainings.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:

1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. Our CoC regularly collaborates with LGBTQ+ and other agencies through CoC governance, in which individuals with lived experience are compensated for their participation. The CoC Equity Committee recently launched a workgroup to develop policies and best practices for service providers working with LGBTQ+ clients. The Performance Monitoring Committee recently created a new Quarterly Performance Scorecard which includes client feedback as part of ongoing performance monitoring of housing and services provided in the CoC.

2. Our CoC has supported providers in several ways this year to develop anti-discrimination, anti-racist, and person-centered policies. ECHO launched a partnership with the National Alliance to End Homelessness (NAEH) to provide a comprehensive training series that reinforces the commitment to anti-discrimination policies and practices of the CoC. ECHO also supports project level anti-discrimination/anti-racist service delivery through regular technical assistance and program support. This program's focus areas are policy (and practice) review, performance and racial disparities review, and direct staff and participant surveying. ECHO also hosted a CoC-wide training on serving LGBTQ+ clients and compliance with the equal access rule.

3. ECHO evaluates project compliance with our CoC's anti-discrimination policy through quarterly technical assistance and program support, beginning with reviewing the Quarterly Performance Scorecard and Community Data Dashboard with attention to racial/ethnic disparities in outcomes. ECHO collaborated with CoC Governance, specifically the Performance Monitoring Committee, to re-design the CoC Quarterly Performance Scorecards with particular attention to participant outcomes by race and ethnicity. Our CoC adopted five new equity metrics that track and score CoC funded projects on 1) referral to enrollment, 2) enrollment to housed, 3) successful exits, 4) returns to homelessness, and 5) income growth.

4. Our CoC addresses noncompliance with the CoC's anti-discrimination policy through technical assistance and program support. ECHO meets quarterly with program leadership to discuss any concerning outcomes and co-create training opportunities to ensure compliance with the CoC's Anti-discrimination policies and practices. Any unresolved compliance concerns are presented to CoC Governance (specifically the Performance Monitoring Committee) regarding recommendations regarding corrective action planning

1C-7.	Public Housing Agencies within Your CoC's Geographic Area--New Admissions--General/Limited Preference--Moving On Strategy.	
NOFO Section V.B.1.g.		
You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.		
Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with--if there is only one PHA in your CoC's geographic area, provide information on the one:		

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Housing Authority of the City of Austin	54%	Yes-Both	Yes
Housing Authority of Travis County	52%	Yes-Both	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	
	Describe in the field below:	
	1. steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or	
	2. state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.	

(limit 2,500 characters)

1. The CoC maintains collaborative relationships with both PHAs within the CoC's geographic area. The CoC Board is required to maintain a seat for one PHA and both PHAs are actively engaged in the governance committees and workgroups. Both PHAs have continued to maintain an allocation of 25% of their overall HCV programs to the homeless preference, as documented in their administrative plans and in MoUs with the CoC lead agency. These partnerships include collaborative communication to support individuals served in their housing placement process and housing stability support services, all while adhering to a Housing First/Harm Reduction philosophy. The CoC and both PHAs meet regularly to identify strategies to strengthen partnerships to bring low-barrier housing resources to Austin. Both PHAs and the CoC lead agency are committed to partnering with social service agencies that use Housing First and Harm Reduction practices when delivering care to people experiencing homelessness in Austin. The CoC worked well with both PHAs to execute a strategic plan rolling out Emergency Housing Vouchers that created new Permanent Supportive Housing and Rapid Re-Housing.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes

	Other (limit 150 characters)	
5.		No

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry. NOFO Section V.B.1.g.	
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In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	Yes
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	Yes
7.	Public Housing	No
8.	Other Units from PHAs:	
	Foster Youth to Independence	Yes

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness. NOFO Section V.B.1.g.	
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1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	EHV, FUP, FYI, HCV, HUD-VASH

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV). NOFO Section V.B.1.g.	
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	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Preventing People Transitioning from Public Systems from Experiencing Homelessness.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1.	Prisons/Jails?	Yes
2.	Health Care Facilities?	Yes
3.	Residential Care Facilities?	Yes
4.	Foster Care?	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	12
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	12
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

Describe in the field below:

1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation;
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
4.	what your CoC has done to improve fidelity to Housing First.

(limit 2,500 characters)

1. ECHO staff has incorporated a scored question in the renewal project applications for the 2024 CoC Program Local Competition requiring a description of Housing First implementation policies and practices. Second, ECHO staff requires new project applicants to sign and comply with a CoC Program Expectation form outlining the requirements of Housing First as a condition of funding. We also provide an annual training on Housing First as a best practice and meet bi-monthly with all CoC-funded agencies to monitor performance, ensure adherence to Housing First and other required best practices, and address any gaps.

2. Our CoC uses 1) HMIS Data Quality, and 2) Project Performance, including successful exits, returns to homelessness, income growth for both leavers and stayers, bed utilization, coordinated assessment, and adherence to Housing First in evaluating renewals. Our CoC requires projects to confirm quarterly through the Performance Scorecard that participants are not screened out because they make too little income or because of active or past substance use, a criminal record, or a history of domestic violence. In addition, all applicants were scored in the Local Competition in the following areas: 1) adherence to Housing First, 2) Furthering Racial Equity, 3) Addressing Racial and Ethnic Disparities, 4) Addressing Safety for LGBTQ+ Clients, and 5) Commitment to Serving Those with the Most Barriers to Housing.

3. Our CoC provides annual community training on Housing First that is also published to the ECHO website. ECHO’s Coordinated Entry team ensures agencies do not put undue burden for documentation or any additional barriers to entry on individuals eligible for referrals to their programs.

4. ECHO contracted with the NAEH this year for specific training that was an interactive modeling of the Housing First approach, reinforcing the expectations of the community written standards. ECHO also facilitates monthly By Name List meetings that assist permanent housing providers in pulling program referrals from the top of the list and ensure adherence to housing first. ECHO has Be On the Look Out (BOLO) and Program Engagement Policies and Procedures prior to rejecting or terminating an eligible program participant. Lastly, Our CoC ensures fidelity to the Housing First approach by actively meeting with CoC funded project staff in quarterly performance monitoring, program compliance, and collaborative performance improvement efforts.

1D-3.	Street Outreach—Data—Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	

Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

The CE system is deeply integrated into our Street Outreach efforts, with a diverse, multidisciplinary team of outreach specialists including peer support & social workers who provide critical services to unsheltered individuals across Austin/Travis County. In addition to employing staff fluent in Spanish and offering virtual interpretation services in American Sign Language, the CoC has strengthened its outreach by collaborating with the community through our CoC Governance workgroups, which include and prioritizes voices of individuals with lived experience of homelessness.

Our collaborative efforts extend to faith-based organizations, many of which have evolved into navigation centers providing Coordinated Assessments (CA) and essential resources. Partnerships with public libraries has resulted in training library staff in using HMIS, allowing these trusted community spaces to connect people with housing resources and reconnect them with providers if they have lost engagement.

We regularly communicate with social workers at hospitals to ensure people being discharged into homelessness are immediately linked to outreach services. Our collaborations with EMS teams integrate street outreach workers, enabling a unified response in emergency intervention. We also engage in active collaboration with police through establishing procedures to triage situations with outreach teams whenever possible, sometimes resulting in non-enforcement solutions.

Our Street Outreach teams are dedicated to specific geographic and demographic areas, focusing on the most underserved populations, including unsheltered families, chronically homeless veterans, unaccompanied youth, individuals with HIV/AIDS, and those experiencing mental illness or substance use disorders. A few SO teams maintain dedicated phone lines for public use, allowing community members to request outreach team visits when they identify areas of need. When SO teams locate a client they also provide warm-hand-offs to other service providers due to the client's need. For example, setting appointments up with mental health providers. With 38 trained street outreach Coordinated Assessment Assessors across 13 programs, our outreach teams are equipped to administer CA's in the field.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate your CoC's strategies to prevent the criminalization of homelessness in your CoC's geographic area:

	Your CoC's Strategies	Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness
1.	Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	Yes

2.	Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	Yes
3.	Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	Yes
4.	Other:(limit 500 characters)		
	Our CoC continues to center people experiencing homelessness on strategies to combat criminalization in our community both financially and access to transportation.We have access to Outreach teams to assist when law enforcement is raiding a camp.We have increased funding for Bridge Shelter and RRH for those impacted by encampment raids.Our CoC is engaged with a Mental Health Diversion Pilot that will divert people from central booking to shelter and housing with behavioral health support.	Yes	Yes

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.I.	

	HIC Longitudinal HMIS Data	2023	2024
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	1,168	1,820

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	No
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	No
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	No
7.	Other (limit 150 characters)	
	Medical Access Program (MAP)	Yes

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

1.	works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and
2.	promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. CoC staff work with projects to collaborate with healthcare organizations in a variety of ways. Organizations that provide healthcare services, including substance use and mental health treatment are represented in CoC governance and planning committees. Multiple organizations who provide substance use and healthcare services participate in HMIS in order to share appropriate data and coordinate services. CoC staff also collaborate with the LMHA to provide permanent housing programming, coupled with behavioral health and medical care. The CoC’s System Improvement Committee recently created and adopted The Austin/Travis County’s Best Practices for Harm Reduction, which is a guiding document for both housing and interim housing projects. CoC staff are currently working with the local hospital district (Central Health), the LMHA (Integral Care), and FQHC (CommUnity Care) to launch an integrated medical and behavioral healthcare model in Austin/Travis County’s permanent supportive housing projects. This program, the PSH Healthcare Collaborative, will begin services at PSH sites starting in December 2024. In addition, CoC staff are collaborating with Travis County, the LMHA, and local hospital district on housing resources and options for the County diversion center and respite programs, both of which serve people experiencing homelessness.

2. CoC staff serve as the SOAR Local Lead for the Austin/Travis County Homelessness Response System. ECHO staff provide one-on-one training for all SOAR specialists in the community, technical assistance, and SOAR monitoring and compliance. They also facilitate virtual training with subject matter experts from SAMHSA and SSA. ECHO staff have created a standardized SOAR workflow and work with the CoC Systems Improvement Committee to implement SOAR Written Standards. Additionally, ECHO hosts staffing meetings for providers to discuss cases and assist in approval success rates.

ID-7.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:

1.	respond to infectious disease outbreaks; and
2.	prevent infectious disease outbreaks among people experiencing homelessness.

(limit 2,500 characters)

1. Our CoC policies and procedures on infectious disease are built upon the actions taken at the onset of the COVID-19 pandemic. During this time, CoC staff directly coordinated with state and local health agencies, such as Austin Public Health (APH), various hospital systems, community paramedics, and local Federally Qualified Health Clinics (FQHCs) to serve our unhoused community. CoC staff managed a COVID-19 Support Request referral form. The purpose of submitting a support request was to provide a direct route for hospital and healthcare partners to identify people experiencing homelessness who meet the CDC High Risk Criteria. In addition to referral, CoC staff convened a multidisciplinary team of medical and social services providers to review new submissions, determine risk factors, and coordinate service needs. This included, but was not limited to, protective and isolation shelter, Coordinated Assessment, and housing interventions. The CoC staff led monthly meetings where we convened healthcare partners and outreach providers for strategic planning, capacity building, and technical assistance specifically related to the pandemic. Moving forward, we will implement a similar response structure and procedure for any infectious diseases that present a danger to our unhoused community.

2. CoC staff developed support materials, such as the Housing for Healthcare Resource Guide and the Emergency Shelter Guidance for Prevention and Management of COVID-19 (based on CDC guidance), along with hosting a monthly education series to connect and support our healthcare and HRS service providers and partners. In response to the monkeypox outbreak, CoC staff worked with APH to promote awareness and education resources to service providers and our unhoused community through flyers and connection to clinics who were providing vaccines for those at high risk. CoC staff also work with APH, the Travis County Medical Examiner, our local health information exchange, and community service providers to gather data on overdoses and mortality rates of people experiencing homelessness in our community in an effort to develop preventative measures and streamline naloxone delivery across the Homelessness Response System to save lives. Our CoC prioritizes efforts in preventing infectious disease outbreaks among people experiencing homelessness by maintaining close communication with APH for updates on potential outbreaks within our community.

ID-7a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC:	
1.	effectively shared information related to public health measures and homelessness; and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1. Information on limiting disease outbreaks and promoting public health is shared online through the ECHO website, social media campaigns, and in the community through CoC governance, flyers, a community email and resource listserv, and word of mouth (outreach providers, community health workers, clinics, hospitals, homelessness service providers). CoC staff worked with CoC governance committees to pass Best Practices for Harm Reduction for homelessness service providers, which provides guidance on how to reduce early mortality from the public health crisis of overdose. In the last year, CoC staff facilitated an Aging and Unhoused Affinity Group and an HIV/AIDS Affinity group which are spaces to present data on public health and coordinate a response amongst community stakeholders. In addition, CoC staff will be publishing its first report in the fall of 2024 on unhoused mortality, which will demonstrate the vital importance of public health for our unhoused community, inform proactive service delivery, and provide recommendations to HRS service providers on ways to reduce early mortality in our community.

2. The CoC response to a potential or current public health crisis is elevated through CoC governance and ECHO’s ongoing technical assistance. CoC staff have worked alongside Austin Public Health and the Homeless Strategy Office of the City of Austin during a variety of infectious disease outbreaks including monkeypox, tuberculosis, hepatitis, and COVID-19. Staff coordinate with the city entities to provide guidance and best practices to homeless and housing service providers to prevent and/or lessen infectious disease outbreaks. This information is disseminated through social media campaigns, online correspondence, community meetings, and the CoC governance. Governance consists of diverse community stakeholders that actively contribute to different workgroups, such as the Systems Improvement Committee or the Aging and Unhoused Affinity group. These workgroups share information gathered from the CoC and distribute to their organizations and unhoused clients. In addition to governance and HRS systems coordination practices, ECHO provides ongoing technical assistance to healthcare and homelessness service providers by providing the Housing for Health resource guide, a resource for discharge planning for people experiencing homelessness, and trainings on the Homelessness Response System (HRS 101) and health insurance resources (MAP).

1D-8.	Coordinated Entry Standard Processes.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC’s coordinated entry system:	
1.	can serve everybody regardless of where they are located within your CoC’s geographic area;	
2.	uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;	
3.	collects personal information in a trauma-informed way; and	
4.	is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1. The CoC’s Coordinated Entry System (CES) covers 100% of the CoC’s geographic area. The CoC uses five methods to ensure complete geographic coverage: 1) physical drop-in locations located in separate geographic areas, 2) physical street outreach (SO) teams who cover the full geographic area of the CoC & are capable of completing the assessment in the field, 3) community education partnerships with geographically dispersed organizations such as libraries, community centers, schools, clinics, & the Local Mental Health Authority, 4) a web portal advertising all current assessment locations, and 5) mobile CE offered over the phone.

2. The CoC prioritizes all permanent housing resources with the Austin Prioritization Assessment Tool (APAT, developed by a coalition of local stakeholders, including equity advocates and people with lived expertise, to capture vulnerabilities associated with the risk of homelessness, including those most often seen in populations who are transgender or people of color. The CoC has an assessor training cert process that requires a progression of skills to ensure consistency, trauma-informed delivery, and accuracy across different assessors and agencies. Resources are assigned based on a client-centered dynamic prioritization process by which clients can identify a series of potential housing needs that can then be matched to a variety of different housing interventions to meet those needs. The APAT score is then used as the prioritization factor across all clients interested and presumed eligible. Case conferencing sessions double-check information for accuracy and to ease communication between housing programs and clients during the referral steps.

3. Assessors are trained to create a safe and supportive environment, use non-judgmental body language, empower individuals to communicate if they need a break, and to acknowledge the inherent power dynamic in the interaction.

4. Within our governance structure, the APAT workgroup revises our CE assessment tool. Throughout the year, pilot questions are developed to test our assessment process and a formal update to the assessment is made annually based on results of community piloting. The APAT Development Workgroup is open to the community and allows for feedback from providers and people with lived experience. Since the adoption of the APAT in our community, we monitor and analyze the assessment questions annually to ensure they are grounded in principles of equity.

	1D-8a. Coordinated Entry–Program Participant-Centered Approach.	
	NOFO Section V.B.1.o.	

	Describe in the field below how your CoC’s coordinated entry system:
	1. reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
	2. prioritizes people most in need of assistance;
	3. ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and
	4. takes steps to reduce burdens on people seeking assistance.

(limit 2,500 characters)

1. The CoC has developed an affirmative outreach system that actively engages & assesses individuals in the greatest need, then proactively documents eligibility & keeps households engaged. To ensure the system reaches people least likely to apply, drop-in locations are co-located with complementary services like medical services, food pantries, & other drop-in day resources. Partner organizations are dedicated to hard-to-reach populations such as unsheltered families, chronically homeless veterans, unaccompanied youth, people with HIV/AIDS, & people with mental healthcare needs. The CoC provides coordinated assessments over the phone for people with accessibility barriers.

2. CES housing resources are prioritized through a Housing First philosophy towards the highest needs based on a locally developed assessment tool (APAT). This tool was developed by a coalition of stakeholders, including equity advocates and people with lived expertise, to capture risks associated with homelessness, including vulnerabilities most often seen in populations who are transgender or people of color.

3. CES uses a client-centered dynamic prioritization in which clients identify housing needs that can be matched to different housing interventions. APAT score is used as the prioritization factor for all clients interested and presumed eligible. Case conferencing sessions are used to double-check information for accuracy and to ease communication between housing programs and clients during the referral steps. This process ensures that clients can see all possible resources that can meet their needs to make an informed decision. While we have seen an increase in the number of days people experience homelessness wait on the By Name List, from Coordinated Assessment to Program Referral, PSH program referrals are more often coming from unsheltered destinations.

4. The CoC has a completely mobile CES so outreach teams can take the assessment directly to where people are currently experiencing homelessness. The CoC also publishes a list of drop-in locations and access points for clients to choose the assessment pathway they prefer. The CoC operates an affirmative outreach system in which permanent housing resources are expected to affirmatively engage CES referrals in their preferred location and time. The APAT was developed with a trauma-informed lens in partnership with people with lived experience to ensure unnecessarily invasive or complicated questions are not asked.

1D-8b.	Coordinated Entry—Informing Program Participants about Their Rights and Remedies—Reporting Violations.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC through its coordinated entry:	
	1. affirmatively markets housing and services provided within the CoC’s geographic area and ensures it reaches all persons experiencing homelessness;	
	2. informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and	
	3. reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.	

(limit 2,500 characters)

1. ECHO affirmatively markets housing and services in the CoC’s geographic area through a series of efforts: a) ECHO’s website has a “Get Help” page that outlines CES access and services that are available through the community’s assessment and prioritization process. The page is designed to provide information to people seeking housing and community providers on services available, eligibility, and how to access them. b) Our CoC intentionally trains and coordinates outreach teams to provide CES services to our full geographic area and proactively advertise and market services to people seeking housing. c) CoC partner agencies, drop-in centers, outreach teams, and system-adjacent community providers are provided training facilitated by ECHO on available services and given informational flyers to advertise CES programs, services, and eligibility. d) ECHO actively continues to engage new, diverse community partners to expand our network of providers, enhancing community capacity and knowledge of available services with the aim of reaching all potentially eligible participants.

2. ECHO staff provides our CoC program partners with tailored and specific on-site and remote training in the area of tenant rights. These trainings focus on tenant rights as described in the U.S. Fair Housing Act, Texas Fair Housing Act, Texas Property Code, and Municipal Code of the City of Austin. In daily consultation with our CoC program partners, we provide direct ongoing support and intervention for program participants where their rights are at stake. This support includes on-demand mediation between landlords and program participants via their assigned CoC supportive case management staff; fielding rights violations complaints; convening multi-party dispute resolution conferences; providing guidance and resources for developing strength in tenant self-advocacy; and making referrals to local, state, and federal authorities.

3. ECHO staff reports observed conditions or actions that impede fair housing choice by first reviewing all complaints to assess if it may be justly resolved “in-house.” If the complaint warrants a referral to a jurisdictional authority, ECHO staff will collect all relevant facts and typically make the referral to a local agency with a long-standing mandate to field such complaints. Reports may also be made directly to the jurisdictions responsible for certifying consistency with the Consolidated Plan.

1D-9.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.p.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	08/29/2024

1D-9a.	Using Data to Determine if Racial Disparities Exist in Your CoC's Provision or Outcomes of CoC Program-Funded Homeless Assistance.	
	NOFO Section V.B.1.p.	
	Describe in the field below:	
1.	the data your CoC used to analyze whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance; and	
2.	how your CoC analyzed the data to determine whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance.	

(limit 2,500 characters)

1. Our CoC utilizes PIT and HMIS data with new data sharing partnerships for health data from a local health data sharing non-profit and criminal justice data shared from Travis County. These data sources inform all of our system reports and evaluation projects. Our State of the System report analyzes the performance and demographic data from these sources including a racial disparities analysis on the system population, successful exits, returns to homelessness in addition to other system metrics. We have also begun racial disparities analyses on healthcare and criminal justice data to understand the population experiencing homelessness that are entering from institutional settings. Additionally, these metrics are published monthly through our community dashboard. Our CoC has also implemented a continuous quality improvement process that prioritizes qualitative feedback from people served for the purpose of improving our system performance. Our new scorecards implemented this year give providers points based on whether they collected feedback from program participants and incorporated feedback into service improvements. Additionally, we have started monthly meetings for providers to review KPIs that were selected in collaboration with governance including racial equity metrics for length of time to housing by race & ethnicity and rates of successful exits by race & ethnicity.

2. Annually, our CoC published a Racial Disparities analysis that is a part of a system-wide evaluation of the Homeless Response System and any CoC funded projects. This year's report included a thorough analysis of racial disparities for the population experiencing homelessness, program outcomes and returns by race & ethnicity, exit destinations by race & ethnicity, vulnerability index scores by race & ethnicity, system inflow by race & ethnicity, among others. We found a Black Austinite is six times more likely to experience homelessness and white people are more likely to remain housed than their Black neighbors because of advantages in housing, education, healthcare, employment, policing, and the criminal legal system, afforded them by their race. The difference between average scores on our coordinated assessment prioritization index for Black people and white people has remained steady since being reduced last year from 0.92 points to 0.12 points. And despite Black people scoring relatively higher on our index, they now account for a smaller percentage of housing move-ins.

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.

1.	Are your CoC's board and decisionmaking bodies representative of the population served in the CoC?	Yes
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC's geographic areas with higher concentrations of underrepresented groups?	Yes
4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	Yes
5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	Yes
6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	Yes
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes
8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	Yes
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes
11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	Yes
	Other:(limit 500 characters)	
12.		No

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

Describe in the field below your CoC's plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.

(limit 2,500 characters)

Our CoC is utilizing the following strategies to address disparities identified in the provisions or outcomes of homelessness assistance: 1) CoC Board, committees and workgroups are representative of the racial population served in programs within the CoC, 2) the CoC is expanding outreach efforts in geographic areas with higher concentrations of Black and Latina(o) unsheltered people, 3) the CoC is providing access to training for our Lead Agency and program staff regarding racism specific to the HRS, 4) the CoC continues to engage Black-led service providers in data analysis and thought partnership to prevent and end homelessness, 5) the CoC actively advocates for and provides low-barrier funding for Black-led organizations, and 6) the CoC conducts additional qualitative research to better understand the unique needs of Black unsheltered people in the community. The Governance Charter requires Leadership Council (CoC Board) and governance committee representation to mirror the demographic population served within the geographic area. This has been supported by the CoC's Compensation Policy, which compensates people with lived experience to participate in HRS governance at \$160/mo for each committee and workgroup, with higher rates for co-chairing a committee or leading a workgroup and is aligned with HUD Technical Assistance compensation rates for Region 6. Additionally, our CoC has invested in community-based outreach efforts to intentionally engage Black unsheltered people through the Austin Street Outreach Collaborative (ASOC). ASOC provides funding for staff positions (Street Outreach Workers, Community Assessors, and SOAR Specialists) and direct financial assistance to community-based service providers to collaborate to ensure racially-responsive outreach efforts through the geographic area. Our CoC's Community Training Program has provided training on Housing First and Racial Equity, and Trauma-Informed Practice with a lens on racialized trauma. An ECHO staff member also serves as a subject matter expert on the Black Leaders Collective (BLC) Homelessness Consortium. These monthly coalition and capacity building meetings allow ECHO staff to share system data and participate in thought partnerships with direct service providers to prevent and end homelessness. The CoC has also revised the Performance Scorecard to more comprehensively evaluate disparate outcomes of HRS programming using both quantitative and qualitative measures.

1D-9d.	Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities. NOFO Section V.B.1.p.	
	Describe in the field below:	
1.	the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and	
2.	the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.	

(limit 2,500 characters)

1. The Austin/Travis County Homelessness Response System Dashboard is publicly available on the ECHO website. Many charts in the dashboard can be filtered by race/ethnicity and compared across racial and ethnic groups, including permanent housing move-ins over time, unsheltered and sheltered homelessness estimates over time, and annual enrollments and returns to homelessness over time. The number of days between Coordinated Assessment, program referral, program enrollment, and move-in date can also be viewed by race/ethnicity in the Dashboard. As progress is made toward preventing or eliminating racial disparities in provision or outcomes of homelessness assistance in our CoC, such progress can be tracked in these charts over the months and years to come. Additionally, we have begun designing and releasing policy briefs that are populated by the dashboard aimed at providing policy makers in our community with data related to popular topics at the time.

2. Our CoC uses several tools to track progress in preventing or eliminating racial disparities in service delivery outcomes for CoC funded projects . We utilize HMIS reporting metrics and performance monitoring tools to collect and analyze data on outcomes across racial and ethnic groups. In 2021, our CoC replaced the VI-SPDAT with a locally developed assessment tool, the Austin Prioritization Assessment Tool (APAT). The APAT allows our community (under the guidance of the Equity Committee within CoC Governance) to track and report on the variance and/ or disparate impact of assessment scores (by question) categorized by race and ethnicity. The Equity Committee reviews assessment questions quarterly and makes recommendations to update (or maintain) the tool. Additionally, In January 2024, our CoC initiated an annual Participant Feedback Survey for participants in CoC-funded projects that impact the Quarterly Performance Scorecard of each project. This initiative has incentivized program staff to partner with ECHO to seek and incorporate participant feedback in continuous improvement efforts.

1D-10.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC’s Outreach Efforts.	
	NOFO Section V.B.1.q.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.

(limit 2,500 characters)

Our CoC has utilized several outreach strategies to engage people with lived experience in leadership roles and decision-making processes within our Homelessness Response System. In 2021, Leadership Council approved the CoC Governance Charter requiring people with lived experience homelessness to participate as voting members of each of the five governance committees. The 2024 revision of the charter, approved in October and posted on ECHO's website, increases the required number of voting members with lived experience in each committee and associated workgroup. ECHO staff supports these efforts by leading the CoC's intentional outreach efforts (flying and tabling) at emergency shelters, community kitchens, libraries, and day centers. ECHO also posted Interest Forms to its website and shares opportunities on social media (Facebook, Twitter, Instagram and LinkedIn). The Leadership Council approved the CoC Compensation Policy to ensure equitable compensation for people with lived experience. ECHO continues to support this essential system work through fundraising and staff support; in 2024, ECHO has distributed \$83,920 in direct payments to people with lived experience. Additionally, ECHO staff manages and supports the Austin Youth Collective's (AYC) advocacy and system change. ECHO pays AYC members \$40/hour for up to 40 hours of consulting and member-led project work per month. ECHO has disbursed \$68,430 to AYC members in 2024. AYC members hold voting seats in governance committees, as well as a voting seat on the Leadership Council. ECHO also works closely with the Austin Homelessness Advisory Council (AHAC) regarding evaluating project-based initiatives. ECHO staff has restructured technical assistance and program support to include CoC-facilitated participant surveying and interviewing as part of the Performance Improvement Plans for CoC-funded projects.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.
 Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	3	2
2.	Participate on CoC committees, subcommittees, or workgroups.	19	10
3.	Included in the development or revision of your CoC's local competition rating factors.	2	2
4.	Included in the development or revision of your CoC's coordinated entry process.	2	2

1D-10b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

Our CoC utilizes multiple strategies to provide professional development and employment opportunities to individuals with lived experience of homelessness. First, in 2021 our CoC adopted the CoC Compensation Policy which compensates people with lived experience of homelessness \$160/mo for each committee and workgroup they participate in, with a higher rate for co-chairing a committee or leading a workgroup. This experience allows people with lived expertise of homelessness to deepen their system understanding of the HRS, evaluate the current policies and practices of the HRS, and work collaboratively to improve these policies and practices. We also provide onboarding trainings and ongoing skill-based trainings to members of governance. Second, ECHO manages the Austin Youth Collective (AYC). This group of 18-25 year olds with lived experience supports the HRS on multiple projects related to CoC governance and community engagement. In addition to compensation for this work (\$40/hour up to 40 hours/month), ECHO sends AYC members to a conference each year based on their interests and provides a Coursera subscription for members to pursue their own education goals. ECHO employs an AYC coordinator to seek out and provide access to additional professional development opportunities. Two former AYC members have moved into full-time positions with ECHO. ECHO continues to prioritize people with lived experience and BIPOC candidates for staff positions within the organization, including counting lived experience as relevant experience towards required qualifications in job postings and salary calculations. Third, in the face of a system-wide staff shortage, ECHO staff continue to lead community conversations with service providers regarding strategies to incentivize peer support programming and prioritizing people with lived experience of homelessness for full-time staff positions.

1D-10c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below:	
1.	how your CoC gathers feedback from people experiencing homelessness;
2.	how often your CoC gathers feedback from people experiencing homelessness;
3.	how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program;
4.	how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and
5.	steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1. Our CoC facilitates and supports groups of people with lived experience of homelessness, such as the Austin Homelessness Advisory Council (AHAC), the (AYC) our Youth Action Board, and the CoC's People with Lived Experience Group. The CoC collects feedback across all CoC-funded permanent housing programs through a Client Feedback Survey and time reserved for public comment at meetings where there is a high engagement with people with lived experience. ECHO prioritizes qualitative research projects that revolve around experiences of unhoused people, including the foster care-homelessness pipeline and a mortality report. ECHO initiated listening sessions with people currently experiencing homelessness in 2024.

2. For the activities described in #1 above, ECHO staff coordinate a weekly meeting to discuss CoC needs and their self-guided projects. Staff regularly attend meetings of the City of Austin's lived experience group (AHAC) and once a quarter AHAC moves its bi-weekly meeting to ECHO's office for greater partnership. The Client Feedback Survey is annual, these are 2 qualitative projects this year, listening sessions happen quarterly and the CoC Board meets monthly.

3. For the CoC Quarterly Performance Scorecards, we conduct a Client Feedback Survey for active participants. This survey allows programs to maintain a continuous feedback loop with their clients and projects earn bonus points on Scorecard for higher participant response rates. ECHO also utilizes the survey data to inform systems improvement strategies. At CoC Board meetings program participants can share their experiences through public comment or by submitting an agenda item. CoC Board Committee and Workgroups must have representation of people with lived experience, many who are current or past participants.

4. Our Client Feedback Survey is measured annually for active participants in CoC-funded projects but can be used by the programs on a daily basis as a source of feedback. At all monthly CoC Board meetings, program participants can share their experiences through public comment or by submitting an agenda item.

5. AYC members were instrumental in the Round 8 YHDP Application and grants for a first-of-its-kind prevention program for youth led by a CoC partner. The CoC board this year has prioritized two projects based on feedback from people with lived experience, including creating updated written standards and revisiting how people are prioritized for RRH programs.

1D-11.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.s.	
	Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
	1. reforming zoning and land use policies to permit more housing development; and	
	2. reducing regulatory barriers to housing development.	

(limit 2,500 characters)

1. Our CoC has engaged aggressively with local elected officials, including Austin’s Mayor, City Councilmembers, and Travis County Commissioners, to increase access to affordable housing options within Austin/Travis County. ECHO staff and Leadership Council collaborated with grassroots and community-based organizations to advocate and prioritize funding for affordable housing bonds and changes in land use and zoning codes. Our CoC was successful in advocating for density efforts, including Affordability Unlocked, and additional advocacy efforts are planned to equitably and comprehensively impact the zoning and land use code. Advocacy efforts included meeting with elected officials, coordinating speakers at City Council and Planning Commission hearings on zoning and land use policy decisions, and sending advocacy letters from the CoC Board to City Council, the Mayor, and the City Manager’s Office.

2. Our CoC had success partnering with the city of Austin to incentivize the development of affordable housing units dedicated to ending homelessness through the Rental Housing Development Assistance (RHDA) process. This process allows developers to increase their projects’ competitiveness for city funding by dedicating units to the Homelessness Response System. ECHO staff is also supporting Travis County’s Supportive Housing Collaborative, a series of development contracts and capital funding to service providers within the CoC to create 1000+ units of supportive housing, through technical assistance and strategic planning for each of the site-based developments. We were able to make this partnership successful through meeting with elected officials and coalitions of community advocates and providing written and verbal testimony at City Council and County Commissioner Court hearings. Our CoC participated in the Texas Homeless Network (THN) Homelessness Advocacy Day along with other CoCs across the state to reduce regulatory barriers for the development of affordable housing and improve collaboration with the private housing market.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Advance Public Notice of Your CoC's Local Competition Deadline, Scoring and Rating Criteria.	
	NOFO Section V.B.2.a. and 2.g.	

1.	Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC's local competition.	08/21/2024
2.	Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC's local competition.	08/21/2024

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes
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1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below. NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	
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You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
 Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	100
2.	How many renewal projects did your CoC submit?	10
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process. NOFO Section V.B.2.d.	
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Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

1. The CoC establishes performance based contracting measures to track clients exiting to permanent housing for all projects dedicated to serving those experiencing homelessness within the CoC. Data is collected through the updated Coordinated Entry assessment tool and analyzed quarterly through the Performance Scorecards for each CoC-funded project. This includes a metric that tracks successful housing retention. The average score from Q1 through Q4 from 2023 is used to make up 65% of a renewal project’s score.

2. The CoC similarly scores CoC-funded projects on bed utilization rates and coordinated assessment utilization in the quarterly Performance Scorecards for each project. These metrics allow us to quantify barriers to housing people quickly into permanent housing placements. The average score from Q1 through Q4 of 2023 is used to make up 65% of a renewal project’s score. Additionally, our CoC tracks length of time from Coordinated Assessment to referral to move-in on our publicly posted Homelessness Response System Dashboard.

3. The 2024 local NOFO application required projects to submit a narrative describing their policies and practices used to address the barriers experienced by program participants in attaining rapid placement in permanent housing or the ability to maintain permanent housing in Austin's competitive housing market. The IRT scored this based on a project’s ability to support clients with multiple barriers with demonstrated support in place. Our CoC asked and scored new applicants in identifying how their proposed project and service delivery model would support participating households that have severe barriers such as: 1) having a history of trauma/ abuse, 2) having criminal justice involvement, 3) having no income, 4) active or recent substance use, 5) having experienced chronic homelessness.

4. These scores are weighed alongside performance metrics to ensure a balanced approach to considering applications from projects that provide housing and services to the hardest to serve populations with severe barriers such as: 1) having a history of trauma/abuse, 2) having criminal justice involvement, 3) having no income, 4) active or recent substance use, 5) having experienced chronic homelessness.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
	1. how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
	2. how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
	3. how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.	

(limit 2,500 characters)

1. Our CoC’s Board and governance committees require equitable representation to reflect the population experiencing homelessness within our community. The HRS Equity Committee continues to lead the CoC’s equity projects, including continued evaluation of the Coordinated Assessment Tool (APAT) and the creation of best practice guides to serve Trans clients and other overrepresented populations. ECHO received feedback from members of the HRS Equity Committee regarding lack of racial/ethnic representation in agency leadership. In response, ECHO incorporated a scored question in the 2024 CoC Program Local Competition for both new and renewal projects, asking the applicant what percentage of agency staff, leadership, and board of directors identify as non-white. Full points were awarded to applicants that demonstrated that at least 73.9% of agency staff, agency leadership, and the board of directors identify as non-white, reflecting the current population of BIPOC people experiencing homelessness. Due to feedback from the CoC Board, ECHO incorporated scored questions on the local application asking applicants how their agency: 1) demonstrates efforts to identify and reduce ethnic and racial disparities, 2) addresses physical and psychological safety for LGBTQ+ clients, and 3) supports clients with severe barriers to quickly attaining and maintaining housing.

2. When recruiting for the Independent Review Team (IRT) for the 2024 Local Competition, ECHO staff intentionally outreached to non-conflicted, Black-led, community based service providers to ensure proportional racial and ethnic representation. ECHO staff also prioritized IRT applicants that identified as non-white and/or had lived experience of homelessness. The IRT had 86% BIPOC members, and 57% Black/African American members.

3. The local application included a question that required applicants to detail the services, policies, partnerships, and practices they have in place to: 1) support program participants with severe barriers, 2) to reduce racial and ethnic disparities within their agencies and program outcomes, and to 3) incorporate feedback from program participants in the continuous improvement of programs.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	

Describe in the field below:	
1.	your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC’s local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

1. Our CoC reallocation process is outlined in the 2024 Reallocation and Deobligation Policy approved by the CoC Board and posted to the ECHO website on 8/14/24. CoC project funding is eligible for voluntary reallocation if the project determines they are unable or unwilling to spend down the allocated HUD funding. Involuntarily reallocation can occur if the project deobligated more than 10% of their total project award, or in the following instances: 1) Projects which do not demonstrate adequate performance or administrative progress as determined by the Leadership Council, or its representative, after 12 months on a Performance Improvement Plan; 2) Renewal projects, which are not first-time renewals, which deobligate more than 10% of grant funds during a grant term may be involuntarily reallocated the difference of 10% and the total deobligated amount during the subsequent CoC Program NOFO; 3) Projects which do not demonstrate adequate management of the program, including but not limited to: inadequate demonstration of fiscal responsibility (including timely use of funds and timely spending drawdowns), organizational capacity (including appropriate staffing structures to support project), satisfying all statutory and regulatory requirements; 4) Projects undergoing HUD monitoring which have one or more open finding related to financial management, or who will be required to submit repayment following a HUD monitoring; 5) Projects which have demonstrated activities, behaviors, or determinations that could be perceived as grossly negligent or egregious, and/or could cause risk to the reputation or performance of the rest of the CoC. Any decisions to involuntarily reallocate are made by, at minimum, a 2/3 majority of non-conflicted members of the CoC Board or their designated representatives.

2. Our CoC identified one less needed project and one low performing project during the local competition this year.

3. Our CoC reallocated one less needed project and one low performing project during the local competition this year.

4. N/A.

1E-4a.	Reallocation Between FY 2019 and FY 2024.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?	Yes
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	Yes
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	Yes

3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	Yes
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/11/2024

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/11/2024
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project Status–Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	10/28/2024
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1E-5d.	Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	10/28/2024
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2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	WellSky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	05/06/2024
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2A-4.	Comparable Databases for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2024 HMIS Data Standards.	

(limit 2,500 characters)

1. There is one CoC funded VSP that shares de-identified aggregate data from comparable databases: The SAFE Alliance. The CoC coordinates with SAFE to ensure that all data (including information gathered from comparable databases) is used in system planning. Having VSP stakeholders play an active role on the CoC board and committees ensures their experiences, expertise, and voices are included in decision making. The CoC uses de-identified aggregate data from comparable databases to enumerate how many people are in need of housing, what their specific needs are, household composition, vulnerability factors, and recommended housing interventions. The CoC integrates this information in the Needs & Gaps data, the Annual Point in Time and Housing Inventory Count Reports, and Quarterly Performance Scorecards for monitoring project performance (includes data on the number served, exits to and retentions of permanent housing, increases in income, and prioritization for services). The HMIS Lead meets frequently with SAFE to discuss strategies for improving data sharing and support surrounding comparable database use and reporting needs. The HMIS Lead participates in community wide training about HMIS, client privacy and confidentiality, and comparable databases with SAFE. The VAWA Housing Protections workgroup has created policies and has ongoing planning to integrate de-identified program data into system reporting to better understand the needs and outcomes beyond UDS while protecting vulnerable households. The CoC is continuing to develop comprehensive procedures which include protocols on safely recording and reporting data related to Emergency Transfers (approved/denied requests and request outcomes). This includes working toward reporting de-identified aggregate data to the HMIS Lead on a semi-annual basis.

2. The comparable database operated by SAFE is compliant with FY 2024 HMIS Data Standards.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	1,657	131	1,657	100.00%
2. Safe Haven (SH) beds	15	0	15	100.00%
3. Transitional Housing (TH) beds	480	105	480	100.00%
4. Rapid Re-Housing (RRH) beds	1,820	218	1,820	100.00%
5. Permanent Supportive Housing (PSH) beds	1,778	0	1,778	100.00%
6. Other Permanent Housing (OPH) beds	210	0	210	100.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	
	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:	
1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and	
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.	

(limit 2,500 characters)

Not Applicable. All projects met the threshold.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?	Yes
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/26/2024
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	05/06/2024
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
3.	included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)

1. The Austin Youth Collective (AYC) is a lived experience youth advisory board for the Austin/Travis County Homelessness Response System. The AYC was invited to participate in the CoC’s PIT Count Planning Workgroup, a subcommittee of the CoC Performance Monitoring Committee reporting to the Leadership Council (CoC Board). The PIT Count Planning Workgroup advises the operations of the 2024 PIT Count. Members of the AYC are involved in the development of communications to the unsheltered community prior to the PIT Count, guiding best practices for approaching unhoused neighbors, and thoughtful changes to the language of survey questions so as to reduce harm.

2. Lifeworks, the CoC’s primary youth services provider, dedicates several staff to leading and participating in groups enumerating the unsheltered community in the 2025 PIT Count. Lifeworks support the scouting of areas in which unsheltered people reside in advance of the unsheltered count, dedicating their specific skill set for providing homeless services to youth. They also share their expertise with other Team Leads to support their scouting of and connection with unhoused neighbors.

3. Members of AYC, who are youth with lived experience of homelessness, will participate as counters during the 2025 unsheltered PIT count. Members of AYC also support recruitment efforts to encourage the inclusion of additional youth experiencing homelessness to volunteer as counters during the PIT count.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

In the field below:	
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
3.	describe whether your CoC’s PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs’ geographic; and
4.	describe how the changes affected your CoC’s PIT count results; or
5.	state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2024.

(limit 2,500 characters)

1. We did not make any changes to our sheltered PIT Count implementation between 2023 and 2024. Our methodology and data quality practices remained the same.

2. We did not conduct an unsheltered count in 2024. We will conduct an unsheltered PIT Count in January 2025. Per our CoC Board, we conduct an unsheltered PIT count biennially. Our 2025 unsheltered PIT Count will use the same methodology and data quality practices as the 2023 count.

3. No mergers or natural disasters have yet to occur nor are anticipated to have significant impact on the 2025 PIT Count.

4. Should unforeseen natural disasters occur, our risk mitigation is to lean into and increase our volunteer recruitment to support a thorough canvassing of the Austin/Travis County CoC.

5. Not applicable.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reducing the Number of First Time Homeless—Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1. Our CoC determines risk factors of first time homelessness by engaging service providers that support individuals and families at risk of homelessness with homelessness prevention programming, time limited financial assistance and support services. This collaborative meets quarterly to evaluate data to show trends in program enrollment, track program spending patterns, and ensure adherence to service delivery best practices.

2. ECHO staff collaborates with funding entities (Austin Public Health and Travis County Housing and Community Affairs) to ensure financial resources (direct financial assistance and staffing) are available for community based service providers to prevent or divert individuals and families from entering literal homelessness.

This year, ECHO partnered with the National Alliance to End Homelessness to deliver two four-part training series focused on Housing Problem Solving/Diversion and Effective Emergency Shelter. Both sessions spanned several weeks, equipping providers with strategies to continually develop workflows aimed at preventing families from falling into homelessness. Sessions included participants leaving with an understanding of the five key elements of emergency shelter practice including the housing first approach in shelter, shelter diversion, immediate and low barrier shelter access, housing focused and rapid exit shelter services, and using data to measure performance, and at the conclusion of the training will have the tools to implement practice changes. The training series also provided best practices and critical factors related to program standards on service strategies including housing identification, landlord retention, progressive engagement when administering financial assistance, home based case management, data collection and analysis to increase performance outcomes.

3. Our CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time is overseen by ECHO’s Director of Technical Assistance and Program Support.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC’s Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoC’s geographic area?	No

2C-2.	Reducing Length of Time Homeless—CoC’s Strategy.	
	NOFO Section V.B.5.c.	

In the field below:

1.	describe your CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and

3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.
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(limit 2,500 characters)

1. The CoC has the following strategies to reduce the Length of Time people remain homeless (LOTH): a) Using dynamic prioritization in the Coordinated Entry System (CES) to connect all persons in these interventions to the most readily available resources best able to meet their permanent housing needs, b) using a fully mobile CES system and affirmative street outreach and drop-in center access network so people experiencing homelessness (PEH) can connect with resources as quickly as possible, c) robustly integrating diversion and rapid resolution resources into all phases of the crisis response and rehousing processes, d) supporting shelter transformation to become housing-focused, e) monitoring project performance through permanent housing outcomes and LOTH to those outcomes, f) working with local funders to create new permanent housing opportunities targeted towards individuals with the highest needs (including those associated with highest LOTH).

2. The CoC identifies and houses persons with the longest LOTH using CES, prioritizing housing for persons with the greatest need. CoC data has shown that length of time homeless is the data point that most correlates with many aspects of vulnerability, and it is heavily weighted directly and indirectly in the CES prioritization criteria. The CES engages with persons experiencing homelessness, including long-term homelessness, by having multiple access points including drop-in centers, shelters, street outreach programs, medical clinics, jails, and call-in phone options. The CoC actively cultivates in-reach relationships to our correctional and healthcare facilities in addition to a growing list of street outreach providers and non-traditional, community-based service providers to provide information, resource linkage and integrated access into our coordinated entry system.

3. ECHO, Director of Permanent Housing, oversees the CoC's strategy to reduce the length of time individuals and families remain homeless.

2C-3.	Successful Permanent Housing Placement or Retention –CoC's Strategy.	
	NOFO Section V.B.5.d.	

In the field below:

1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

1. The CoC has the following strategies to increase the rate of persons in ES, SH, TH, and RRH exiting to PH destinations: a) Using dynamic prioritization in the Coordinated Entry System (CES) to connect all persons in these interventions to the most readily available resource best able to meet their permanent housing needs, b) supporting shelter transformation to become housing-focused, c) improving understanding and performance of system flow by publishing a public dashboard of project and intervention success rates, e) robustly funding and integrating diversion/ problem solving staff and direct participant assistance resources into all phases of the crisis response and rehousing processes, f) working with local funders to create non-congregate emergency shelter housing options in addition to improving inflow, access, and housing first service delivery in traditional shelter spaces.

2. Our CoC strategy to increase the rate of individuals and families to retain housing and/ or exiting to permanent housing destinations through permanent housing programming is to provide additional ECHO staff capacity for technical assistance and program support to all permanent housing providers within our HRS. This technical assistance and program support can be initiated by the program funder (HUD, ECHO, or City of Austin) through a formal Performance Improvement Plan (PIP) or Monitoring Report or, permanent housing providers can request additional training and technical assistance to support performance or service delivery challenges they are experiencing (overcoming housing barriers, progressive and assertive engagement, and fair housing training). Additionally ECHO contracted with the National Alliance to End Homelessness support the specific training needs for permanent housing providers within the HRS. This years, ECHO has coordinated the following learning opportunities to improve positive program exits and exits to permanent housing destinations, Housing Problem Solving/ Diversion Training, Harm Reduction Training, Fair Housing Training, and Understanding the Core Components of Rapid Rehousing.

3. The strategy to increase permanent housing exits and housing retentions is overseen by the Director of Permanent Housing at ECHO.

2C-4.	Reducing Returns to Homelessness—CoC's Strategy.	
	NOFO Section V.B.5.e.	
	In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC's strategy to reduce the rate that individuals and families return to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. Our CoC identifies individuals and families who return to homelessness through touch points with our emergency shelter, navigation, street outreach, or community coordinated assessors. ECHO staff and crisis response program staff track individuals and families in HMIS utilizing the Service Point Identification (SPID) Number. If an individual or families are enrolled into crisis response programming and were previously served by (within 2 years) a permanent housing program within the CoC, the household is flagged as a "return to homelessness" metric for the permanent housing project. ECHO staff meets with crisis response and permanent housing program staff to ensure accuracy and timely submission of this data.

2. ECHO's Technical Assistance and Program Support Manager also meets selected CoC project staff monthly in addition to quarterly community training and policy meeting through CoC governance. Our CoC utilized these collaborative strategies to provide to develop and operationalize strategic planning to reduce the rates of individuals and families that return to homelessness within 24 months. A cross departmental collaboration of ECHO staff, Research and Evaluation, Coordinated Entry, and Technical Assistance oversee the CoC's strategies and policies to find areas of improvement and then create a plan to support the programs to help reduce the rate individuals and families return to homelessness.

3. ECHO, the CoC's Collaborative Applicant, is responsible for overseeing our CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,500 characters)

1. Our CoC utilizes several strategies to increase access to employment and other cash sources. First, our CoC funded projects are required (through the Quarterly Performance Scorecard) to report on the amount of households that increase income. This performance data is tracked to ensure increasing participant income through employment is a core function of all permanent housing programming. Secondly, ECHO staff also provides technical assistance and program support to ensure project staff understand the HUD expectation that service providers work with program participants to increase income through employment, are aware of community based employment programming to support program participants in meeting this metric, and are actively working to decrease barriers to employment opportunities needed to maintain housing stability. The CoC's Leadership Council added creating written standards for Workforce Development (WFD) to the 2024 Roadmap. ECHO is working with a consultant to create written standards and a plan to better integrate WFD within the CoC and Coordinated Entry System (CES).

2. Our CoC and housing service providers have partnerships with community based employment assistance programs (WorkForce Solutions, Austin Area Urban League, Texas Veterans Commission, Jail to Jobs, Building Promise USA, The Other Ones Foundation, and Goodwill Industries) to meet the various employment needs of people experiencing homelessness in our community. Employment services available in our community for people experiencing homelessness include; targeted job fairs, job readiness programs, financial assistance for employment equipment/ clothes, and transportation assistance. Many agencies with RRH and PSH programs also have internal employment support and programming, including Caritas of Austin, LifeWorks, and Integral Care. The providers providing targeted employment support for our unsheltered population include Hungry Hill Foundation and Urban Alchemy. Both providers have had success placing unsheltered participants in long term employment leading to permanent housing opportunities. The CoC also has multiple workforce and supported employment programs participate in HMIS to coordinate services with homeless services and permanent housing projects.

3. Our CoC's Strategy to increase income from employment is led by ECHO's Director of Systems Advancement.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. Our CoC is dedicated to increasing non-employment benefits in the Homelessness Response System and implementing multiple ways of achieving this goal. ECHO funds a staff position to serve as the SOAR Local Lead at our agency with the goal of increasing and supporting SOAR capacity in our area. Currently, there are fifteen organizations which consist of forty-six certified SOAR Representatives strategically placed throughout the Homelessness Response System, including prisons, medical facilities, adult and children's facilities, shelters, and navigation center. These organizations increase non-employment cash income for their clients through their benefit access services. There is an integrated team of community partners who provide medical, behavioral, and social care including services that focus on disability benefits and other benefits for individuals enrolled in the permanent supportive housing healthcare program. This program provides wrap around services from unsheltered individuals entering into the Homeless Response System to being housed. There is also a SOAR Representative placed in the justice system and provides services to inmates for benefits. The SOAR Local Lead and the Department of Public Affairs provide presentations to educate inmates on applying and receiving benefits. It is vital to provide services on both ends and support benefit services offered and prepare the inmates on what and why receiving health and behavior services and why incarcerated are vital to disability claims. There are also SOAR Representatives and Benefits Specialists at medical facilities to create a pipeline of receiving medical care and benefits including income to medically fragile patients. SOAR Representatives also work with outreach medical teams for wraparound services and assist with hospital discharge. The number of SOAR Representatives at shelters is also increasing. In addition, ECHO has supported a new Children SOAR program which provides increased income, health insurance and education.

2. ECHO employs the SOAR System Manager who is also the SOAR Local Lead for Austin/Travis County, and is responsible for overseeing the CoC's strategies to increase non-employment cash income.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
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3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
LifeWorks CoC PSH...	PH-PSH	11	Both
CFIV PSH Program	PH-PSH	13	Healthcare

3A-3. List of Projects.

1. What is the name of the new project? LifeWorks CoC PSH Transition yr 1
2. Enter the Unique Entity Identifier (UEI): VLFJFD26EDW7
3. Select the new project type: PH-PSH
4. Enter the rank number of the project on your CoC's Priority Listing: 11
5. Select the type of leverage: Both

3A-3. List of Projects.

1. What is the name of the new project? CFIV PSH Program
2. Enter the Unique Entity Identifier (UEI): P4R3B21EPL29
3. Select the new project type: PH-PSH
4. Enter the rank number of the project on your CoC's Priority Listing: 13
5. Select the type of leverage: Healthcare

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

Not applicable

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3C-2.	Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

Not applicable

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applicants.	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?		No
Applicant Name			
This list contains no items			

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

- | | |
|----|---|
| 1. | You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete. |
| 2. | You must upload an attachment for each document listed where 'Required?' is 'Yes'. |
| 3. | We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube. |
| 4. | Attachments must match the questions they are associated with. |
| 5. | Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. |
| 6. | If you cannot read the attachment, it is likely we cannot read it either. |
| | . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time). |
| | . We must be able to read everything you want us to consider in any attachment. |
| 7. | After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include. |
| 8. | Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions. |

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	10/28/2024
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	10/28/2024
1D-10a. Lived Experience Support Letter	Yes	Lived Experience ...	10/28/2024
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	10/28/2024
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	10/28/2024
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	10/28/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	10/29/2024
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	10/29/2024
1E-5b. Local Competition Selection Results	Yes	Local Competition...	10/28/2024
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	Web Posting - CoC...	10/28/2024
1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	10/28/2024

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	2024 HDX Competit...	10/28/2024
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	10/28/2024
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	10/28/2024
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Lived Experience Support Letter

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description: Web Posting - CoC-Approved Consolidated Application

Attachment Details

Document Description: Notification of CoC-Approved Consolidated Application

Attachment Details

Document Description: 2024 HDX Competition Report

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/17/2024
1B. Inclusive Structure	10/30/2024
1C. Coordination and Engagement	10/30/2024
1D. Coordination and Engagement Cont'd	10/30/2024
1E. Project Review/Ranking	10/30/2024
2A. HMIS Implementation	10/28/2024
2B. Point-in-Time (PIT) Count	10/28/2024
2C. System Performance	10/30/2024
3A. Coordination with Housing and Healthcare	10/28/2024
3B. Rehabilitation/New Construction Costs	10/28/2024
3C. Serving Homeless Under Other Federal Statutes	10/28/2024

4A. DV Bonus Project Applicants	10/28/2024
4B. Attachments Screen	10/29/2024
Submission Summary	No Input Required

1C-7. PHA Homeless Preference

Housing Authority of the City of Austin (HACA) HCV Administrative Plan Excerpt.....	1-4
Housing Authority of Travis County (HATC) HCV Administrative Plan Excerpt.....	5-7

HUD may award HACA funding for a specified category of families on the waiting list. HACA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, HACA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

HACA Policy

HACA administers the following types of targeted funding:

Mainstream Vouchers for non-elderly persons with disabilities who are homeless or who are transitioning out of institutions or other segregated settings

VASH - Veterans Affairs for Supportive Housing

Family Unification Program

Non-elderly Disabled

Foster Youth to Independence

Stability Vouchers

Emergency Housing Vouchers

Order of Selection – specified category vouchers

When HACA resumes voucher issuance after a funding shortfall, HACA will first issue vouchers to specified category vouchers until HACA is assisting the required number of special purpose families.

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that HACA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits HACA to establish other local preferences, at its discretion. Any local preferences established must be consistent with HACA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

HACA Policy

Families can claim eligibility for any local preference any time from the date they applied up until the time their name is drawn off the waiting list. Preference claims will be

verified once they have been drawn off the waiting list during the interview process. If HACA is unable to verify a preference claim, the family will be placed back on the waiting list without the preference.

HACA will open the waiting list or leave the waiting list open for certain preference groups as needed to meet the preference caps listed below.

1. Non-specified category vouchers will use the following local preferences for purposes of establishing priority. The local preferences are weighted differently, with the higher number representing a higher ranking. Each applicant family can be granted a maximum of one local preference plus the residency preference (if they qualify).

2. Weights for each preference are as follows:

Elderly	= 2
Disabled	= 2
Involuntarily Displaced	= 2
Homeless	= 3
Families with Minor Children	= 2
Residency	= 1
RAD Choice Mobility	= 3
FUP/FYI Youth	= 3
NED+Homeless/Institutionalized	= 2
RAD or PBRA Relocation	= 4
PBV Right to Move	= 4
HACA VAWA Emergency	= 5

(A) **Elderly Preference:** HACA will give preference to elderly families. An elderly family is a family in which the head, spouse or co-head is age 62 or older.

(B) **Disabled Preference:** HACA will give preference to disabled families. A disabled family is a family in which the head, spouse or co-head is disabled using the current HUD definition of disability.

(C) **Involuntary Displacement Preference:** HACA will give preference to families displaced as a result of natural disaster or government action. The following documentation will be used to verify displacement status:

Certification from a unit of government concerning displacement due to natural disaster; or

Certification from a unit of government concerning displacement due to code enforcement or public improvement/development or displacement by inaccessibility of a unit.

The displacement must have occurred within six months of requesting the involuntary displacement preference. Also, HACA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding.

- (D) **Homeless Preference:** Each calendar year, up to 25% of vouchers issued will be dedicated to the homeless preference.

Applicants given the homeless preference must meet all of the following criteria:

- a) Meet the HUD definition of homeless. See definitions section at the end of the Administrative Plan.
- b) Are referred to HACA by a coalition of homeless service providers with whom HACA has executed a Memorandum of Understanding (MOU) outlining the provider's responsibilities with respect to the provision of housing search assistance and supportive services for the referred household.
- c) Have received a written commitment from the referring homeless service provider for housing search / location assistance.
- d) Have received a written commitment from the homeless service provider to offer support services on an as needed basis to help the household transition from homelessness to permanent housing; and
- e) Have received a written commitment from the homeless service provider to offer supportive services to help the household maintain housing and comply with HCV rules.

While a referral from the coalition of homeless service providers is required for this preference, use of the offered supportive services is not a requirement. The choice of the applicant to refuse the offered services will not jeopardize any housing assistance for which they are eligible.

HACA will execute a Memorandum of Understanding with one entity representing a coalition of homeless service providers that will serve as the primary point of contact for communicating homeless referrals to HACA. HACA reserves the right to establish additional MOUs as necessary to ensure that homeless applicants have the opportunity to apply for housing assistance under this preference.

If it is determined that an applicant referred by a homeless service provider, as described above, does not meet the criteria described therein, the applicant will not receive the preference and:

if the applicant was only on the HCV waiting list because of the homeless referral, the applicant will be removed from the HCV waiting list

if the applicant was on the HCV waiting list through the regular application process, the applicant will return to their lottery position on the waiting list without the homeless preference.

If HACA denies an applicant's homeless preference claim, HACA will notify the applicant and referring service provider in writing, including the reason(s) for the

preference denial. Applicants have the right to appeal the denial of eligibility for the homeless preference using the established process for informal hearings.

Individuals and families transitioning, or “moving up,” from Permanent Supportive Housing (PSH) units will be included as a priority group as part of this homeless preference. These are persons that were previously homeless prior to entry into a PSH program but who no longer require that level of supportive services. Referrals could also include individuals and families participating in a Continuum of Care homeless rental assistance program, which is not renewed. This would require a referral from the current case manager or PSH provider as well as documentation that the family was homeless prior to entering into the PSH unit. This documentation must be provided as part of the referral.

- (E) **Families with Minor Children Preference:** HACA will give preference to families with minor children. A minor child is a child under age 18 who meets HUD and HACA’s definition of a family member (See Section 3.I.B for the definition of Family Members).

Minor children of a live in aide do not qualify the family for this preference.

Minor children that are foster children of an authorized adult member of the assisted family do not qualify the family for this preference.

- (F) **Residency Preference:** HACA will give preference to persons who reside in the following Texas Counties: Travis, Hays, Bastrop, Caldwell and Williamson counties. The residency status will be determined at the time of the eligibility interview. This preference will not have the purpose or effect of delaying or otherwise denying admission to the program based on the race, color, ethnic origin, gender, sexual orientation, religion, disability, or age of any member of an applicant family.

Applicants who are working or who have been notified that they are hired to work in a residency preference area will be treated as residents of the residency preference area with documented proof of employment in the residency preference area. Applicants who are graduates of, or active participants in, education and training programs in a residency preference area are eligible for this preference if the education or training program is designed to prepare individuals for the job market.

- (G) **Rental Assistance Demonstration (RAD) Choice Mobility Preference:** As required by HUD and in accordance with all HUD RAD guidelines, if HACA participates in RAD, HACA will provide a Choice-Mobility option to residents of covered RAD projects in accordance with policies outlined in Chapter 18 of this HCV Administrative Plan.

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the PHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The PHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the PHA may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The PHA must maintain records showing that such families were admitted with special program funding.

Targeted Funding [24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

PHA Policy

The PHA administers the following types of targeted funding (See Chapter 19):

VASH

FUP

Mainstream

NED

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

For the purposes of establishing priority, the PHA will use the following local preferences:

1. The PHA will offer an Emergency Transfer preference to families that include victims of domestic violence, dating violence, sexual assault, or stalking who are seeking an emergency transfer under VAWA from any housing program operated by the PHA. Emergency Transfer preference under VAWA also includes transfer requests from participants from HATC's Continuum of Care PSH Project.
2. The PHA will offer a Choice Mobility preference to families residing in PHA PBRA units after the later of:
 - a. 24 months from the date of the execution of the HAP contract, or
 - b. 24 months from the date of move in.
3. The PHA will offer a preference to Non-Elderly persons with disabilities who are transitioning out of institutional or other segregated settings, at serious risk of institutionalization, currently experiencing homelessness, previously experienced homelessness and currently a client in a permanent supportive housing or rapid rehousing project, or those at risk of experiencing homelessness.
4. The PHA will offer a **Homeless preference** to any family referred to the PHA by an authorized entity with which the PHA has executed a Memorandum of Understanding (MOU).
 - a. For purposes of this preference, the Homeless definition includes those individuals and families transitioning from Permanent Supportive Housing (PSH) through the Continuum of Care awarded grant, who were homeless prior to entry into a PSH program.

The PHA will first select families claiming Preference 1: Emergency Transfer Preference.

The PHA will then ensure that one-third of families selected from its waiting list during each fiscal year are families exercising Preference 2: Choice Mobility Preference unless

no families remain qualifying for this preference.

The PHA will select families claiming Preference 3: Non-elderly, Disabled, Homeless Preference before families claiming Preference 4, and will select families claiming Preference 4: Homeless Preference before selecting families claiming no preference.

Homeless Preference by referral: Each calendar year, 1 in 4 applicants selected from the waiting list will be dedicated to a homeless preference applicant who was referred by a homeless service provider. To meet this requirement, applicants must meet all the following criteria:

1. Meet the HUD definition of homeless.
2. Are referred to HATC by a coalition of homeless service providers with whom HATC has executed a Memorandum of Understanding (MOU) outlining the provider's responsibilities with respect to the provision of housing search assistance and supportive services for the referred household.

While a referral from the coalition of homeless service providers is required for this preference, use of the offered supportive services is not a requirement. The choice of the applicant to refuse the offered services will not jeopardize any housing assistance for which they are eligible.

HATC will execute a Memorandum of Understanding with one entity representing a coalition of homeless service providers that will serve as the primary point of contact for communicating homeless referrals to HATC. HATC reserves the right to establish additional MOUs as necessary to ensure that homeless applicants have the opportunity to apply for housing assistance under this preference.

If it is determined that an applicant referred by a homeless service provider, as described above, does not meet the criteria described therein, the applicant will not receive the preference and if the applicant was only on the HCV waiting list because of the homeless referral, the applicant will be removed from the HCV waiting list.

If the applicant was on the HCV waiting list through the regular application process, the applicant will return to their lottery position on the waiting list without the homeless preference.

If HATC denies an applicant's homeless preference claim, HATC will notify the applicant and referring service provider in writing, including the reason(s) for the preference denial. Applicants have the right to appeal the denial of eligibility for the homeless preference using the established process for informal hearings.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

1C-7. PHA Moving On Preference

Housing Authority of the City of Austin (HACA) HCV Administrative Plan Excerpt.....	1-4
Housing Authority of Travis County (HATC) HCV Administrative Plan Excerpt.....	5-7

HUD may award HACA funding for a specified category of families on the waiting list. HACA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, HACA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

HACA Policy

HACA administers the following types of targeted funding:

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Non-elderly Disabled

Foster Youth to Independence

Stability Vouchers

Emergency Housing Vouchers

Order of Selection – specified category vouchers

When HACA resumes voucher issuance after a funding shortfall, HACA will first issue vouchers to specified category vouchers until HACA is assisting the required number of special purpose families.

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that HACA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits HACA to establish other local preferences, at its discretion. Any local preferences established must be consistent with HACA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

HACA Policy

Families can claim eligibility for any local preference any time from the date they applied up until the time their name is drawn off the waiting list. Preference claims will be

verified once they have been drawn off the waiting list during the interview process. If HACA is unable to verify a preference claim, the family will be placed back on the waiting list without the preference.

HACA will open the waiting list or leave the waiting list open for certain preference groups as needed to meet the preference caps listed below.

1. Non-specified category vouchers will use the following local preferences for purposes of establishing priority. The local preferences are weighted differently, with the higher number representing a higher ranking. Each applicant family can be granted a maximum of one local preference plus the residency preference (if they qualify).

2. Weights for each preference are as follows:

Elderly	= 2
Disabled	= 2
Involuntarily Displaced	= 2
Homeless	= 3
Families with Minor Children	= 2
Residency	= 1
RAD Choice Mobility	= 3
FUP/FYI Youth	= 3
NED+Homeless/Institutionalized	= 2
RAD or PBRA Relocation	= 4
PBV Right to Move	= 4
HACA VAWA Emergency	= 5

(A) **Elderly Preference:** HACA will give preference to elderly families. An elderly family is a family in which the head, spouse or co-head is age 62 or older.

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Certification from a unit of government concerning displacement due to natural disaster; or

Certification from a unit of government concerning displacement due to code enforcement or public improvement/development or displacement by inaccessibility of a unit.

The displacement must have occurred within six months of requesting the involuntary displacement preference. Also, HACA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding.

- (D) **Homeless Preference:** Each calendar year, up to 25% of vouchers issued will be dedicated to the homeless preference.

Applicants given the homeless preference must meet all of the following criteria:

- a) Meet the HUD definition of homeless. See definitions section at the end of the Administrative Plan.
- b) Are referred to HACA by a coalition of homeless service providers with whom HACA has executed a Memorandum of Understanding (MOU) outlining the provider's responsibilities with respect to the provision of housing search assistance and supportive services for the referred household.
- c) Have received a written commitment from the referring homeless service provider for housing search / location assistance.
- d) Have received a written commitment from the homeless service provider to offer support services on an as needed basis to help the household transition from homelessness to permanent housing; and
- e) Have received a written commitment from the homeless service provider to offer supportive services to help the household maintain housing and comply with HCV rules.

While a referral from the coalition of homeless service providers is required for this preference, use of the offered supportive services is not a requirement. The choice of the applicant to refuse the offered services will not jeopardize any housing assistance for which they are eligible.

HACA will execute a Memorandum of Understanding with one entity representing a coalition of homeless service providers that will serve as the primary point of contact for communicating homeless referrals to HACA. HACA reserves the right to establish additional MOUs as necessary to ensure that homeless applicants have the opportunity to apply for housing assistance under this preference.

If it is determined that an applicant referred by a homeless service provider, as described above, does not meet the criteria described therein, the applicant will not receive the preference and:

if the applicant was only on the HCV waiting list because of the homeless referral, the applicant will be removed from the HCV waiting list

if the applicant was on the HCV waiting list through the regular application process, the applicant will return to their lottery position on the waiting list without the homeless preference.

If HACA denies an applicant's homeless preference claim, HACA will notify the applicant and referring service provider in writing, including the reason(s) for the

preference denial. Applicants have the right to appeal the denial of eligibility for the homeless preference using the established process for informal hearings.

Individuals and families transitioning, or “moving up,” from Permanent Supportive Housing (PSH) units will be included as a priority group as part of this homeless preference. These are persons that were previously homeless prior to entry into a PSH program but who no longer require that level of supportive services. Referrals could also include individuals and families participating in a Continuum of Care homeless rental assistance program, which is not renewed. This would require a referral from the current case manager or PSH provider as well as documentation that the family was homeless prior to entering into the PSH unit. This documentation must be provided as part of the referral.

- (E) **Families with Minor Children Preference:** HACA will give preference to families with minor children. A minor child is a child under age 18 who meets HUD and HACA’s definition of a family member (See Section 3.I.B for the definition of Family Members).

Minor children of a live in aide do not qualify the family for this preference.

Minor children that are foster children of an authorized adult member of the assisted family do not qualify the family for this preference.

- (F) **Residency Preference:** HACA will give preference to persons who reside in the following Texas Counties: Travis, Hays, Bastrop, Caldwell and Williamson counties. The residency status will be determined at the time of the eligibility interview. This preference will not have the purpose or effect of delaying or otherwise denying admission to the program based on the race, color, ethnic origin, gender, sexual orientation, religion, disability, or age of any member of an applicant family.

Applicants who are working or who have been notified that they are hired to work in a residency preference area will be treated as residents of the residency preference area with documented proof of employment in the residency preference area. Applicants who are graduates of, or active participants in, education and training programs in a residency preference area are eligible for this preference if the education or training program is designed to prepare individuals for the job market.

- (G) **Rental Assistance Demonstration (RAD) Choice Mobility Preference:** As required by HUD and in accordance with all HUD RAD guidelines, if HACA participates in RAD, HACA will provide a Choice-Mobility option to residents of covered RAD projects in accordance with policies outlined in Chapter 18 of this HCV Administrative Plan.

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the PHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The PHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the PHA may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The PHA must maintain records showing that such families were admitted with special program funding.

Targeted Funding [24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

PHA Policy

The PHA administers the following types of targeted funding (See Chapter 19):

VASH

FUP

Mainstream

NED

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

For the purposes of establishing priority, the PHA will use the following local preferences:

1. The PHA will offer an Emergency Transfer preference to families that include victims of domestic violence, dating violence, sexual assault, or stalking who are seeking an emergency transfer under VAWA from any housing program operated by the PHA. Emergency Transfer preference under VAWA also includes transfer requests from participants from HATC's Continuum of Care PSH Project.
2. The PHA will offer a Choice Mobility preference to families residing in PHA PBRA units after the later of:
 - a. 24 months from the date of the execution of the HAP contract, or
 - b. 24 months from the date of move in.
3. The PHA will offer a preference to Non-Elderly persons with disabilities who are transitioning out of institutional or other segregated settings, at serious risk of institutionalization, currently experiencing homelessness, previously experienced homelessness and currently a client in a permanent supportive housing or rapid rehousing project, or those at risk of experiencing homelessness.
4. The PHA will offer a Homeless preference to any family referred to the PHA by an authorized entity with which the PHA has executed a Memorandum of Understanding (MOU).
 - a. For purposes of this preference, the Homeless definition includes those individuals and families transitioning from Permanent Supportive Housing (PSH) through the Continuum of Care awarded grant, who were homeless prior to entry into a PSH program.

The PHA will first select families claiming Preference 1: Emergency Transfer Preference.

The PHA will then ensure that one-third of families selected from its waiting list during each fiscal year are families exercising Preference 2: Choice Mobility Preference unless

no families remain qualifying for this preference.

The PHA will select families claiming Preference 3: Non-elderly, Disabled, Homeless Preference before families claiming Preference 4, and will select families claiming Preference 4: Homeless Preference before selecting families claiming no preference.

Homeless Preference by referral: Each calendar year, 1 in 4 applicants selected from the waiting list will be dedicated to a homeless preference applicant who was referred by a homeless service provider. To meet this requirement, applicants must meet all the following criteria:

1. Meet the HUD definition of homeless.
2. Are referred to HATC by a coalition of homeless service providers with whom HATC has executed a Memorandum of Understanding (MOU) outlining the provider's responsibilities with respect to the provision of housing search assistance and supportive services for the referred household.

While a referral from the coalition of homeless service providers is required for this preference, use of the offered supportive services is not a requirement. The choice of the applicant to refuse the offered services will not jeopardize any housing assistance for which they are eligible.

HATC will execute a Memorandum of Understanding with one entity representing a coalition of homeless service providers that will serve as the primary point of contact for communicating homeless referrals to HATC. HATC reserves the right to establish additional MOUs as necessary to ensure that homeless applicants have the opportunity to apply for housing assistance under this preference.

If it is determined that an applicant referred by a homeless service provider, as described above, does not meet the criteria described therein, the applicant will not receive the preference and if the applicant was only on the HCV waiting list because of the homeless referral, the applicant will be removed from the HCV waiting list.

If the applicant was on the HCV waiting list through the regular application process, the applicant will return to their lottery position on the waiting list without the homeless preference.

If HATC denies an applicant's homeless preference claim, HATC will notify the applicant and referring service provider in writing, including the reason(s) for the preference denial. Applicants have the right to appeal the denial of eligibility for the homeless preference using the established process for informal hearings.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

1D-11a. Lived Experience Support Letter

Signed Support Letter from (3) CoC Board Members
with Lived Experience.....1-2



October 25th, 2024

To Whom It May Concern,

We are writing on behalf of the Austin/Travis County CoC Board, Leadership Council, to which we are all elected as a person with lived experience, to express our support for our CoC's priorities for serving individuals and families experiencing homelessness with severe needs in our CoC's geographic area, as part of the TX-503 Austin/Travis County Continuum of Care's Collaborative Application for the FY24 Continuum of Care Notice of Funding Opportunities (NOFO).

Currently, more than 1/4 of Leadership Council members have lived experience of homelessness, including multiple members who have experienced unsheltered homelessness. Additionally, our Governance Charter requires a minimum of 3 people with lived experience to hold voting seats on every governance committee and a minimum of 2 people with lived experience to participate in every governance workgroup. In partnership with ECHO, we oversee a Compensation Policy to strengthen our community's authentic engagement of people with lived expertise and to continue to infuse our governing policies and CoC procedures with the expertise that only comes from lived experience.

The TX-503 Collaborative Applicant, the Ending Community Homelessness Coalition (ECHO), has met with us continuously through the process of our CoC's Local Competition, including in the creation of the policies and priorities that guide that Local Competition review, scoring, ranking, reallocation, and community funding priorities. Our CoC's Collaborative Application and Priority Listing follow the funding priorities passed by the CoC Board, which include prioritization of Permanent Supportive Housing (PSH) units and bonus points for programs that do not target subpopulations. This is of particular importance to our community because it will allow the Homelessness Response System (HRS) to prioritize our community members who are most vulnerable, have the highest service needs, and experience the highest barriers to attaining and maintaining housing.

The last few years have seen unprecedented increases in the cost of renting and living in Austin, which has thus exacerbated the difficulty of finding housing in the private market. The prioritization of PSH allows our community to expand our housing portfolio with units that will be lower barrier for individuals with the highest severe service needs and most obstacles faced in attaining housing independently of the HRS.

Additionally, our CoC has prioritized projects that have committed to authentic engagement of people with lived experience and retention of a competitive workforce. From going through the HRS ourselves, we know firsthand the importance of having more case managers who stick around long-term. This is especially critical for individuals who move into housing after spending extended periods of time experiencing the traumas of unsheltered homelessness, because we know that consistency and rapport are essential components of trauma-informed care. Authentic engagement of people with lived experience is similarly essential to increasing the success of services and the trust between clients and service providers. Working with a case manager who knows where you've been and understands what you're going through would be an incredibly meaningful experience for individuals moving from unsheltered homelessness to PSH.

Our role on the Leadership Council is to advocate on behalf of all our unhoused neighbors in our community. The needs of those experiencing unsheltered homelessness in Austin are therefore of particular concern to us. We are extremely hopeful at the impact this funding will have on our CoC's capacity to best serve those experiencing homelessness with high service needs.

Respectfully,



Candace McGary
Councilmember, Person with Lived Experience



Jacob Emerson
Councilmember, Youth with Lived Experience



Linda Jackson (Oct 5, 2024 11:21 CDT)
Linda Jackson
Councilmember, Person with Lived Experience

1D-2a. Housing First Evaluation

CoC Grantee Name: The SAFE Alliance

Project Component Type: PH-RRH

Project Name: Domestic Violence Rapid Rehousing Program (DV RRH)

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**Ending Community Homelessness Coalition (ECHO)
Rapid Rehousing Housing (RRH) Continuum of Care Project
Quarterly Self-Scorecard** (Rev. 01/3/2019)

AGENCY NAME:	The SAFE Alliance
PROJECT NAME:	Domestic Violence Rapid Rehousing Program (DV RRH)
REPORTING PERIOD:	1/1/2023 - 12/31/2023

Scorecard Summary

Rating Category	Maximum Points	Project Score <i>(This section auto-populates as card is completed)</i>	
1. HMIS Data Quality	32	32	
2. Project Performance	68	53	Adjusted score:
Total Points	100	85	97%

ECHO Reviewed 2/7/24

The purpose of these Scorecards is for Austin/Travis County CoC-funded projects monitor compliance and performance on a quarterly basis. Scores are generated from reports using ServicePoint, the local HMIS database. Data collected from reports is then entered into the Quarterly Scorecard. Save this as a PDF to submit with your Scorecard. Agencies using a comparable database must provide the CoC HMIS Lead documentation on how all data generated follows and matches the same reporting logic. □□

1. Overview of HMIS Data Quality Questions

▶ HMIS participation and data quality are priorities for both ECHO and the U.S. Department of Housing and Urban Development (HUD). Accurate, complete and timely data is crucial to determine whether projects are contributing to ending homelessness.

2: Overview of Project Performance Questions

▶ Achieving program outcomes is crucial to ensure programs are ending homelessness for their clients.

▶ Assessing and monitoring project outcomes is also necessary to understand a program's rate of success and their contribution to meeting performance goals at the CoC level.

2: Scorecard Comments

► Use this space after completing scorecard to write any comments on your score.

2.2 - SAFE does not have an established way to measure returns to homelessness since we do not access HMIS and use a comparable VSP database. We have previously requested technical assistance from ECHO to determine if this measure will be included in SAFE's scorecards in the future, and if so, how it should be measured.

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
1: HMIS Data Quality						
1.1	<p>Data Completeness The CoC is monitored by HUD for HMIS data quality including completeness.</p> <p><i>What is the projects' percentage of completed values on all HUD required data elements for the last quarter?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS Data Completeness Report Card (CM)" > Tab A - Overall Percentage</p>	100%	<p><i>Percentage of Completed Values</i></p> <ul style="list-style-type: none"> > 99% → 8 pts > 97% → 6 pts > 95% → 3 pts 	8	8
1.2	<p>Timely Submission of Data Completeness Reports A <i>Data Completeness</i> report is due to ECHO on the 10th of each month.</p> <p><i>Out of the three Data Completeness reports due this quarter, what were the number of timely reports submitted to ECHO?</i></p>	<p>Refer to emails sent to ECHO HMIS Director for submission dates. Compare submission dates to due dates.</p>	3	<p><i>Number of Timely Data Completeness Reports</i></p> <ul style="list-style-type: none"> 3 out of 3 → 6 pts 2 out of 3 → 4 pts 1 out of 3 → 2 pts 	6	6

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
1.3	<p>Timely APR Submission</p> <p>Timely submission of APRs to HUD is important for the CoC as it impacts its CoC funding.</p> <p><i>Did your project submit the last applicable APR within the required period, that is within 90 days of the end of your agency's operating year?</i></p>	<p>To calculate, subtract the <i>Submission Date</i> minus the <i>End of the Operating Year</i></p> <p>ECHO will verify submission date in Sage.</p>	yes	<p><i>Timely APR Submission</i></p> <ul style="list-style-type: none"> • APR submitted on time → 6 pts • APR not submitted on time → 0 pts 	6	6
1.4	<p>Timeliness of Data Entry</p> <p>The CoC and CoC-funded projects are monitored by HUD for data quality including timeliness in HMIS. HMIS Policies and Procedures require data to be input within 5 business days of interaction with a client.</p> <p><i>What % of entry/exits were created in 6 days or less during the reporting period?</i></p>	<p>To calculate Rate of Timely Data Entry:</p> <ol style="list-style-type: none"> 1. [(# of Start Records in 6 days or less) + (# of Exit Records in 6 days or less)] / 2. [(Total # Start Records) + (Total # Exit Records)] <p>To calculate 1: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit records created in 6 days or less.</p> <p>To calculate 2: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit Records</p>	88%	<p><i>Rate of Timely Data Entry:</i></p> <ul style="list-style-type: none"> • 75% - 100% → 6 pts • 74% - 0% → 0 pts 	6	6
1.5	<p>Timeliness of Data Entry: Annual Assessments</p> <p>HUD requires CoC-funded projects to complete Annual Assessments no more than 30 days before or after the anniversary of the client's Project Start Date.</p> <p><i>What percent of the Annual Assessments that were due during the reporting period were completed on time?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS - Annual Assessments Calculator - 2019 "</p> <p>> Calculate the percent of completed annual assessments</p>	100%	<p><i>Percent of Annual Assessments Completed on Time</i></p> <ul style="list-style-type: none"> • 100% → 6 pts • 95-99% → 4 pts • 85-94% → 2 pts 	6	6
Total HMIS Data Quality					32	32
2: Project Performance						

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
2.1	<p>Successful Housing Placement from RRH</p> <p>Successful housing outcomes are one of the most important measures of program success. It is also CoC Performance Measure 7.b.2.</p> <p><i>What is the percentage of persons that exited to a permanent housing destination?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0706 - Permanent Housing Placement-Retention Metric 7 - v1" > Tab A - Summary > Metric 7b.2 - Current Year Counts</p> <p>Percentage successful exits</p>	100%	<p><i>Successful Housing Placement from RRH</i></p> <ul style="list-style-type: none"> • 94-100 % → 12 pts • 87-93 % → 8 pts • 80-86 % → 4 pt 	12	12
2.2	<p>Returns to Homelessness</p> <p>Reducing returns to homelessness is one of the most important measures of program success. It is also CoC Performance Measure 2.</p> <p><i>What is the percentage of persons returning to homelessness within 24 months of exiting to permanent housing?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0701 - Exits to Permanent Housing with Return to Homelessness" > Tab A - Summary > Percentage of Returns in 2 Years</p>	N/A	<p><i>Returns to Homelessness</i></p> <ul style="list-style-type: none"> • 0-4 % → 12 pts • 5-9 % → 8 pts • 10-15 % → 4 pts 	12	
2.3	<p>Income Growth for Stayers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs to increase program participants' income through the NOFA and System Performance Measures.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the reporting period?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.3 - Percentage of adults who increased total income</p>	85%	<p><i>Income Growth for Stayers</i></p> <ul style="list-style-type: none"> • 81-100 % → 8 pts • 61-80 % → 5 pts • 40-60 % → 3 pt 	8	8

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
2.4	<p>Income Growth for Leavers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs, through the NOFA and System Performance Measures, to increase program participants' income.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the quarter?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.6 - Percentage of adults who increased total income</p>	90%	<p><i>Income Growth for Leavers</i></p> <ul style="list-style-type: none"> • 91-100 % → 8 pts • 81-90 % → 5 pts • 71-80 % → 3 pt 	8	5
2.5	<p>Bed Utilization Rate</p> <p>Bed utilization is important to ensure we are fully utilizing our inventory. The CoC and individual projects are scored by HUD on this measure in the NOFA, with CoCs that have less than 85% bed utilization not receiving any points.</p> <p><i>What is the project's average bed utilization rate for the reporting period?</i></p>	<p>Bed utilization rate =</p> <ol style="list-style-type: none"> 1. [Average persons served per night] / 2. [the "total beds" reported in the Housing Inventory Count] <p>To calculate 1: ServicePoint > Reports (not ART) > CoC APR > 7b - Point in Time Count of Persons on the Last Wednesday > Average the four point in times together to calculate the average number served > (January + April + July + October) / 4 = Average Served</p> <p>2. "Total Beds" is the number of beds in the project's most recent Project Renewal Application to HUD. ECHO can provide you with this number if you need it.</p>	178 / 145 = 123%	<p><i>Bed Utilization Rate</i></p> <ul style="list-style-type: none"> • 96-100 % → 8 pts • 91-95 % → 5 pts • 85-90 % → 3 pts 	8	8

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
2.6	<p>Coordinated Assessment (CA) Clients: Per 24 CFR 578.(a)(8), CoCs must establish and operate either a coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. The purpose is to allocate assistance as effectively as possible, prioritizing services to those that need it the most.</p> <p><i>What was the percentage of new clients that were accepted into the project that had completed Coordinated Assessment?</i></p>	ServicePoint > ART > Public Folder > ART ECHO Data Quality (Report Cards) > "ECHO HMIS New Clients CA Complete"	2 / 2 = 100%	<p><i>Percentage of CA Clients:</i></p> <ul style="list-style-type: none"> • 90-100% → 12 pts • ≤89% → 0 pts 	12	12
2.7	<p>Low-barrier admission policies Low barrier admission policies are important to prevent screening out people for assistance because of perceived barriers to housing or services. Housing First practices are a requirement of all HUD CoC-funding recipients. The four components are:</p> <p>Income: <i>Are participants screened out based on having too little or no income?</i></p> <p>Substance Use : <i>Are participants screened out based on an active or history of substance use?</i></p> <p>Criminal Record: <i>Are participants screened out based on having a criminal record - with exceptions for HUD-mandated restrictions?</i></p> <p>Domestic Violence: <i>Are participants screened out based on history of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement)?</i></p>	Refer to your housing program eligibility criteria-policies and procedures & answer accordingly. Please attach a copy of the program policy to this scorecard, indicating page where criteria is outlined.	Does not screen out	<p><i>Low-barrier admission policies</i></p> <ul style="list-style-type: none"> • Program does not screen out on any of the criteria → 8 pts • Program screens out on any combination of the criteria → 0 pts 	8	8
Total for Section 2					68	53

- Housing search
- Outreach and negotiation with landlords
- Assessment of housing for compliance with regulations (e.g., lead-based paint requirements, rent reasonableness)
- Assistance with obtaining utilities and making moving arrangements
- Development of – and updates to – an individualized service plan (i.e., Collective Action Plan), including planning a path to permanent housing stability
- Providing risk assessment and safety planning for those impacted by domestic/dating violence, sexual assault and/or trafficking
- Providing information and referrals to other providers (e.g., medical care, childcare, legal services, recreational opportunities)
- Securing other local, state, and federal benefits
- Monitoring and evaluating clients' progress

The SAFE Alliance is an active member of various community planning efforts to address the needs of survivors of child abuse, domestic violence, sexual assault, and human trafficking, including runaway and homeless youth, young people aging out of foster care, and pregnant and parenting youth. As part of the strategic, community-wide system to prevent and end homelessness, we frequently collaborate with peers and stakeholders. For example, the organization participates in several committees within the HUD-funded Continuum of Care (CoC) convened by the Ending Community Homelessness Coalition (ECHO).

Housing First Philosophy

A crucial component of successful RRH programs is the integration of a Housing First approach. HUD has defined the steps to support a Housing First approach across CoCs as follows:

- Use data to quickly and stably house homeless persons
- Engage landlords and property owners
- Remove barriers to entry
- Adopt client-centered service method

The Rapid Rehousing Program embraces a housing first philosophy and does not create barriers to entry. SAFE currently works with the CoC to collect, analyze, and interpret data, and engage landlords. The organization has low barrier criteria for entry (see Eligibility Criteria). For example, SAFE does *not* screen out potential clients with regards to the following types of barriers: lack of income or employment, poor credit history, addictions to alcohol or substances, criminal history, and/or mental health challenges. The CoC Lead, ECHO, will conduct background checks (e.g., Amrent), as required by many landlords. Information about a participant's history will be shared with staff engaged in housing search and placement on a need-to-know basis, and will be covered

by release of information signed by the client. This information is considered confidential, and will *not* be used to discourage or disqualify youth from services. Additionally, SAFE uses a client-centered, strengths-based, trauma-informed, voluntary services model, and does not require participation in any service as a condition of housing.

Equal Access and Non-Discrimination

SAFE assists all regardless of race; ethnicity; national origin; ancestry; immigration status; language; cultural background; political affiliation; religion or religious background; gender; gender identity or expression; sexual orientation; age; physical appearance; disability; veteran status; marital or relationship status; and/or socio-economic background or status.

Accessibility and Language Access

The RRH team, in collaboration with appropriate SAFE Alliance staff, will respond promptly to requests for accommodations, and make reasonable accommodations according to the individual needs of the requestor.

The RRH team, as well as SAFE Alliance staff in general, will make meaningful access available to clients with Limited English Proficiency.

Eligibility and Sources of Referral

All referrals are accepted through the local Coordinated Entry process, by a partnership between SAFE and the Ending Community Homelessness Coalition (ECHO). Potential clients will participate in the Coordinated Entry process managed by the CoC lead, ECHO. Should other social services organizations or community members want to refer clients to the SAFE Rapid Rehousing Program, they will be instructed to help clients complete the Coordinated Assessment.

SAFE conducts confidential Coordinated Entry for abuse survivors in partnership with ECHO. Participants who complete confidential CE are incorporated into the By-Name List without Personally Identifying Information (de-identified).

All households are prioritized for Rapid Rehousing per CoC Written Standards.

The main qualifying criteria for the program, set by HUD (the funder), is that the applicant be homeless (Category 1 or Category 4). SAFE prioritizes services to participants who are fleeing or attempting to flee domestic violence, sexual abuse, child abuse or human trafficking. Potential referrals are identified as survivors who are actively fleeing abuse and have expressed interest in working with a victim service provider. Eligible households are prioritized based on vulnerability (per VI-SPDAT), as well as safety/risk information.

- To participate in Youth RRH+, participants must be between the ages of 18 – 24.

- To participant in DV RRH, participants must be actively fleeing domestic violence, sexual assault, stalking or human trafficking.

While SAFE's RRH program aims to serve participants who are at, or below, 30% of the Area Median Income (AMI), as defined by HUD, this is *not* a requirement at program entry.

Intake

As part of the Coordinated Entry process, ECHO provides referrals from the By-Name list of eligible households experiencing homelessness, prioritized by vulnerability scores. The households on the By-Name list shared with SAFE have completed the coordinated assessment, and scored in the Rapid Re-Housing range, *or* have scored in the Permanent Supportive Housing range, but chosen to be referred to RRH programs.

Currently, the SAFE Rapid Rehousing (RRH) program provides services for clients in up to 60 units of housing as a scattered site model. All clients will complete a questionnaire to assess their needs and preferences, and will have a choice of unit. In keeping with Fair Housing laws and regulations, clients will not be steered toward or away from a particular unit or complex.

Once a referral is identified, they are assigned to a RRH Advocate who conducts outreach and supports the client through the intake and move-in process. Staff will follow ECHO's established intensive outreach procedures in order to best ensure access to highly vulnerable but hard to reach individuals.

SAFE's RRH team immediately begins working with the participant to remove barriers, screen for eligibility, and collect necessary documents during enrollment and housing navigation prior to move-in. The screening process is comprised of three (3) parts:

1. Homelessness status:

Staff must verify that the participant meets the criteria for Category 1 and/or Category 4 of HUD's definition of homeless.

Evidence to verify homeless status under Category 1 is prioritized as follows:

- First Priority: Third-party certification by an agency with a program designed to serve persons living on the street, or other places not meant for human habitation. Examples include: Street outreach programs, day shelters, soup kitchens, and Health Care for the Homeless sites.
 - A printout from the Homeless Management Information System (HMIS) is also an acceptable form of third-party verification.

1E-2. Local Competition Scoring Tool

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TX-503 Austin/Travis County CoC

Renewal Project Scoring Guide

FY24 Continuum of Care NOFO Competition

This checklist and scorecard will be used for all Renewal Applications, including HMIS & first-time renewals. First Time Renewals must meet Threshold Components to ensure compliance with HUD organizational recommendations and HMIS implementation. Items that are not able to be scored will receive full points (e.g., if there is not yet 12 months' worth of information for first-time renewals).

Checklist of Required Attachments (*denotes attachment is required, if applicable to that project):

- * Documentation of grant changes and/or amendments over the past 12 months requiring an amendment or contact with the Local Field Office (e.g., copy of email communications, support letter from ECHO, memo requesting change) **Required to document any project changes**
- Annual Agency Financial Audit
 - Most Recently Completed Agency Audited Financial Statement
 - Auditor's Communication with Agency Governance Board
- Board/Leadership/organization staff rosters (disaggregated/de-identified) w/ racial/ethnic representation included (Or an explanation of why this is not available)
- * HUD Monitoring (**Required if project participated in HUD monitoring over the past 2 years**)
 - * HUD Monitoring Notification Letter
 - * HUD Monitoring Report (indicating findings or lack thereof)
 - * HUD Monitoring Closeout Letter
- * Recaptured Funds
 - * Official grant documentation showing the percentage of overall project budget recaptured, and total dollar amount recaptured
 - * Performance Improvement Plan (PIP) (**Required for all agencies that have executed a PIP in the last 12 months**)
- * L G B T Q + Safety
 - * Policies & procedures document
 - * Training materials for staff
- Lived Experience
 - Participant Feedback & Compensation Policy/Policies
 - Other Relevant Policies
 - Up to 3 feedback forms (de-identified)
- * HMIS Administrator Checklist (**HMIS Projects only**)

Local Application

MAXIMUM POINTS	SCORING SECTION
1. Program Changes & Amendments	
N/A	1.1 Significant Amendments
N/A	1.2 Annual Renewal Demand
2. Agency Characteristics & HUD Standards	
P/F	2.1 Annual Financial Audit
10	2.2 Representation on Board & Agency Leadership
N/A	2.3 HUD Monitoring
10	2.4 Unspent/Recaptured Grant Funds
3. Project Type	
5	3.1 Component Type
N/A	3.2 Number of Units (non-HMIS Projects only)
5	3.3 Subpopulation Focus (non-HMIS Projects only)
4. Project Quality & Performance	
10	4.1 Performance Improvement & Evaluation
5	4.2 Housing First
10	4.3 Addressing Racial and Ethnic Disparities
10	4.4 Addressing LGBTQ+ Safety (non-HMIS Projects Only)
15	4.5 Lived Expertise
10	4.6 Increasing Safety for DV Survivors
10	4.7a Severity of Barriers (non-HMIS Projects only)
10	4.7b HMIS Administrator Checklist (HMIS Projects only)
100	TOTAL SCORE

Local Application Question and Scoring Criteria

1. Program Changes and/or Amendments	
<p style="text-align: center;">1.1 Significant Amendments</p> <p><i>Describe any changes and/or amendments made to this project during the last 12 months. Examples include adjustments to budget, target population, service delivery, subrecipient/partner roles and responsibilities (500-word limit). (*If no changes and/or amendments were made during the last 12 months, please put "N/A".)</i></p> <p>Attachments:</p> <ul style="list-style-type: none"> • Supporting documents (emails with the field office, and/or copies of change forms) 	<p>Not Scored</p>
<p style="text-align: center;">1.2 Annual Renewal Demand</p> <p><i>What is your ARD?</i></p>	<p>Not Scored</p>
2. Agency Characteristics & HUD Standards	
<p style="text-align: center;">2.1 Annual Agency Financial Audit</p> <p><i>Please attach a copy of your agency's most recent financial audit.</i></p> <p><i>For financial reporting purposes, every organization has a 12-month fiscal year. A fiscal year can coincide with the calendar year but may also be any 12-month period that is selected by the organization. Audits are performed on the organization's fiscal year. The only exception to a 12-month audit occurs if the organization has changed its fiscal year during the audit period. This will require an audit for less than or more 12 months for the year of change.</i></p> <p>Attachments:</p> <ul style="list-style-type: none"> • Most recently completed audited financial statement for <i>agency</i> (not program/project) • The auditor's communication with agency's governance board <p>Criteria to Consider:</p> <ul style="list-style-type: none"> • The most recent audited financial statement is attached. • An audit is completed within 9 months of the end of the agency's fiscal year and/or the agency identifies consistent procedures that are used in the preparation of financial reports in which the most recent report follows and is attached. • The audit opinion indicates that the agency's financial statements are fairly presented in accordance with Generally Accepted Account Principles (GAAP) • The audit opinion does not include any substantial doubt about the organization's ability to continue as a concern. 	<p>PASS – Meets all criteria.</p> <p>FAIL – Information provided CONFIRMS that project is not eligible for HUD funding.</p>

2.2 Representation on Board of Directors & Agency Leadership

73.9% of the population experiencing homelessness in Austin/Travis County identifies as non-white (Asian, Black, Native/Indigenous, Pacific Islander, Hispanic/Latino, two or more races). What percentage of the applicant’s organization staff identifies as non-white? What percentage of the applicant organization’s board of directors identifies as non-white? What percentage of the applicant organization’s leadership (senior managers, directors/administrators, VP’s, Executives/C-Suite) identify as non-white?

Required Attachments:

Board/Leadership/organization **staff’s demographic info** (disaggregated/de-identified) w/ racial/ethnic representation (*NOTE: If your agency does not have this info available, please include an explanation as to why.)

Optional: Additional Materials

10 points – At least 73.9% of agency staff and agency leadership and the board of directors identify as non- white.

8 points – At least 73.9% of agency staff identify as non-white and at least 50% of agency leadership identify as non-white and at least 50% of members of the board of directors identify as non-white, but the number of agency leadership and board members who identify as non-white falls below 73.9%.

6 points – Between 50% and 73.8% of agency staff identify as non-white and between 50% and 73.8% of agency leadership identify as non-white and between 50% and 73.8% of members of the board of directors identify as non- white.

4 points – Between 50% and 73.8% of agency staff identify as non- white and multiple people in agency leadership and multiple members of the board of directors identify as non- white.

2 points – Multiple staff members identify as non-white and multiple members of agency leadership or multiple members of the board of directors identify as non-white.

0 points – No, criteria are not met.

Note: appropriate attachments backing up the answer provided are required for an agency to receive any score above a zero.

<p style="text-align: center;">2.3 HUD Monitoring</p> <p><i>Has the project been monitored by HUD at any point over the past 2 years? (Y/N)</i></p> <p><i>If yes, use the narrative section to describe any actions your agency has taken to address any findings or concerns.</i></p> <p>Attachments (if yes):</p> <ul style="list-style-type: none"> • HUD Monitoring Notification Letter • HUD Monitoring Report (indicating findings or lack thereof) • HUD Monitoring Closeout Letter (indicating resolution of findings). <p><i>If yes, were there any findings during the HUD Monitoring Visit? (Y/N)</i></p> <p><i>Were any findings resolved? (Y/N)</i></p> <p><i>Explain all resolved and unresolved findings.</i></p>	<p>Not Scored</p>
<p style="text-align: center;">2.4 Unspent/Recaptured Grant Funds</p> <p><i>Have any funds related to the renewal project request been recaptured by HUD for the most recently expired grant term?</i></p> <p>Attachments:</p> <ul style="list-style-type: none"> • Please provide official grant documentation showing (1) the percentage of overall project budget recaptured (2) total dollar amount recaptured. • <i>Optional:</i> Performance Improvement Plan (PIP) Agreement 	<p>10 points – All funds spent. No deobligated funds.</p> <p>8 points – Some funds deobligated, but less than 3% of total funding.</p> <p>6 points – Deobligated more than 3% of total funds, but less than 5%.</p> <p>4 points – Deobligated more than 5% of total funds, but less than 7%.</p> <p>2 points – Deobligated more than 7% of total funds, but less than 10%.</p> <p>0 points – Project does not meet expectations due to deobligating more than 10% of total grant funds or more than \$50,000 (whichever is greater).</p>

3. Project Type

<p style="text-align: center;">3.1 Proposed Component Type</p> <p>Select the proposed component type:</p> <ul style="list-style-type: none"> • Permanent Housing – Permanent Supportive Housing (PH-PSH) • Permanent Housing – Rapid Rehousing (PH-RRH) • Joint Component Transitional Housing & Rapid Rehousing (Joint TH-RHH) • Supportive Services Only (SSO) • HMIS 	<p>5 points – HMIS project type</p> <p>0 points – non-HMIS project type (Permanent Housing, Transitional Housing, Joint TH-RRH, or SSO)</p>
<p style="text-align: center;">3.2 Number of Units (PH-PSH, PH-RRH, TH, and Joint TH-RRH only)</p> <p>What is the total number of units (if applicable)? What is the total number of beds? Of the total number of beds, what are the total number of beds dedicated to clients who meet the HUD definition of chronic homelessness or DedicatedPLUS?</p>	<p>Not Scored</p>
<p style="text-align: center;">3.3 Subpopulation Focus (PH-PSH, PH-RRH, TH, and Joint TH-RRH only)</p> <p>Do you have eligibility criteria for new clients to be referred to your program? (Y/N)</p> <p>If yes: What is the specific population focus for eligibility for this project?</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • Projects operated by VSP providers who have received funding through DV Bonus (SAFE Alliance) will receive 5 points despite having subpopulation specific eligibility requirements 	<p>5 points – Project has no eligibility requirements based on subpopulation</p> <p>0 points – Project has eligibility requirements based on subpopulation (e.g., by household type, age, veteran status, mental illness, or disability status)</p>

4. Project Quality & Performance

4.1 Performance Improvement & Evaluation

*Describe any strategies and/or efforts made during the last 12 months to improve program outcomes. Discuss how your agency has used data including HMIS reports to identify ways to improve services, program design, staff development, and/or outcomes shown through Quarterly Performance Scorecards or other performance measures. Describe how the implemented changes have improved both your organization and your project outcomes. (500-word limit) (*First-time renewals which do not have 12-month worth of program performance, please put N/A.)*

Scoring Criteria:

- Different types of data collection are described (e.g., project performance, client feedback, employee evaluations, third-party evaluations, continuous quality improvement (CQI), etc.)
- Client feedback is specifically mentioned as a mechanism for performance evaluation and improvement
- Data is used to ensure cost-effectiveness of program spending
- Description is given of how strategies/efforts made during the last 12 months will be monitored/evaluated for effectiveness
- First-time renewals will automatically receive 10 points.

10 points – All criteria clearly described with examples

8 points – Applicant utilizes multiple types of data *including* client feedback to inform performance evaluation and to track spending; *and* client feedback is **not** specifically mentioned to inform program evaluation and improvement.

6 points – Applicant utilizes multiple types of data to inform performance evaluation and track spending *and* does **not** collect client feedback to inform program evaluation and improvement.

4 points – Applicant only utilizes HMIS and Quarterly Performance Scorecard data to inform performance evaluation and track spending; *and* does **not** collect client feedback to inform program evaluation and improvement.

2 points – Applicant does **not** clearly describe any strategies and/or efforts to improve program outcomes; *and* applicant has a clear plan for using data to improve program outcomes.

0 points – Applicant does **not** clearly describe any strategies and/or efforts to improve program outcomes.

4.2 Housing First

Please describe how the practice of Housing First is implemented at your agency, specifically in reference to policies and practices that ensure fidelity to the Housing First approach. (500-word limit).

Scoring Criteria:

- See the [TX-503 Austin/Travis County Written Standards for Program Delivery](#) (p. 14-19) for a detailed description of how Housing First practice can be applied to each step of service delivery.

The Austin/Travis County CoC has adopted the Housing First approach throughout our system. Services are targeted and prioritized for the most vulnerable people in our community and are offered without conditions. Within the Housing First model, barriers to accessing and maintaining housing and services are reduced or eliminated to ensure those who need the resources most have access to them. Housing First is a homeless services approach that prioritizes providing permanent housing to people experiencing homelessness, thus ending their homelessness, and serving as a platform from which they can pursue personal goals and improve their quality of life. This approach aims to eliminate the system barriers that prevent people from accessing their right to housing. Housing First can be contrasted with older models, like Housing Ready, that focus on addressing other issues (e.g., substance abuse, increasing income) prior to placing a person in housing.

Additionally, Housing First is based on the idea that participant choice is valuable in housing selection and supportive service participation, and that exercising the right to choose will likely make a client more successful in remaining housed and improving their quality of life. Services should be culturally appropriate. Personal barriers, such as non-adherence to a medication regimen or substance abuse, are addressed using collaborative approaches, like motivational interviewing.

For PH-PSH, PH-RRH, TH, and Joint TH-RRH:

- Describe Housing First principles (e.g., trauma-informed care, harm reduction, participant choice) implemented at screening & admission to the project (e.g., project entry is not contingent on preconditions such as sobriety, income, criminal history status, rental history background, service participation requirements).
- Does not terminate program participants for lack of participation in supportive services offered by the program (e.g., there are no requirements to participate in peer support, groups, or to make certain progress on case plans on specific timelines).

5 points – Agency implements all elements of Housing First as described in the TX-503 Austin/Travis County Written Standards for Program Delivery, including centering participant choice, and providing culturally responsive services.

4 points – Agency implements most elements of Housing First as described in the TX-503 Austin/Travis County Written Standards for Program Delivery, including centering participant choice and providing culturally responsive services.

3 points – Agency implements most elements of Housing First as described in the TX-503 Austin/Travis County Written Standards for Program Delivery, including centering participant choice or providing culturally responsive services.

2 points – Agency implements some elements of Housing First as described in the TX-503 Austin/Travis County Written Standards for Program Delivery, and has a plan for increasing participant choice, culturally responsive services, and other incomplete aspects of Housing First implementation.

<p>For SSO-CE:</p> <ul style="list-style-type: none"> Describe Housing First principles (e.g., trauma-informed care, harm reduction, participant choice) implemented at screening & admission to the CE System, including referrals to housing and supportive services (e.g., CE project entry and referrals to housing programs are not contingent on preconditions such as sobriety, income, criminal history status, rental history background, service participation requirements). 	<p>1 point – Agency implements some elements of Housing First as described in the TX-503 Austin/Travis County Written Standards for Program Delivery, <i>and</i> does not address any plan for improvement.</p> <p>0 points – Agency does not follow Housing First as described in the TX-503 Austin/Travis County Written Standards for Program Delivery.</p>
<p style="text-align: center;">4.3 Addressing Racial and Ethnic Disparities</p> <p><i>Black Americans are overrepresented in the total population experiencing homelessness in the United States relative to total population representation. According to the U.S. Census Bureau and analysis of HMIS data, Black/African American residents account for 9 percent of Travis County’s total population, but 32 percent of the population experiencing homelessness in the same area. This is a dramatic overrepresentation and a key challenge facing our homelessness response system and the Austin/Travis County community generally.</i></p> <p><i>Provide a narrative describing how your project is addressing racial disparities in service delivery. (500-word limit).</i></p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> Plan for recruitment, hiring, retention, and promotion of Black staff. Mention client feedback in evaluation of program and service delivery Mention client feedback in improving racial equity in service delivery Subcontracting with Black-led organizations for any eligible costs (e.g., outreach, peer support, substance use treatment, case management, housing navigation) Mention disaggregation of data to identify patterns in housing placement and successful program exit Professional development opportunities, such as trainings, on racial equity or anti-racism provided to staff, agency leadership, and/or board of directors 	<p>10 points – Agency provides clear narrative addressing all criteria.</p> <p>7 points – Agency provides clear narrative addressing some criteria - must include: use of client feedback, <i>and</i> staff training, <i>and</i> plan for recruitment/hiring/retention/promotion of Black staff.</p> <p>4 points – Agency provides clear narrative addressing some criteria – including use of client feedback.</p> <p>0 points – Agency does not have a clear plan for addressing racial disparities in service delivery.</p>

4.4 Addressing LGBTQ+ Safety (non-HMIS Projects Only)

For **non-HMIS** projects ONLY: Provide a narrative describing how your project is addressing these physical and psychological safety concerns for LGBTQ+ clients, specifically in relation to the higher likelihood of experiencing interpersonal violence, and to the impact of experiencing discrimination based on gender identity and sexual orientation when seeking services. (500-word limit).

Scoring Criteria:

- Trainings provided to staff that aim to address and reduce bias, educate staff on gender and sexuality including updates to language, and identify legal protections for LGBTQ+ clients
- Mention grievance policy and process for clients who experience discrimination or mistreatment by staff and other clients
- Mention policies and processes in place for ensuring client choice in geographic placement of housing and supportive services provided
- Plan for recruitment, hiring, retention, and promotion of LGBTQ+ staff.
- Mention client feedback in improving LGBTQ+ safety in service delivery
- Mention client feedback in evaluation of program and service delivery
- Subcontracting with LGBTQ+ -led organizations for any eligible costs (e.g., outreach, peer support, substance use treatment, case management, housing navigation, and any gender-affirming services)

Attachments:

- *Optional: any policies and procedures relevant to addressing physical and psychological safety concerns for LGBTQ+ clients*
- *Optional: any training materials provided to staff*

10 points – Agency provides clear narrative addressing all criteria.

7 points – Agency provides clear narrative addressing some criteria - **must** include: use of client feedback, *and* staff training, *and* plan for recruitment/hiring/retention/promotion of LGBTQ+ staff.

4 points – Agency provides clear narrative addressing some criteria – including use of client feedback *and* staff training.

0 points – Agency does not have mention client feedback *OR* does not have clear processes or policies for addressing LGBTQ+ safety in service delivery.

4.5 Lived Expertise

Describe how your agency identifies areas for improvement and improves service delivery through feedback from past and current program participants. Please provide specific examples of formally solicited suggestions made by clients that resulted in your program making specific changes to its operations to improve outcomes or practices based on participants' feedback. Please describe your formal process for collecting client feedback, including the frequency with which it occurs, evidence of robust/concrete agency responses to that feedback, and methods by which persons with lived experience of homelessness are compensated for their participation and contributions to your agency's improvement. Has your agency hired persons with lived experience of homelessness to work as full-time staff in its programs? (500-word limit).*

**For HMIS projects that do not provide direct services to clients, this includes clients whose data has been input into the HMIS system.*

Required Attachments:

- Participant Feedback & Compensation Policy/Policies
- Other Relevant Policies
- Up to 3 feedback forms (de-identified)

Scoring Criteria:

- Mention client feedback collection process that is routinely reviewed for evaluation of program & service delivery
- Specific examples of how client feedback was used to improve program & service delivery
- Mention clear & consistent formal compensation policy for persons with lived experience for their solicited participation and feedback
- Evidence of active & continued employment of people with lived experience as full-time program staff
- Plan for recruitment, hiring, retention, and promotion of staff with lived experience of homelessness.

15 points – Meets all criteria. Agency provides evidence that client feedback is routinely collected as well as specific examples of how they have used the feedback to make improvements. To score a 15, the agency must have a clear & consistent formal process for compensating persons with lived experience for their solicited participation and feedback AND must actively employ those with lived experience of homelessness as full-time staff in the agency's programs.

10 points – Meets basic criteria adequately with no concerns. Agency provides evidence that client feedback is collected routinely as well as examples of how they have used the feedback to make improvements. To score a 10, the agency must have a clear & consistent formal process for compensating persons with lived experience of homelessness for their solicited participation and feedback.

5 points – Meets basic criteria with some concerns identified. Agency demonstrates an understanding of the importance of lived experience of homelessness

	<p>but cannot provide evidence of collecting client feedback, improvements made from feedback, or compensation for participation by those with lived experience of homelessness.</p> <p>0 points – Does not meet criteria.</p>
<p style="text-align: center;">4.6 Increasing Safety for Survivors of Domestic Violence</p> <p><i>According to preliminary Needs & Gaps data, 30% of people experiencing homelessness reported being survivors of domestic violence. It is important that all programs providing services to those experiencing homelessness take this into account, not just Victim Service Providers (VSPs).</i></p> <p><i>For non-HMIS projects, provide a narrative describing how your project is delivering services to clients and operating through a trauma-informed lens, how your staff are trained to do so, and what improvements you have made in ensuring safety for survivors of domestic violence.</i></p> <p><i>For HMIS projects, provide a narrative describing how your project operates its database and trains the community to protect client safety and information privacy through data security standards and practices; how project staff are trained to do so and how they train others to do so; and what improvements you have made in ensuring safety for survivors of domestic violence. (500-word limit).</i></p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • For non-HMIS projects: <ul style="list-style-type: none"> ○ Does the application identify policies and practices to assess participant safety and increasing safety over time? ○ Does the response indicate staff are provided regular and frequent opportunities for training on how to increase safety and provide trauma-informed services. ○ Does the applicant indicate the project involvement in and utilization of the local VAWA Policies, including providing participants information on VAWA rights at eligibility screening, termination, and evictions? ○ How does the project, if applicable, work with fair market landlords to educate them on VAWA protections and enshrine those protections in rental assistance agreements or participant leases? • For HMIS projects: <ul style="list-style-type: none"> ○ HMIS Lead has a designated staff person who is responsible for ensuring privacy and security standards 	<p>For non-HMIS projects: 10 points – All criteria met.</p> <p>7 points – Agency has policies and practices in place to ensure and assess participant safety, privacy, and security; <i>and</i> agency provides regular training opportunities to staff; <i>and</i> agency does not work with fair market landlords to ensure VAWA protections.</p> <p>4 points – Agency has policies and practices in place to ensure and assess participant safety, privacy, and security; <i>and</i> agency does not provide regular training opportunities to staff.</p> <p>0 points – Agency does not have policies and practices in place to ensure and assess participant safety, privacy, and security.</p> <p>For HMIS projects: 10 points – All criteria met.</p> <p>7 points – All criteria met except agency does not have designated staff person responsible for activities included in criteria.</p>

<p>are implemented as required by HUD.</p> <ul style="list-style-type: none"> ▪ Project either provides a narrative description of the process/standards or an attachment is provided. Examples of documentation may include but is not limited to: (job description, HMIS Policies). ○ Conduct background check on all employees who access HMIS or view HMIS data. <p>HMIS Lead conduct Privacy and Security Trainings and follows up on all privacy and security standards on a regular basis.</p>	<p>4 points – Agency ensures all privacy and security standards are implemented <i>and</i> provides background checks on all employees who access HMIS or view HMIS data; <i>and</i> agency does not have designated staff person <i>and</i> agency does not conduct regular trainings on privacy and security.</p> <p>0 points – Agency does not have policies and practices in place to ensure and assess participant privacy and security.</p>
<p style="text-align: center;">4.7a Severity of Barriers (non-HMIS Projects Only)</p> <p><i>FOR PH-PSH, PH-RRH, TH and Joint Component TH & PH-RRH: Please provide a narrative of policies and practices that the project as adopted to address the barriers experienced by program participants in attaining rapid placement in permanent housing or the ability to maintain permanent housing in Austin’s competitive housing market. (500-word limit).</i></p> <p><i>FOR SSO-CE: Please provide a narrative of policies and practices that the project has adopted to address the barriers experienced by program participants attempting to access the Coordinated Entry (CE) System.</i></p> <p>Scoring Criteria: <i>FOR PH-PSH, PH-RRH, TH and Joint Component TH & PH-RRH:</i></p> <ul style="list-style-type: none"> • Mention detailed policies & best practices in place to address multiple barriers experienced by program participants (e.g., criminal history record, mental illness) <p><i>FOR SSO-CE:</i> Mention detailed policies and best practices that include affirmative marketing & advertisement strategy to ensure the CE System is easily accessible by individuals and families with the highest barriers to accessing assistance (i.e., they are least likely to access the CE system in the absence of special outreach), including but not limited to persons with disabilities and persons with limited English proficiency.</p>	<p>10 points – The applicant’s narrative provides a detailed description of policies and practices that address multiple barriers experienced by program participants, including mention of best practice <i>and</i> procedures in place to support those with criminal backgrounds and/or mental illness in attaining housing.</p> <p>7 points - The applicant’s narrative provides a description of policies and practices that support barriers experienced by program participants, including mention of best practice.</p> <p>5 points - The applicant’s narrative provides a description of policies and practices that support barriers experienced by program participants.</p> <p>0 points – Narrative does not address any policies or practices currently in place to address barriers experienced by clients.</p>

<p style="text-align: center;">4.7b HMIS Administrator Checklist (HMIS Projects only)</p> <p><i>Complete and attach the HMIS System Administrator Checklist based on project information.</i></p> <p>Required Attachment:</p> <ul style="list-style-type: none"> • HMIS System Administrator Checklist <p><i>NOTE: This scoring element is regarding the effort to complete and use the tool – not on the results of the tool.</i></p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • Agency completed and attached the System Administrator Checklist • All questions and fields answered throughout the checklist with notes included where necessary 	<p>10 points – Criteria met.</p> <p>0 – Does not meet criteria.</p>
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TX-503 Austin/Travis County CoC New/Expansion/Transition Project Scoring Guide FY24 Continuum of Care NOFO Competition

We encourage you to utilize this checklist below to ensure all required (& optional) attachments are included as part of your NEW project application.

Checklist of Attachments (*denotes attachment is required):

- * Copy of e-snaps application
- * Completed CoC Expectations Form
- * Board/Leadership/organization staff's demographic info (disaggregated/de-identified) w/ racial/ethnic representation included (Or an explanation of why this is not available)
 - Optional: additional materials
- Optional: any policies and procedures relevant to addressing physical and psychological safety concerns for LGBTQ+ clients
- Optional: any training materials provided to staff in addressing LGBTQ+ safety
- Optional: turnover rates from 2023 or most recent year, whichever data is available
- * Project Staffing Plan

The application materials are worth 100% of the overall score of 100 points. If applicable, community ranking priorities, cost effectiveness and prior CoC performance, will be considered in the final ranking in addition to the scoring.

New Project Application: Total Score Summary	
Local Application	MAXIMUM POINTS: 40
<i>e-snaps</i> Application	MAXIMUM POINTS: 60
MAXIMUM TOTAL: 100 points	

Local Application

MAXIMUM POINTS	SCORING SECTION
1. <i>e-snaps</i> Application	
P/F	1.1 <i>e-snaps</i> application attached
P/F	1.2 <i>e-snaps</i> application completed
2. Local Funding Priorities	
6	2.1 Local Funding Priorities
3. Proposed Project	
P/F	3.1 Project Description
5	3.2 Performance Evaluation
4. CoC Program Policies & Standards	
P/F	4.1 CoC Program Expectations
5	4.2 Representation at Agency and Board of Directors
3	4.3 Addressing Racial and Ethnic Disparities
3	4.4 Addressing LGBTQ+ Safety (Non-HMIS Projects Only)
3	4.5 Severity of Barriers
6	4.6 Partnerships for Housing and Healthcare Resources
3	4.7 Harm Reduction
3	4.8 Hiring and Retaining a Competitive Workforce
3	4.9 Project Staffing Plan
40	TOTAL SCORE

e-snaps Application

MAXIMUM POINTS	SCORING SECTION
2B. Experience of Applicant: 15 POINTS	
5	1. Experience utilizing funds
5	2. Experience leveraging funds
5	3. Organization and management structure
P/F	4. Unresolved monitoring or audit findings
3B. Project Description: 15 POINTS	
10	1. Narrative – clarity and consistency
5	2. Project milestones
N/A	3. Specific population
P/F	4. Coordinated Entry participation
P/F	5a. Quickly move into permanent housing
P/F	5b. Screen out/low barrier
P/F	5c. Termination reasons
P/F	5d. Follow Housing First approach
	6-8. need to be completed but will not be scored
3C. Service Design Expansion Project: NOT SCORED	
N/A	Ensure all items are completed
4A. Supportive Services: 20 POINTS	
10	1. Housing Preservation Efforts (Maintain Permanent Housing)
10	2. Mainstream Health/Social Services/Employment Programs
P/F	3. Supportive services chart – consistency and accuracy
P/F	4. Transportation assistance
P/F	5. Ensure mainstream benefits are received
P/F	6. Access to SSI/SSDI
N/A	6a. Staff completed SOAR training in past 24 months
	4B. needs to be completed but will not be scored
5. Program Participants	
	5A. & 5B. need to be completed but will not be scored
6. Budgets: 10 POINTS	
P/F	6I. Match
10	6J. Summary Budget
60	TOTAL SCORE

Local Application Question and Scoring Criteria

1. <i>e-snaps</i> Application	
<p style="text-align: center;">1.1 <i>e-snaps</i> Application Attached</p> <p><i>Copy of e-snaps application for the proposed project was attached in the FY24 NOFO Competition webpage.</i></p> <p>Required Attachment:</p> <ul style="list-style-type: none"> • <i>e-snaps</i> application 	<p>PASS – Copy of <i>e-snaps</i> application for the proposed project is attached in Everest Forms or sent via email.</p> <p>FAIL – No attachment is included in Everest Forms or via email by application deadline.</p>
<p style="text-align: center;">1.2 <i>e-snaps</i> Application Complete</p> <p><i>e-snaps application is complete with all required items.</i></p>	<p>PASS – <i>e-snaps</i> application is complete.</p> <p>PASS W/ FINDINGS – Provides description of cause and or there is some concern that the project application is not complete and needs revisions before submitting.</p> <p>FAIL – Information provided confirms that project is <u>not</u> eligible and/or will <u>not</u> be accepted by HUD due to missing or inaccurate information in <i>e-snaps</i> application.</p>
2. Local Funding Priorities	
<p style="text-align: center;">2.1 Meets Local Funding Priorities</p> <p><i>Please review the Austin/Travis County CoC Community Funding Priorities to ensure the proposed project meets the needs identified by our community. Applications for any New/Bonus funds for the FY2024 Continuum of Care NOFO are encouraged to follow locally established funding priorities approved by the CoC Board, HRS Leadership Council in order to receive full points on this question.</i></p>	<p>6 points – Applicant has selected PSH as the component type. Response is consistent with <i>e-snaps</i> application responses in Project Narrative.</p> <p>0 points – Applicant has</p>

<p>Eligible Components/Intervention Types:</p> <ul style="list-style-type: none"> Permanent Supportive Housing (PSH) <p>Describe how the proposed project will meet the needs of our community funding priorities. (300-word limit).</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> Proposed project is: PSH 	<p><u>not</u> selected PSH as the component type or response is inconsistent with e-snaps application responses in Project Narrative.</p>
3. Proposed Project	
<p>3.1 Project Description</p> <p>Please provide a description of the proposed project. (500-word limit).</p> <p>The description must be consistent with other parts of this application and the e-snaps application, and identify:</p> <ul style="list-style-type: none"> The target population including the total number of clients (single adults and/or families with children) to be served when the project is at full capacity Number and type of units (e.g., tenant-based or project-based) if a PH component type The specific services that will be provided and outreach methods to be used to serve the long-term homeless population Projected outcomes Coordination with partners Project timeline – when units will be developed or leased-up (if a PH component type), or when services will become available 	<p>PASS – Project description is included.</p> <p>FAIL – Project description is not included or complete.</p>
<p>3.2 Performance Evaluation</p> <p>Please describe how your organization uses data to determine performance, make decisions, and track spending. Describe how you will use data to implement a system of performance evaluation. (500-word limit).</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> Different types of data collection are described (e.g., project performance, client feedback, employee evaluations, third-party evaluations, continuous quality improvement (CQI), etc.) Clear description of data-informed performance evaluation including outcome metrics for proposed projects Client feedback is specifically mentioned as a mechanism for performance evaluation and decision-making Data is used to ensure cost-effectiveness of program 	<p>5 points – All criteria clearly described with examples</p> <p>4 points – Applicant utilizes multiple types of data <i>including</i> client feedback to inform performance evaluation and to track spending; <i>and</i> client feedback is not specifically mentioned as a mechanism for decision-making.</p> <p>3 points – Applicant</p>

<p>spending</p>	<p>utilizes multiple types of data to inform performance evaluation, make decisions, and track spending <i>and</i> does not collect client feedback as part of data collection.</p> <p>2 points – Applicant utilizes one type of data to inform performance evaluation, make decisions, and track spending <i>and</i> does not collect client feedback as part of data collection.</p> <p>1 point – Applicant does not currently collect data to inform performance evaluation, make decisions, and track spending; <i>and</i> applicant has a clear plan for collecting and utilizing data.</p> <p>0 points – Applicant does not currently collect data to inform performance evaluation, make decisions, and track spending; <i>and</i> applicant does not have a clear plan for collecting and utilizing data.</p>
<p>4 CoC Policies and Standards</p>	
<p>4.1 CoC Program Expectations</p> <p><i>Please review and complete the CoC Program Expectations form.</i></p>	<p>PASS – Meets criteria.</p> <p>FAIL – Information provided CONFIRMS</p>

<p>Required Attachments:</p> <ul style="list-style-type: none"> Completed CoC Expectations Form <p>Scoring Criteria:</p> <ul style="list-style-type: none"> Project has completed the CoC Program Expectations document with all items indicating that HUD requirements and CoC expectations will be met and established by the time the grant agreement is signed 	<p>that project is not eligible and/or will not be accepted by HUD due to several missing or inaccurate information in e-snaps application.</p>
<p>4.2 Representation at Agency & Board of Directors</p> <p><i>73.9% of the population experiencing homelessness in Austin/Travis County identifies as non-white (Asian, Black, Native/Indigenous, Pacific Islander, Hispanic/Latino, two or more races). What percentage of the applicant organization's staff identifies as non-white? What percentage of the applicant organization's board of directors identifies as non-white? What percentage of the applicant organization's leadership (senior managers, directors/administrators, VP's, Executives/C-Suite) identify as non-white?</i></p> <p>Required Attachments:</p> <ul style="list-style-type: none"> Board/Leadership/organization staff's demographic info (disaggregated/de-identified) w/ racial/ethnic representation included (*NOTE: If your agency does not have this info available, please include an explanation as to why) Optional: additional materials 	<p>5 points – At least 73.9% of agency staff and agency leadership and the board of directors identify as non-white.</p> <p>4 points – At least 73.9% of agency staff identify as non-white and at least 50% of agency leadership identify as non-white and at least 50% of members of the board of directors identify as non-white, but the number of agency leadership and board members who identify as non-white falls below 73.9%.</p> <p>3 points – Between 50% and 73.8% of agency staff identify as non-white and between 50% and 73.8% of agency leadership identify as non-white and between 50% and 73.8% of members of the board of directors identify as non-white.</p> <p>2 points – Between 50% and 73.8% of agency staff identify as non-white and</p>

Commented [EG1]: Revised wording from previously published "staff rosters" (on 8/21/24) to ensure clarity on the types of attachments requested.

	<p>multiple people in agency leadership <i>and</i> multiple members of the board of directors identify as non-white.</p> <p>1 point – Multiple staff members identify as non-white <i>and</i> multiple members of agency leadership <i>or</i> multiple members of the board of directors identify as non-white.</p> <p><i>(Note: appropriate attachments backing up the answer provided are required for an agency to receive any score above a zero).</i></p> <p>0 points – No criteria are met</p>
<p>4.3 Addressing Racial & Ethnic Disparities <i>Describe how your agency demonstrates efforts to identify and reduce racial and ethnic disparities within your agency. (500-word limit).</i></p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • Clear and effective planning process, including goals, key people, collaborators, and their roles • Evaluation process in place to determine effectiveness of strategies at addressing racial and ethnic disparities • Timeline is mentioned as a planning/implementation tool 	<p>3 points – Agency clearly demonstrates significant efforts to identify and reduce racial and ethnic disparities among clients served, agency practices, hiring and retention, and program outcomes; <i>and</i> description includes timeline <i>and</i> evaluation strategies.</p> <p>2 points - Agency clearly demonstrates significant efforts to identify and reduce racial and ethnic disparities among</p>

	<p>their clients; agency practices, hiring and retention, and program outcomes; <i>and</i> description includes timeline <i>or</i> evaluation strategies.</p> <p>1 point – Agency demonstrates minimal efforts to identify and reduce racial and ethnic disparities among their clients, agency practices, hiring and retention, and/or program outcomes; <i>and</i> has a plan to increase efforts.</p> <p>0 points – Agency demonstrates no efforts.</p>
<p style="text-align: center;">4.4 Addressing LGBTQ+ Safety</p> <p><i>For non-HMIS projects ONLY: Provide a narrative describing how your project is addressing these physical and psychological safety concerns for LGBTQ+ clients, specifically in relation to the higher likelihood of experiencing interpersonal violence, and to the impact of experiencing discrimination based on gender identity and sexual orientation when seeking services. (500-word limit).</i></p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • Trainings provided to staff that aim to address and reduce bias, educate staff on gender and sexuality including updates to language, and identify legal protections for LGBTQ+ clients • Mention grievance policy and process for clients who experience discrimination or mistreatment by staff and other clients • Mention policies and processes in place for ensuring client choice in geographic placement of housing and supportive services provided • Plan for recruitment, hiring, retention, and promotion of LGBTQ+ staff. 	<p>3 points – Agency provides clear narrative addressing all criteria.</p> <p>2 points – Agency provides clear narrative addressing some criteria - must include: use of client feedback, <i>and</i> staff training, <i>and</i> plan for recruitment/hiring/retention/promotion of LGBTQ+ staff.</p> <p>1 point – Agency does not mention client feedback <i>OR</i> does not have clear processes or policies for addressing LGBTQ+ safety in service delivery <i>but</i> demonstrates a plan for incorporating these.</p> <p>0 points – Agency</p>

<ul style="list-style-type: none"> • Mention client feedback in improving LGBTQ+ safety in service delivery • Mention client feedback in evaluation of program and service delivery • Subcontracting with LGBTQ+ -led organizations for any eligible costs (e.g., outreach, peer support, substance use treatment, case management, housing navigation, and any gender-affirming services) <p>Attachments:</p> <ul style="list-style-type: none"> • <i>Optional: any policies and procedures relevant to addressing physical and psychological safety concerns for LGBTQ+ clients,</i> • <i>Optional: any training materials provided to staff</i> 	<p>demonstrates no efforts.</p>
<p style="text-align: center;">4.5 Severity of Barriers</p> <p><i>What services, policies, partnerships, and practices do your agency either have in place or plan to adopt to address the barriers experienced by program participants in attaining rapid placement in permanent housing and maintaining permanent housing in Austin’s competitive market? (500-word limit).</i></p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • Mention detailed services, policies, partnerships, & best practices in place to address multiple barriers experienced by program participants (e.g., criminal history record, mental illness) 	<p>3 points – The project has the necessary services, partnerships, policies, or practices currently in place to support participants with severe housing barriers.</p> <p>2 points – The project has some services, partnerships, policies, or practices currently in place to support participants with severe housing barriers; <i>and</i> has a clear plan for having the necessary services, partnerships, policies, or practices in place if awarded.</p> <p>1 point – The project, if awarded, will have the necessary services, partnerships, policies, or practices to support participants with severe housing barriers.</p> <p>0 points – The</p>

	<p>project, if awarded, will not have the necessary services, partnerships, policies, or practices to support participants with severe housing barriers.</p>
<p align="center">4.6 Partnerships for Housing and Healthcare Resources</p> <p><i>Please describe how your project leverages (or is planning on leveraging) housing or healthcare resources not funded through the CoC or ESG programs (e.g., HOME-ARP, Housing Choice Vouchers, HOPWA) (500-word limit).</i></p> <p>Scoring Criteria: Housing Leverage:</p> <ul style="list-style-type: none"> Existing or planned partnerships for housing leverage are clearly described; and In the case of a PSH project, at least 25% of units are subsidized through sources other than CoC or ESG; or In the case of a RRH project, non-CoC/ESG units serve at least 25% of project participants <p>OR</p> <p>Healthcare Leverage:</p> <ul style="list-style-type: none"> Existing or planned partnerships for healthcare leverage are clearly described; and For healthcare: Substance abuse treatment or recovery provider provides access to treatment/recovery services for all participants who qualify and choose those services; OR, healthcare assistance funding covers 25% of the funding being requested for the project 	<p>6 points – Meets all criteria (for either housing leverage or healthcare leverage).</p> <p>3 points – Meets 50% of the criteria (for either housing leverage or healthcare leverage)</p> <p>0 points – No housing or healthcare partnership or leverage is planned.</p>
<p align="center">4.7 Harm Reduction</p> <p><i>What services, policies, partnership, and practices do your agency have in place to ensure fidelity to harm reduction practices around drug usage to reduce stigma, promote safety, and increase education and understanding? (500-word limit).</i></p> <p>Scoring Criteria:</p>	<p>3 points – The project has specific examples that include reference to training and education, built space and environment, service delivery, organizational culture, and policies and procedures.</p> <p>2 points – The project has</p>

<ul style="list-style-type: none"> • Mentions detailed services, policies, partnerships, & best practices in place to ensure fidelity to harm reduction practices around drug usage • Specific examples provided for best practices within the areas of training and education, built space and environment, service delivery, organizational culture, and/or policy and procedure (Best Practices Guide p. 3-5) • For reference, Harm Reduction (for the purposes of this question) is defined as: “a well-researched, evidence-based approach aimed at addressing substance related harms and minimizing death, disease, and injury. It is a public health and safety measure not unlike other widely accepted safe practices; the use of a seatbelt while in a motor vehicle or free condoms on a college campus are forms of harm reduction. The primary aim is to reduce preventable harm and early mortality. As these examples demonstrate, the definition of harm reduction is expansive and not limited to substance usage. However, for the purposes of this best practices guide for our community of folks experiencing homelessness in Austin TX, the Systems Improvement Committee and its harm reduction workgroup finds it imperative that these best practices focus on harm reduction strategies around drug usage to reduce stigma, promote safety, and increase education and understanding around the unique needs and experiences of persons who use drugs.” (Best Practices Guide, p. 1) • For reference, Key Principles of Harm Reduction can be found in the Best Practices Guide (p. 2) 	<p><i>some</i> specific examples including at least two of the following: training and education, built space and environment, service delivery, organizational culture, <i>or</i> policies and procedures.</p> <p>1 point –The project does not have examples of current services, partnership, policies, or procedures, but outlines a clear plan on implementation if awarded.</p> <p>0 points – The project, if awarded, will not have the necessary services, partnerships, policies, or practices to ensure fidelity to harm reduction practices around drug usage.</p>
<p style="text-align: center;">4.8 Hiring and Retaining a Competitive Workforce</p> <p><i>Please describe your agency’s methods of measuring and collecting turnover rates as well as your practices and policies used to hire and retain a competitive workforce.</i></p> <p>Attachment (Optional): turnover rates from 2023 or the most recent year which data is available.</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • Include turnover rate from 2023 • Mention hiring practices to mitigate racial disparities in staff representation (e.g., lived experience or work experience in lieu of formal education) 	<p>3 points – Meets all scoring criteria including agency turnover rate from 2023.</p> <p>2 points – Agency provides clear narrative addressing specific strategies for staff hiring and retention which must include details about livable wages but does not include turnover rate data from 2023.</p>

<ul style="list-style-type: none"> • Mention of specific strategies for staff retention (e.g., professional development opportunities, pay structure that ensures livable wages, performance management and evaluation systems, etc.) 	<p>1 point – Agency provides a response, but does not include details about livable wages for staff.</p> <p>0 points – Agency demonstrates no specific strategies for staff hiring and retention.</p>
<p style="text-align: center;">4.9 Project Staffing Plan</p> <p><i>Provide an overview of the staffing plan using the attached Project Staffing Plan. This information should match project details provided throughout the application, including information listed in e-snaps.</i></p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • Roles and relevant experience of working team members are clearly outlined. • Staffing plan includes peer support specialists or other dedicated staff to provide peer mentorship/coaching/support. • Proposed project team is diverse and includes a variety of relevant expertise that will benefit the proposed project. • Proposed team indicates a sufficient quantity of staff and diversity of staff specializations to operate a component efficiently. <p>Required Attachment: Project Staffing Plan</p>	<p>3 points – Meets all criteria.</p> <p>2 points – Meets 50% of criteria, <i>including</i> peer support roles.</p> <p>1 point – Roles and relevant experience of working team members are clearly outlined; no other criteria met.</p> <p>0 points – Does not meet criteria.</p>

e-snaps Application Question and Scoring Criteria

2B. Experience of Applicant	
<p>1. Experience Utilizing Funds</p> <p>Describe the experience of the applicant and potential subrecipients (if any) in effectively utilizing federal funds and performing the activities proposed in the application, given funding and time limitations.</p> <p>Criteria to Consider:</p> <ul style="list-style-type: none"> ● Proposal indicated the applicant, organizational leadership, organizational Board Members, or identified subrecipients: <ul style="list-style-type: none"> ○ have experience supporting households experiencing homelessness or housing instability ○ have experience operating and efficiently utilizing other federal grants ○ have experience operating other projects of the same component type ○ have experience working alongside community partners operating Continuum of Care project ● Proposal indicates the applicant has or has access to experience in creating policies, practices, and internal controls to efficiently execute the proposed component type ● Proposal indicate the applicant has identified funding to meet the Match requirement 	<p>5 points - Exceeds Criteria</p> <p>3 points - Meets Criteria</p> <p>0 Points - Does not meet Criteria</p>
<p>2. Experience w/ leveraging funds</p> <p>Describe the experience of the Applicant and potential subrecipients (if any) in leveraging other Federal, State, local, and private sector funds</p> <p>Criteria to Consider</p> <ul style="list-style-type: none"> ● Leverage is the non-match cash or non-match in-kind resources committed to making a CoC Program project fully operational. This includes all resources in excess of the required 25 percent match for CoC Program funds as well as other resources that are used on costs that are ineligible in the CoC Program. Leverage funds may be used for any program related costs, even if the costs are not budgeted or not eligible in the CoC Program. Leverage may be used to support any activity within the project provided by the recipient or subrecipient. ● Proposal indicates the applicant has experience utilizing other funding sources to ensure efficient program operations ● Proposal indicates the applicant has sufficient understanding to avoid duplication of services to participants 	<p>5 points - Exceeds Criteria</p> <p>3 points - Meets Criteria</p> <p>0 points - Does not Meet Criteria</p>

<ul style="list-style-type: none"> ● Proposal indicates the applicant has not historically blended multiple permanent housing resource to a participant simultaneously and has access to non-dedicated resources as a source for leverage 	
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<p>3. Organization and Management Structure</p> <p>Describe the basic organization and management structure of the applicant and subrecipients (if any). Include evidence of internal and external coordination and an adequate financial accounting system.</p> <p>Criteria to Consider:</p> <ul style="list-style-type: none"> ● Proposal includes clear evidence that the project applicant and/or its subrecipient(s) have the organizational and management structure to implement the project with clear roles and responsibilities of staff ● Proposal includes evidence of experience coordinating with other community homelessness response system partners ● Applicant identifies growth areas and is seeking technical assistance and training ● Applicant identifies current financial recordkeeping practices in accordance with best practices and community norms 	<p>5 points - Exceeds Criteria 3 points - Meets Criteria 0 points - Does not Meet Criteria</p>
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<p>4.and 4a. Unresolved Monitoring and/or Audit Findings</p> <p>Are there any unresolved monitoring or audit findings for any HUD grants (including ESG) operated by the applicant or potential subrecipients?</p> <p>Criteria to Consider:</p> <p>PASS – Clearly meets expectations shown by having no unresolved monitoring or audit findings</p> <p><u>Applicant has unresolved monitoring or audit finding</u></p> <p>PASS W/ FINDINGS – Adequately meets expectations based on narrative</p> <p>FAIL – Does not meet criteria with unresolved findings that have not been addressed and result in risk of losing other funding sources.</p>	<p><u>PASS</u> <u>PASS W/ FINDINGS</u> <u>FAIL</u></p>
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3B. Project Description

1. Narrative

Clarity and Consistency of the narrative

Provides a detailed description of the scope of the project including the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, anticipated project outcome(s), coordination with other organizations (e.g., federal, state, nonprofit), and the reason CoC Program funding is required. Additionally, if the project will implement any service participation requirements or requirements that go beyond what is typically included in a lease agreement, describe what those requirements are and how they will be implemented. The information project applicants provide in this narrative must not conflict with information provided in other parts of the project application.

For SSO-CE project application applying for DV Bonus funds, the description must be tailored to include how eligible program participants (paragraph 4 of the homeless definition in 24 CFR 578.3) will be assisted to obtain and remain in permanent housing that addresses their particular needs and includes trauma-informed, victim-centered approaches.

Criteria to Consider:

- Description matches/is consistent with other details in project application.
 - Budget
 - Number of households/persons served
 - Number of units of assistance requested
 - Supportive Service Chart
 - Project Type
- Rationale for funding and service design explain program strengths
- Clear explanation of all activities with specific details. Narrative corroborates with the other components of the application
The response utilizes current community data (i.e. PIT Count, system performance measures, etc.) to clearly address the rationale for how the project will address current needs and gaps

10 Points – Exceeds Criteria

5 Points – Meets criteria

0 Points– Does not Meet Criteria

<p>2. Project Milestones</p> <p>Did the project adequately describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.</p> <p>Chart should clearly demonstrate how full capacity will be achieved over the term requested in this application. Must be able to begin assistance within 12 months of conditional award.</p> <p>Criteria to Consider:</p> <ul style="list-style-type: none"> • Chart is completed and shows ability to begin assistance within 12 months of conditional award • Time frames are realistic throughout chart • Chart is consistent with other material and information presented throughout the application. 	<p>5 points – Exceeds Criteria</p> <p>3 points – Meets Criteria</p> <p>0 points – Unclear or responses indicate the project will not be able to meet statutory requirements for executing grant agreement.</p>
<p>3. Specific Subpopulation</p> <p>If a specific subpopulation was selected, are the selected subpopulations consistent with other information presented in the application?</p>	<p>Not Scored</p>
<p>4. Coordinated Entry</p> <p>Will the project participate in the CoC Coordinated Entry Process?</p> <p>Passing Criteria to Consider:</p> <ul style="list-style-type: none"> • Yes was selected to indicate that the project will use the local Coordinated Entry process. <p>Fail Criteria:</p> <ul style="list-style-type: none"> • Agency will not participate in Coordinated Entry and narrative does not provide a reasonable response which includes using a comparable CE system for Victim Service Providers approved by the CoC. 	<p>PASS – Yes</p> <p>PASS W/ FINDINGS – Did not participate, but provides description that is exempt through HUD requirements.</p> <p>FAIL – No</p>
<p>5. Housing First</p> <p>5a. Quickly move into Permanent Housing</p> <p>Did the applicant select items that indicate the project will be Housing First and emphasize the importance of quickly moving participants into permanent housing?</p> <ul style="list-style-type: none"> • Will the project be Housing First? All boxes in Q5B and 5c must be checked except NA to be housing first <p>If applicable, describe the proposed development activities and the responsibilities that the applicant and potential subrecipients (if any) will have in developing, operating, and maintaining the property?</p>	<p>PASS – Yes</p> <p>FAIL – No</p>

<p>5b. Screen Out/Low Barrier Housing First: Will the project ensure that participants are not screened out based on the following items?</p> <ul style="list-style-type: none"> • Having too little or little income, • Active or history of substance use, • Having a criminal record with exceptions for state-mandated restrictions • History of victimization (e.g., domestic violence, sexual assault, childhood abuse) 	<p>PASS – Yes</p> <p>FAIL – No</p>
<p>5c. Termination Reasons Will the project ensure that participants are not terminated from the program for the following reasons? Select all that apply.</p> <ul style="list-style-type: none"> • Failure to participate in supportive services • Failure to make progress on a service plan • Loss of income or failure to improve income • Any other activity not covered in a lease agreement typically found for unassisted persons in the project’s geographic area 	<p>PASS – Yes</p> <p>FAIL – No</p>
<p>5d. Follow Housing First Approach Will the project follow a ‘Housing First’ Approach?</p>	<p>PASS – Yes</p> <p>FAIL – No</p>
<p>Questions 6-8</p>	<p>Not Scored</p>

3C. Service Design Expansion Project	
<p>Ensure all items are completed. No scoring attached.</p>	
4A. Supportive Services	

<p>1. Housing Preservation Efforts (Maintain Permanent Housing). Narrative must clearly describe how participants will be assisted to obtain and remain in permanent housing.</p> <p>Criteria to consider:</p> <ul style="list-style-type: none"> • acknowledge the needs of the target population include plans to address those needs through current and proposed case management activities and the availability and accessibility of supportive services such as—housing search, primary health services, mental health services, educational services, employment services, life skills, child care services, etc. • Good strategies should be specifically tailored—as related to this application—for individuals, older adults, youth, families, etc. Example: • A project specializing in serving young parents might provide a specific service array including parenting classes, education programing and other child care services. • If program participants will be housed in units not owned by the project applicant, the narrative must also indicate how appropriate units will be identified and how the project applicant or subrecipient will ensure that rents are reasonable. • Established arrangements and coordination with landlords and other homeless services providers should be detailed in the narrative. • Housing stability services through specialized case management or landlord engagement. 	<p>10 point– Exceeds Criteria</p> <p>5 point– Meets Criteria</p> <p>0 points – Does not meet expectations</p>
<p>2. Mainstream Health/Social Services/Employment Programs Applicant must describe what specific plan the project has to coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible for.</p> <p>Criteria to consider:</p> <ul style="list-style-type: none"> • Demonstrates a clear plan to help program participants obtain income through employment, self-employment, or non-employment income • Plan clearly takes into account and addresses the needs of the target population, <p>Narrative describes how service delivery directly leads to program participant employment; how service delivery leads directly to program participants accessing SSI, SSDI, or other mainstream services; and how the requested funds contribute to program participants becoming more independent.</p>	<p>10 point– Exceeds Criteria</p> <p>5 points – Meets Criteria</p> <p>0 points– Does not meet expectations</p>
<p>3. Supportive Service Chart</p> <p>Supportive service chart matches the program design in relation to which services are offered within the agency, the sub-recipient, partner agency, and/or non-partner agency.</p>	<p>PASS – Yes</p> <p>FAIL – No</p>

4. Transportation Assistance	PASS – Yes
Will you provide transportation assistance to clients to attend mainstream benefit appointments, employment training or job?	FAIL – No
5. Ensure mainstream benefits are received	PASS – Yes
Provide regular follow ups with participants to ensure mainstream benefits are received and reviewed	FAIL – No
6. Access to SSI/SSDI	PASS – Yes
Project participants have access to SSI/SSDI technical assistance	FAIL – No
6a. Staff completed SOAR training in past 24 months	Not Scored
The person providing the technical assistance has received SOAR training in the past 24 months	

4B. Housing Type and Location	
Must be Completed but will not be scored	

5A. Program Participants – Persons and Households	
Must be Completed but will not be scored	

5B. Program Participants - Subpopulations	
Must be Completed but will not be scored	

6. Budgets	
6I. Sources of Match	PASS – Meets all criteria
Program meets funding requirements for Match.	
Attachments (Optional at time of application but required prior to grant execution):	PASS W/ FINDINGS – Provides description of cause and or there is some concern that the project is not eligible for HUD funding.
Memorandum of Understanding (MOU) or match commitment letter	
Criteria:	FAIL – Information provided CONFIRMS that project is not eligible for HUD funding
Match equals 25 percent of the total grant request - excluding leasing costs.	
Attachments are updated and consistent with documenting match commitments needed for competition.	
Criteria for not meeting standards:	
Match amount is less than 25%	

<p>FYI – (All costs paid for with matching funds must be for activities that are eligible under the CoC Program, even if the recipient is not receiving CoC Program grant funds for that activity. All grant funds must be matched with an amount no less than 25% of the awarded grant amount (excluding the amount awarded to the leasing budget line item) with cash or in-kind resources. Match resources may be from public (not statutorily prohibited by the funding agency from being used as a match) or private resources.)</p>	
<p>6J. Summary Budget</p> <p>The budget is reasonable in regard to the work proposed.</p> <p>All budget items listed are eligible under the CoC Interim Rule</p> <p>Criteria to Consider:</p> <ul style="list-style-type: none"> ● budget clearly outlines cost projections that are needed for the project type and outcomes ● The budget is easy to understand and provides sufficient detail for clarity about how funds will be used and when expenses will be incurred ● The budget is completely reasonable to the work proposed. ● The numbers accurately reflect the priorities of the project. 	<p>10 – Exceeds Criteria</p> <p>6 – Meets Criteria</p> <p>3 – Sufficiently meets Criteria with Some Concerns</p> <p>0 – Does not meet criteria</p>



**Ending Community Homelessness Coalition (ECHO)
Permanent Supportive Housing (PSH) Continuum of Care Project
Quarterly Performance Scorecard** (Rev. 1/03/2019)

AGENCY NAME:	
PROJECT NAME:	
REPORTING PERIOD:	7/1/2019 - 6/30/2020

Scorecard Summary

Rating Category	Maximum Points	Project Score <i>(This section auto-populates as card is completed)</i>
1. HMIS Data Quality	32	0
2. Project Performance	68	0
Total Points	100	0

The purpose of these Scorecards is for Austin/Travis County CoC-funded projects monitor compliance and performance on a quarterly basis. Scores are generated from reports using ServicePoint, the local HMIS database. Data collected from reports is then entered into the Quarterly Performance Scorecard. Save this as a PDF to submit with your Scorecard. Agencies using a comparable database (e.g., Victim Service Providers) must provide the CoC HMIS Lead Agency documentation on how all data generated follows and matches the same reporting logic.

1. Overview of HMIS Data Quality Questions

► **HMIS participation and data quality are priorities for both ECHO and the U.S. Department of Housing and Urban Development (HUD). Accurate, complete and timely data is crucial to determine whether projects are contributing to ending homelessness.**

2: Overview of Project Performance Questions

► **Achieving program outcomes is crucial to ensure programs are making an impact and ending homelessness for their program participants.**

► **Assessing and monitoring project outcomes is also necessary to understand a program's rate of success and their contribution to meeting performance goals at the CoC level.**

3: Scorecard Comments

► Use this space after completing scorecard to write any comments on your score.

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
1: HMIS Data Quality						
1.1	<p>Data Completeness The CoC is monitored by HUD for HMIS data quality including completeness.</p> <p><i>What is the projects' percentage of completed values on all HUD required data elements for the last quarter?</i></p>	ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS Data Completeness Report Card (CM)" > Tab A - Overall Percentage		<p><i>Percentage of Completed Values</i></p> <ul style="list-style-type: none"> > 99% → 8 pts > 97% → 6 pts > 95% → 3 pts 	8	
1.2	<p>Timely Submission of Data Completeness Reports A <i>Data Completeness</i> report is due to ECHO on the 10th of each month.</p> <p><i>Out of the three Data Completeness reports due this quarter, what were the number of timely reports submitted to ECHO?</i></p>	Refer to emails sent to ECHO HMIS Director for submission dates. Compare submission dates to due dates.	X/3	<p><i>Number of Timely Data Completeness Reports</i></p> <ul style="list-style-type: none"> 3 out of 3 → 6 pts 2 out of 3 → 4 pts 1 out of 3 → 2 pts 	6	
1.3	<p>Timely APR Submission Timely submission of APRs to HUD is important for the CoC as it impacts its CoC funding.</p> <p><i>Did your project submit the last applicable APR within the required period, that is within 90 days of the end of your agency's operating year?</i></p>	To calculate, subtract the <i>Submission Date</i> minus the <i>End of the Operating Year</i> ECHO will verify submission date in Sage.		<p><i>Timely APR Submission</i></p> <ul style="list-style-type: none"> APR submitted on time → 6 pts APR not submitted on time → 0 pts 	6	

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
1.4	<p>Timeliness of Data Entry</p> <p>The CoC and CoC-funded projects are monitored by HUD for data quality including timeliness in HMIS. HMIS Policies and Procedures require data to be input within 5 business days of interaction with a client.</p> <p><i>What % of entry/exits were created in 6 days or less during the reporting period?</i></p>	<p>To calculate Rate of Timely Data Entry:</p> <ol style="list-style-type: none"> [(# of Start Records in 6 days or less) + (# of Exit Records in 6 days or less)] / [(Total # Start Records) + (Total # Exit Records)] <p>To calculate 1: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit records created in 6 days or less.</p> <p>To calculate 2: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit Records</p>		<p><i>Rate of Timely Data Entry:</i></p> <ul style="list-style-type: none"> 75% - 100% → 6 pts 74% - 0% → 0 pts 	6	
1.5	<p>Timeliness of Data Entry: Annual Assessments</p> <p>HUD requires CoC-funded projects to complete Annual Assessments no more than 30 days before or after the anniversary of the client's Project Start Date.</p> <p><i>What percent of the Annual Assessments that were due during the reporting period were completed on time?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS - Annual Assessments Calculator - 2019" > Calculate the percent of completed annual assessments</p>		<p><i>Percent of Annual Assessments Completed on Time</i></p> <ul style="list-style-type: none"> 100% → 6 pts 95-99% → 4 pts 85-94% → 2 pts 	6	
Total HMIS Data Quality					32	0
2: Project Performance						
2.1	<p>Successful Housing Placement (exits or retentions) from PSH</p> <p>Successful housing outcomes are one of the most important measures of program success. It is also CoC Performance Measure 7.b.2.</p> <p><i>What is the percentage of persons that remained in the PSH project or exited to a permanent housing destination?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0706 - Permanent Housing Placement-Retention Metric 7" > Tab A - Summary > Metric 7b.2 - Current Year Counts Percentage successful exits</p>		<p><i>Successful Housing Placement from PSH</i></p> <ul style="list-style-type: none"> 97-100 % → 12 pts 94-96 % → 8 pts 90-93 % → 4 pt 	12	
2.2	<p>Returns to Homelessness</p> <p>Reducing returns to homelessness is one of the most important measures of program success. It is also CoC Performance Measure 2.</p> <p><i>What is the percentage of persons returning to homelessness within 24 months of exiting to permanent housing?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0701 - Exits to Permanent Housing with Return to Homelessness" > Tab A - Summary > Percentage of Returns in 2 Years</p>		<p><i>Returns to Homelessness</i></p> <ul style="list-style-type: none"> 0-4 % → 12 pts 5-9 % → 8 pts 10-15 % → 4 pts 	12	
2.3	<p>Income Growth for Stayers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs to increase program participants' income through the NOFA and System Performance Measures.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the reporting period?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.3 - Percentage of adults who increased total income</p>		<p><i>Income Growth for Stayers</i></p> <ul style="list-style-type: none"> 81-100 % → 8 pts 61-80 % → 5 pts 40-60 % → 3 pt 	8	

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
2.4	<p>Income Growth for Leavers Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs, through the NOFA and System Performance Measures, to increase program participants' income.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the quarter?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.6 - Percentage of adults who increased total income</p>		<p><i>Income Growth for Leavers</i></p> <ul style="list-style-type: none"> • 91-100 % → 8 pts • 81-90 % → 5 pts • 71-80 % → 3 pt 	8	
2.5	<p>Bed Utilization Rate Bed utilization is important to ensure we are fully utilizing our inventory. The CoC and individual projects are scored by HUD on this measure in the NOFA, with CoCs that have less than 85% bed utilization not receiving any points.</p> <p><i>What is the project's average bed utilization rate for the reporting period?</i></p>	<p>Bed utilization rate =</p> <ol style="list-style-type: none"> 1. [Average persons served per night] / 2. [the "total beds" reported in the Project Application] <p>To calculate 1: ServicePoint > Reports (not ART) > CoC APR > 7b - Point in Time Count of Persons on the Last Wednesday > Average the four point in times together to calculate the average number served > (January + April + July + October) / 4 = Average Served</p> <p>2. "Total Beds" is the number of beds in the project's most recent Project Renewal Application to HUD. ECHO can provide you with this number if you need it.</p>	X / X = X%	<p><i>Bed Utilization Rate</i></p> <ul style="list-style-type: none"> • 96-100 % → 8 pts • 91-95 % → 5 pts • 85-90 % → 3 pts 	8	
2.6	<p>Coordinated Assessment (CA) Clients: Per 24 CFR 578.(a)(8), CoCs must establish and operate either a coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. The purpose is to allocate assistance as effectively as possible, prioritizing services to those that need it the most.</p> <p><i>What was the percentage of new clients that were accepted into the project that had completed Coordinated Assessment?</i></p>	<p>ServicePoint > ART > Public Folder > ART ECHO Data Quality (Report Cards) > "ECHO HMIS New Clients CA Complete"</p>	X / X = X%	<p><i>Percentage of CA Clients:</i></p> <ul style="list-style-type: none"> • 90-100% → 12 pts • ≤89% → 0 pts 	12	

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
2.7	<p>Low-barrier admission policies Low barrier admission policies are important to prevent screening out people for assistance because of perceived barriers to housing or services. Housing First practices are a requirement of all HUD CoC-funding recipients. The four components are:</p> <p>Income: Are participants screened out based on having too little or no income?</p> <p>Substance Use: Are participants screened out based on an active or history of substance use?</p> <p>Criminal Record: Are participants screened out based on having a criminal record - with exceptions for HUD-mandated restrictions?</p> <p>Domestic Violence: Are participants screened out based on history of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement)?</p>	Refer to your housing program eligibility criteria-policies and procedures & answer accordingly. Please attach a copy of the program policy to this scorecard, indicating page where criteria is outlined.		<p><i>Low-barrier admission policies</i></p> <ul style="list-style-type: none"> • Program does not screen out on any of the criteria → 8 pts • Program screens out on any combination of the criteria→ 0 pts 	8	
Total Project Performance					68	0

**Ending Community Homelessness Coalition (ECHO)
Rapid Rehousing Housing (RRH) Continuum of Care Project
Quarterly Self-Scorecard** (Rev. 01/3/2019)

AGENCY NAME:	
PROJECT NAME:	
REPORTING PERIOD:	7/1/2019 – 6/30/2020

Scorecard Summary

Rating Category	Maximum Points	Project Score <i>(This section auto-populates as card is completed)</i>
1. HMIS Data Quality	32	0
2. Project Performance	68	0
Total Points	100	0

The purpose of these Scorecards is for Austin/Travis County CoC-funded projects monitor compliance and performance on a quarterly basis. Scores are generated from reports using ServicePoint, the local HMIS database. Data collected from reports is then entered into the Quarterly Scorecard. Save this as a PDF to submit with your Scorecard. Agencies using a comparable database must provide the CoC HMIS Lead documentation on how all data generated follows and matches the same reporting logic.

1. Overview of HMIS Data Quality Questions

▶ HMIS participation and data quality are priorities for both ECHO and the U.S. Department of Housing and Urban Development (HUD). Accurate, complete and timely data is crucial to determine whether projects are contributing to ending homelessness.

2: Overview of Project Performance Questions

▶ Achieving program outcomes is crucial to ensure programs are ending homelessness for their clients.
▶ Assessing and monitoring project outcomes is also necessary to understand a program's rate of success and their contribution to meeting performance goals at the CoC level.

2: Scorecard Comments

► Use this space after completing scorecard to write any comments on your score.

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
1: HMIS Data Quality						
1.1	<p>Data Completeness The CoC is monitored by HUD for HMIS data quality including completeness.</p> <p><i>What is the projects' percentage of completed values on all HUD required data elements for the last quarter?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS Data Completeness Report Card (CM)" > Tab A - Overall Percentage</p>		<p><i>Percentage of Completed Values</i></p> <ul style="list-style-type: none"> • > 99% → 8 pts • > 97% → 6 pts • > 95% → 3 pts 	8	
1.2	<p>Timely Submission of Data Completeness Reports A <i>Data Completeness</i> report is due to ECHO on the 10th of each month.</p> <p><i>Out of the three Data Completeness reports due this quarter, what were the number of timely reports submitted to ECHO?</i></p>	<p>Refer to emails sent to ECHO HMIS Director for submission dates. Compare submission dates to due dates.</p>	X/3	<p><i>Number of Timely Data Completeness Reports</i></p> <ul style="list-style-type: none"> • 3 out of 3 → 6 pts • 2 out of 3 → 4 pts • 1 out of 3 → 2 pts 	6	

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
1.3	<p>Timely APR Submission</p> <p>Timely submission of APRs to HUD is important for the CoC as it impacts its CoC funding.</p> <p><i>Did your project submit the last applicable APR within the required period, that is within 90 days of the end of your agency's operating year?</i></p>	<p>To calculate, subtract the <i>Submission Date</i> minus the <i>End of the Operating Year</i></p> <p>ECHO will verify submission date in Sage.</p>		<p><i>Timely APR Submission</i></p> <ul style="list-style-type: none"> • APR submitted on time → 6 pts • APR not submitted on time → 0 pts 	6	
1.4	<p>Timeliness of Data Entry</p> <p>The CoC and CoC-funded projects are monitored by HUD for data quality including timeliness in HMIS. HMIS Policies and Procedures require data to be input within 5 business days of interaction with a client.</p> <p><i>What % of entry/exits were created in 6 days or less during the reporting period?</i></p>	<p>To calculate Rate of Timely Data Entry:</p> <ol style="list-style-type: none"> 1. [(# of Start Records in 6 days or less) + (# of Exit Records in 6 days or less)] / 2. [(Total # Start Records) + (Total # Exit Records)] <p>To calculate 1: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit records created in 6 days or less.</p> <p>To calculate 2: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit Records</p>		<p><i>Rate of Timely Data Entry:</i></p> <ul style="list-style-type: none"> • 75% - 100% → 6 pts • 74% - 0% → 0 pts 	6	
1.5	<p>Timeliness of Data Entry: Annual Assessments</p> <p>HUD requires CoC-funded projects to complete Annual Assessments no more than 30 days before or after the anniversary of the client's Project Start Date.</p> <p><i>What percent of the Annual Assessments that were due during the reporting period were completed on time?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS - Annual Assessments Calculator - 2019 "</p> <p>> Calculate the percent of completed annual assessments</p>		<p><i>Percent of Annual Assessments Completed on Time</i></p> <ul style="list-style-type: none"> • 100% → 6 pts • 95-99% → 4 pts • 85-94% → 2 pts 	6	

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
Total HMIS Data Quality					32	0
2: Project Performance						
2.1	<p>Successful Housing Placement from RRH</p> <p>Successful housing outcomes are one of the most important measures of program success. It is also CoC Performance Measure 7.b.2.</p> <p><i>What is the percentage of persons that exited to a permanent housing destination?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0706 - Permanent Housing Placement-Retention Metric 7 - v1" > Tab A - Summary > Metric 7b.2 - Current Year Counts Percentage successful exits</p>		<p><i>Successful Housing Placement from RRH</i></p> <ul style="list-style-type: none"> • 94-100 % → 12 pts • 87-93 % → 8 pts • 80-86 % → 4 pt 	12	
2.2	<p>Returns to Homelessness</p> <p>Reducing returns to homelessness is one of the most important measures of program success. It is also CoC Performance Measure 2.</p> <p><i>What is the percentage of persons returning to homelessness within 24 months of exiting to permanent housing?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0701 - Exits to Permanent Housing with Return to Homelessness" > Tab A - Summary > Percentage of Returns in 2 Years</p>		<p><i>Returns to Homelessness</i></p> <ul style="list-style-type: none"> • 0-4 % → 12 pts • 5-9 % → 8 pts • 10-15 % → 4 pts 	12	
2.3	<p>Income Growth for Stayers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs to increase program participants' income through the NOFA and System Performance Measures.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the reporting period?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.3 - Percentage of adults who increased total income</p>		<p><i>Income Growth for Stayers</i></p> <ul style="list-style-type: none"> • 81-100 % → 8 pts • 61-80 % → 5 pts • 40-60 % → 3 pt 	8	

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
2.4	<p>Income Growth for Leavers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs, through the NOFA and System Performance Measures, to increase program participants' income.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the quarter?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.6 - Percentage of adults who increased total income</p>		<p><i>Income Growth for Leavers</i></p> <ul style="list-style-type: none"> • 91-100 % → 8 pts • 81-90 % → 5 pts • 71-80 % → 3 pt 	8	
2.5	<p>Bed Utilization Rate</p> <p>Bed utilization is important to ensure we are fully utilizing our inventory. The CoC and individual projects are scored by HUD on this measure in the NOFA, with CoCs that have less than 85% bed utilization not receiving any points.</p> <p><i>What is the project's average bed utilization rate for the reporting period?</i></p>	<p>Bed utilization rate =</p> <ol style="list-style-type: none"> 1. [Average persons served per night] / 2. [the "total beds" reported in the Housing Inventory Count] <p>To calculate 1:</p> <p>ServicePoint > Reports (not ART) > CoC APR > 7b - Point in Time Count of Persons on the Last Wednesday > Average the four point in times together to calculate the average number served > (January + April + July+ October) / 4 = Average Served</p> <p>2. "Total Beds" is the number of beds in the project's most recent Project Renewal Application to HUD. ECHO can provide you with this number if you need it.</p>	<p>X / X = X%</p>	<p><i>Bed Utilization Rate</i></p> <ul style="list-style-type: none"> • 96-100 % → 8 pts • 91-95 % → 5 pts • 85-90 % → 3 pts 	8	

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
2.6	<p>Coordinated Assessment (CA) Clients: Per 24 CFR 578.(a)(8), CoCs must establish and operate either a coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. The purpose is to allocate assistance as effectively as possible, prioritizing services to those that need it the most.</p> <p><i>What was the percentage of new clients that were accepted into the project that had completed Coordinated Assessment?</i></p>	<p>ServicePoint > ART > Public Folder > ART ECHO Data Quality (Report Cards) > "ECHO HMIS New Clients CA Complete"</p>	<p>X / X = X%</p>	<p><i>Percentage of CA Clients:</i></p> <ul style="list-style-type: none"> • 90-100% → 12 pts • ≤89% → 0 pts 	<p>12</p>	

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
2.7	<p>Low-barrier admission policies Low barrier admission policies are important to prevent screening out people for assistance because of perceived barriers to housing or services. Housing First practices are a requirement of all HUD CoC-funding recipients. The four components are:</p> <p>Income: <i>Are participants screened out based on having too little or no income?</i></p> <p>Substance Use : <i>Are participants screened out based on an active or history of substance use?</i></p> <p>Criminal Record: <i>Are participants screened out based on having a criminal record - with exceptions for HUD-mandated restrictions?</i></p> <p>Domestic Violence: <i>Are participants screened out based on history of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement)?</i></p>	Refer to your housing program eligibility criteria-policies and procedures & answer accordingly. Please attach a copy of the program policy to this scorecard, indicating page where criteria is outlined.		<i>Low-barrier admission policies</i> <ul style="list-style-type: none"> • Program does not screen out on any of the criteria → 8 pts • Program screens out on any combination of the criteria→ 0 pts 	8	
Total for Section 2					68	0

**Ending Community Homelessness Coalition (ECHO)
Transitional Housing (TH) Continuum of Care Project
Quarterly Self-Scorecard (Rev. 01/3/2019)**

AGENCY NAME:	
PROJECT NAME:	
REPORTING PERIOD:	7/1/2019 – 6/30/2020

Rating Category	Maximum Points	Project Score <i>(This section auto-populates as card is completed)</i>
1. HMIS Data Quality	32	0
2. Project Performance	68	0
Total Points	100	0

The purpose of these Scorecards is for Austin/Travis County CoC-funded projects monitor compliance and performance on a quarterly basis. Scores are generated from reports using ServicePoint, the local HMIS database. Data collected from reports is then entered into the Quarterly Scorecard. Save this as a PDF to submit with your Scorecard. Agencies using a comparable database must provide the CoC HMIS Lead documentation on how all data generated follows and matches the same reporting logic.

1. Overview of HMIS Data Quality Questions

► HMIS participation and data quality are priorities for both ECHO and the U.S. Department of Housing and Urban Development (HUD). Accurate, complete and timely data is crucial to determine whether projects are contributing to ending homelessness.

2: Overview of Project Performance Questions

► Achieving program outcomes is crucial to ensure programs are ending homelessness for their clients.
 ► Assessing and monitoring project outcomes is also necessary to understand a program's rate of success and their contribution to meeting performance goals at the CoC level.

2: Scorecard Comments

► Use this space after completing scorecard to write any comments on your score.

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
1: HMIS Data Quality						
1.1	<p>Data Completeness The CoC is monitored by HUD for HMIS data quality including completeness.</p> <p><i>What is the projects' percentage of completed values on all HUD required data elements for the last quarter?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS Data Completeness Report Card (CM)" > Tab A - Overall Percentage</p>		<p><i>Percentage of Completed Values</i></p> <ul style="list-style-type: none"> • > 99% → 8 pts • > 97% → 6 pts • > 95% → 3 pts 	8	
1.2	<p>Timely Submission of Data Completeness Reports A <i>Data Completeness</i> report is due to ECHO on the 10th of each month.</p> <p><i>Out of the three Data Completeness reports due this quarter, what were the number of timely reports submitted to ECHO?</i></p>	<p>Refer to emails sent to ECHO HMIS Director for submission dates. Compare submission dates to due dates.</p>	X/X	<p><i>Number of Timely Data Completeness Reports</i></p> <ul style="list-style-type: none"> • 3 out of 3 → 6 pts • 2 out of 3 → 4 pts • 1 out of 3 → 2 pts 	6	

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
1.3	<p>Timely APR Submission</p> <p>Timely submission of APRs to HUD is important for the CoC as it impacts its CoC funding.</p> <p><i>Did your project submit the last applicable APR within the required period, that is within 90 days of the end of your agency's operating year?</i></p>	<p>To calculate, subtract the <i>Submission Date</i> minus the <i>End of the Operating Year</i></p> <p>ECHO will verify submission date in Sage.</p>		<p><i>Timely APR Submission</i></p> <ul style="list-style-type: none"> • APR submitted on time → 6 pts • APR not submitted on time → 0 pts 	6	
1.4	<p>Timeliness of Data Entry</p> <p>The CoC and CoC-funded projects are monitored by HUD for data quality including timeliness in HMIS. HMIS Policies and Procedures require data to be input within 5 business days of interaction with a client.</p> <p><i>What % of entry/exits were created in 6 days or less during the reporting period?</i></p>	<p>To calculate Rate of Timely Data Entry:</p> <ol style="list-style-type: none"> 1. [(# of Start Records in 6 days or less) + (# of Exit Records in 6 days or less)] / 2. [(Total # Start Records) + (Total # Exit Records)] <p>To calculate 1: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit records created in 6 days or less.</p> <p>To calculate 2: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit Records</p>		<p><i>Rate of Timely Data Entry:</i></p> <ul style="list-style-type: none"> • 75% - 100% → 6 pts • 74% - 0% → 0 pts 	6	
1.5	<p>Timeliness of Data Entry: Annual Assessments</p> <p>HUD requires CoC-funded projects to complete Annual Assessments no more than 30 days before or after the anniversary of the client's Project Start Date.</p> <p><i>What percent of the Annual Assessments that were due during the reporting period were completed on time?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS - Annual Assessments Calculator - 2019 "</p> <p>> Calculate the percent of completed annual assessments</p>		<p><i>Percent of Annual Assessments Completed on Time</i></p> <ul style="list-style-type: none"> • 100% → 6 pts • 95-99% → 4 pts • 85-94% → 2 pts 	6	

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
				Total HMIS Data Quality	32	0
2: Project Performance						
2.1	<p>Successful Housing Placement from Project</p> <p>Successful housing outcomes are one of the most important measures of program success. It is also CoC Performance Measure 7.b.2.</p> <p><i>What is the percentage of successful exits from the project?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0706 - Permanent Housing Placement-Retention Metric 7 - v1" > Tab A - Summary > Metric 7b.1 - Current Year Counts</p> <p>Percentage successful exits</p>		<p><i>Successful Housing Placement from TH</i></p> <ul style="list-style-type: none"> • 97-100 % → 12 pts • 94-96 % → 8 pts • 90-93 % → 4 pt 	12	
2.2	<p>Returns to Homelessness</p> <p>Reducing returns to homelessness is one of the most important measures of program success. It is also CoC Performance Measure 2.</p> <p><i>What is the percentage of persons returning to homelessness within 24 months of exiting to permanent housing?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0701 - Exits to Permanent Housing with Return to Homelessness" > Tab A - Summary > Percentage of Returns in 2 Years</p>		<p><i>Returns to Homelessness</i></p> <ul style="list-style-type: none"> • 0-4 % → 12 pts • 5-9 % → 8 pts • 10-15 % → 4 pts 	12	
2.3	<p>Income Growth for Stayers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs to increase program participants' income through the NOFA and System Performance Measures.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the reporting period?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.3 - Percentage of adults who increased total income</p>		<p><i>Income Growth for Stayers</i></p> <ul style="list-style-type: none"> • 81-100 % → 8 pts • 61-80 % → 5 pts • 40-60 % → 3 pt 	8	

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
2.4	<p>Income Growth for Leavers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs, through the NOFA and System Performance Measures, to increase program participants' income.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the quarter?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.6 - Percentage of adults who increased total income</p>		<p><i>Income Growth for Leavers</i></p> <ul style="list-style-type: none"> • 91-100 % → 8 pts • 81-90 % → 5 pts • 71-80 % → 3 pt 	8	
2.5	<p>Bed Utilization Rate</p> <p>Bed utilization is important to ensure we are fully utilizing our inventory. The CoC and individual projects are scored by HUD on this measure in the NOFA, with CoCs that have less than 85% bed utilization not receiving any points.</p> <p><i>What is the project's average bed utilization rate for the reporting period?</i></p>	<p>Bed utilization rate =</p> <ol style="list-style-type: none"> 1. [Average persons served per night] / 2. [the "total beds" reported in the Project Application] <p>To calculate 1: ServicePoint > Reports (<i>not ART</i>) > CoC APR > 7b - Point in Time Count of Persons on the Last Wednesday > Average the four point in times together to calculate the average number served > (January + April + July+ October) / 4 = Average Served</p> <p>2. "Total Beds" is the number of beds in the project's most recent Project Renewal Application to HUD. ECHO can provide you with this number if you need it.</p>	X / X = X%	<p>Bed Utilization Rate</p> <ul style="list-style-type: none"> • 96-100 % → 8 pts • 91-95 % → 5 pts • 85-90 % → 3 pts 	8	

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
2.6	<p>Coordinated Assessment (CA) Clients: Per 24 CFR 578.(a)(8), CoCs must establish and operate either a coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. The purpose is to allocate assistance as effective as possible, prioritizing services to those that need it the most.</p> <p><i>What was the percentage of new clients that were accepted into the project that had completed Coordinated Assessment?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS New Clients CA Complete"</p>	<p>X / X = X%</p>	<p><i>Percentage of CA Clients:</i></p> <ul style="list-style-type: none"> • 90-100% → 12 pts • ≤89% → 0 pts 	<p>12</p>	

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
2.7	<p>Low-barrier admission policies Low barrier admission policies are important to prevent screening out people for assistance because of perceived barriers to housing or services. Housing First practices are a requirement of all HUD CoC-funding recipients. The four components are:</p> <p>Income: <i>Are participants screened out based on having too little or no income?</i></p> <p>Substance Use : <i>Are participants screened out based on an active or history of substance use?</i></p> <p>Criminal Record: <i>Are participants screened out based on having a criminal record - with exceptions for HUD-mandated restrictions?</i></p> <p>Domestic Violence: <i>Are participants screened out based on history of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement)?</i></p>	Refer to your housing program eligibility criteria-policies and procedures & answer accordingly. Please attach a copy of the program policy to this scorecard, indicating page where criteria is outlined.		<p><i>Low-barrier admission policies</i></p> <ul style="list-style-type: none"> • Program does not screen out on any of the criteria → 8 pts • Program screens out on any combination of the criteria→ 0 pts 	8	
Total for Section 2					68	0



FY2024 TX-503 Continuum of Care Program NOFO: Review, Scoring, and Ranking Policy and Procedure

Changes from FY2023 Review, Scoring, and Ranking Policy and Procedure	
Section iii.4.	Project budgets are correctly calculated, requested budget items are eligible and reasonable, and the requirement match is satisfied.
Section iii.(c)	All applicants whose projects have identified curable deficiencies must be given at least until the end of business the following day to address and adequately resolve any deficiencies.
Section iv.	In accordance with the terms of the FY24 NOFO, YHDP projects including renewal, replacement and reallocation will be non-competitively renewed in the competition provided that they pass project eligibility and project quality threshold. HUD will either fund the YHDP application, or if there are issues with the application that must be resolved, HUD will provide technical support and then fund the application. Accordingly, no YHDP grant will be scored or ranked in this competition but will be forwarded to HUD for funding.
Section iv. (c)	Renewal Applications for Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), and Transitional Housing (TH) will be scored based on their application for the Local Competition (composing 35% of the total score) and their average score from the previous year’s four quarters of Quarterly Performance Scorecards (composing the remaining 65% of the total project score).
Section v.	<p>During the FY24 CoC Program NOFO, Tier 1 is equal to 90 percent of the CoC’s Annual Renewal Demand (ARD) as described in Section I.B.2.b.(1) of the NOFO minus the sum of all ARAs of non-competitive YHDP Renewal and YHDP Replacement projects.</p> <p>Tier 2 is the difference between Tier 1 and the maximum amount of CoC Renewal (including DV Renewal), CoC Reallocation, DV Bonus, DV Reallocation, and CoC Bonus funds that a CoC can apply for, but does not include CoC planning projects, or projects selected with DV Bonus funds.</p>
Section v.	<ol style="list-style-type: none"> 1) Non-competitively Ranked Projects <ol style="list-style-type: none"> a) Projects eligible for renewal for the first time as part of the CoC Program NOFO will be non-competitively ranked above competitively ranked projects. b) The Continuum of Care Board has deemed HMIS as critical to the infrastructure of the CoC and thus HMIS Renewal and Expansion Project applications will be non-competitively ranked above all ranked projects. 2) Renewal Projects <ol style="list-style-type: none"> c) Renewal Projects with a FY23 Q1 – Q4 Quarterly Performance Scorecard score averaging 65% or above will be ranked above any New Projects. 3) New Projects <ol style="list-style-type: none"> d) New Projects will be competitively ranked against Renewal Projects with a FY23 Q1 – Q4 Quarterly Performance Scorecard score averaging 64.9% or



	<p style="text-align: center;">below.</p> <p>4) Transition Grants</p> <p style="padding-left: 40px;">e) Transition Grants which have been approved by Leadership Council and which have a FY23 Q1-Q4 Quarterly Performance Scorecard score averaging 65% or above will be ranked above any New Projects.</p> <p style="padding-left: 40px;">f) Transition Grants which have been approved by Leadership Council and which have a FY23 Q1-Q4 Quarterly Performance Scorecard averaging 64.9% or below will be competitively ranked against all other New Projects.</p>
Section ix.b.i.	REMOVED: 4. Projects that are deemed to have an incurable deficiency.

i. Review, Score, and Ranking Policy

The Austin/Travis County Continuum of Care (CoC) will competitively rank projects based on projects’ improvement of system performance. The Austin/Travis County CoC seeks to facilitate a coordinated, equitable, and outcome-oriented community process for the solicitation, review, ranking, and selection of project applications, and a process by which renewal projects are reviewed for performance and compliance with 24 CFR 578.¹

ii. Background

Annually, the U.S. Department of Housing and Urban Development (HUD) holds a national competition for Continuum of Care (CoC) Program Funds through the CoC Program Notice of Funding Opportunity (NOFO). This competition procures funds into the Austin/Travis County area to provide housing and services to individuals and families who are experiencing homelessness. The Ending Community Homelessness Coalition (ECHO), the Collaborative Applicant for the Austin/Travis County Continuum of Care, has been appointed on behalf of the Continuum to complete and submit the Consolidated Application and facilitate the local competition for Continuum of Care funding, under the supervision of the Leadership Council, as the CoC Board of the Austin/Travis County CoC, or its representative. The Consolidated Application consists of the CoC Application, Priority Listing, and Project Applications.

For the FY2024 competition, New Projects may be created through reallocation and/or eligible bonus funding. The amount of bonus funds available to the Austin/Travis County community will be announced as a part of the FY2024 CoC Program NOFO.

Through reallocation or bonus funding, applicants may apply to operate New Projects or expand Renewal Projects as defined by the FY24 NOFO. New Projects which are aligned with the Austin/Travis County Continuum of Care Community Funding Priorities, as adopted by the Leadership Council, as the CoC Board, or its appointed representatives, and with HUD’s Policy Priorities as determined in the FY2024 CoC Program NOFO will be prioritized for funding consideration.

The Leadership Council, as the CoC Board, or its designated representatives, approves all NOFO related

¹ This adopted policy supersedes any other historical TX-503 Austin/Travis County Continuum of Care Review, Scoring, and Ranking Policies and Procedures.



policies and procedures, including this Review, Scoring, and Ranking Policy. The Leadership Council appoints an Independent Review Team (IRT) to review and objectively score all competitive Renewal and New Project applications.

iii. Review

All projects submitted to the Continuum of Care will be thoroughly reviewed at the local level. Deficient project applications prolong the review process for HUD, which results in delayed funding announcements, lost funding for CoCs due to rejected projects, and delays in funds to house and assist individuals and families experiencing homelessness. CoCs are expected to closely review information provided in each project application to ensure:

1. All proposed program participants will be eligible for the program component type selected;
2. The information provided in the project application and proposed activities are eligible and consistent with program requirements in 24 CFR part 578;
3. Each project narrative is fully responsive to the question being asked and that it meets all the criteria for that question as required by this NOFO;
4. Project budgets are correctly calculated, requested budget items are eligible and reasonable, and the requirement match is satisfied.
5. The data provided in various parts of the project application are consistent; and,
6. All required attachments correspond to the list of attachments in *e-snaps* and contain accurate and complete information.

To ensure that all projects submitted to HUD for funding consideration are of a high quality, ECHO staff will complete a Project Eligibility Threshold and Project Quality Threshold review of all project applications.

a. Project Eligibility Threshold Review

ECHO staff will review submitted applications to ensure all applications meet the requirements of 24 CFR 578.15 and any additional threshold requirements outlined in the FY2024 NOFO. Renewal projects are expected to pass threshold criteria as evidenced by their previous contracted award.

b. Project Quality Threshold Review

ECHO staff will review submitted applications to confirm all projects ensure:

1. All proposed program participants will be eligible for the program component type selected;
2. The information provided in the project application and proposed activities are eligible and consistent with program requirements at 24 CFR part 578;
3. Each project narrative is fully responsive to the question being asked and that it meets all the criteria outlined in Section V.C.1. of the FY24 NOFO;
4. The data provided in various parts of the project application are consistent;
5. All required attachments correspond to the list of attachments in *e-snaps* and contain accurate and complete information; and,
6. The project is fully compliant with the [Austin/Travis County Continuum of Care's Written Standards for Program Delivery](#).

c. Deficiencies

As described in section I.B.1 of the FY24 NOFO, deficiency is used to refer to missing or omitted



information within a submitted application. Deficiencies typically involve missing documents, information on a form, or some other type of unsatisfied information requirement (e.g., an unsigned form, unchecked box, etc.). Depending on specific criteria, deficiencies may be either curable or non-curable.

Curable Deficiency – Applicants may correct a curable deficiency with timely action. To be curable, the deficiency must:

1. Not be a threshold requirement, except for documentation of applicant eligibility;
2. Not influence how an applicant is ranked or scored versus other applicants; and,
3. Be remedied within the time frame specified in the notice of deficiency.

Non-Curable Deficiency – An applicant cannot correct a non-curable deficiency after the submission deadline. Non-curable deficiencies are deficiencies that, if corrected, would change an applicant’s score or rank versus other applicants. Non-curable deficiencies may result in an application being marked ineligible, or otherwise adversely affect an application’s score and final determination.

All applicants whose projects have identified curable deficiencies must be given at least until the end of business the following day to address and adequately resolve any deficiencies. If deficiencies cannot be sufficiently addressed, the applicant cannot move forward in the process. Applicants can appeal the determination based on the appeal policy outlined below.

iv. Scoring

Scoring is the process of using subjective, objective, and performance-based criteria to evaluate the effectiveness of Renewal Projects and New Projects in reducing and ending homelessness. Scoring is conducted by the Independent Review Team (IRT) after the Project Applications have been reviewed for Project Eligibility Threshold and Project Quality Threshold by ECHO staff.

Independent review and scoring of project applications must be performed with individuals who are independent of CoC-funded programs, projects, or agencies. IRT Members must disclose any conflicts of interest prior to joining the IRT. The IRT ensures the highest level of objectivity when it comes to the scoring of project applications for CoC Program funding. Projects which are non-competitively ranked for funding, either through the FY24 NOFO or through Leadership Council Determination, will not be scored.

In accordance with the terms of the FY24 NOFO, YHDP projects including renewal, replacement and reallocation will be non-competitively renewed in the competition provided that they pass project eligibility and project quality threshold. HUD will either fund the YHDP application or if there are issues with the application that must be resolved, HUD will provide technical support and then fund the application. Accordingly, no YHDP grant will be scored or ranked in this competition but will be forwarded to HUD for funding.

a. Noncompetitively Ranked Projects

Per Leadership Council designation, any HMIS Project applications, including New Project applications, will be non-competitively ranked and therefore will not be scored. Any projects eligible for Renewal for the first time as part of the FY2024 CoC Program NOFO will not be scored and will be non-competitively ranked above competitively ranked projects.



b. New Projects

New Projects are defined as projects created through CoC Bonus, DV Bonus, or Reallocation. New Projects, including Expansion and Transition Projects, will be scored based on alignment of local funding priorities, efforts to address racial disparities, utilization of best practices for the intervention type, and comparable cost per client by interventions of the type applied.

100% of the scoring for new projects will be based upon the applicant’s answers to the Local Competition Application and *e-snaps* new project application.

c. Renewal Projects

Renewal Projects will be scored based on their historical performance outcomes, efficient utilization of funds, alignment with community standards for service delivery, the utilization of best practices, and compliance with the Continuum of Care Program Regulations, 24 CFR 578.

Renewal Applications for Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), and Transitional Housing (TH) will be scored based on their application for the Local Competition (composing 35% of the total score) and their average score from the previous year’s four quarters of Quarterly Performance Scorecards (composing the remaining 65% of the total project score).

The Quarterly Performance Scorecard will review project performance concerning the following criteria:

1. Data completeness (1.1) (8 pts) and timeliness (1.4) (6 pts) in HMIS (Data Quality)
2. Timely submission of APR to HUD (1.2) (6 pts) and Data Quality Reports to ECHO (1.3) (6 pts)
3. Annual Assessments (1.5) (6 pts) Were required assessments completed on time?
4. Successful housing (2.1) retention or permanent housing exits (12 pts)
5. Returns to homelessness (2.2) after exiting program to permanent housing destinations (12 pts)
6. Income growth (2.3 and 2.4) for clients active in the project (8 pts) and who have exited (8 pts)
7. Bed utilization rate (2.5) (8 pts) Is the project using all beds funded?
8. Coordinated Assessment utilization rate (2.6) (12 pts)
9. Housing First policies (2.7) (8 pts) The program does not screen clients out for having too little income, active or history of substance use, criminal records, or having experiences with domestic violence.

d. First Time Renewal Projects

Any projects eligible for Renewal for the first time as part of the FY2024 CoC Program NOFO will not be scored and will be ranked above competitively ranked projects.

e. Special Considerations

Special Considerations are a method by which the Austin/Travis County CoC can encourage and incentivize recipients to align with local funding needs, serve a specifically vulnerable community, or support the reinvestment of funds.

1. Special consideration in the form of bonus points will be given to Renewal Projects



which voluntarily reallocate between 5% - 9.9% of their Annual Renewal Amount during the CoC Grant Inventory Process. These points will be added to their Local Competition Total Score.

- Voluntary Reallocation of 5 – 9.9%: 7 pts
2. Special consideration in the form of bonus points will be given to New Projects that do not have subpopulation specific eligibility criteria beyond those required in the NOFO.
 - No subpopulation targeting: 10 pts

v. Ranking Policy

During the FY2024 CoC Program NOFO, HUD will continue the Tier 1 and Tier 2 funding selection process. HUD will establish each CoC's Tier 1 and Tier 2 amounts based on the total amount of funds requested by eligible Renewal Project applications on the Renewal Project Listing combined with the eligible Renewal Project amount(s) that were reallocated as listed on the reallocation forms in the CoC Priority Listing.

During the FY24 CoC Program NOFO, Tier 1 is equal to 90 percent of the CoC's Annual Renewal Demand (ARD) as described in Section I.B.2.b.(1) of the NOFO minus the sum of all ARAs of non-competitive YHDP Renewal and YHDP Replacement projects. Project applications in Tier 1 will be conditionally selected from the highest scoring CoC to the lowest scoring CoC, provided the project applications pass both project eligibility and project quality threshold review, and if applicable, project renewal threshold. Any type of New or Renewal Project application can be placed in Tier 1, except CoC Planning & YHDP projects.

Tier 2 is the difference between Tier 1 and the maximum amount of CoC Renewal (including DV Renewal), CoC Reallocation, DV Bonus, DV Reallocation, and CoC Bonus funds that a CoC can apply for, but does not include CoC planning projects, or projects selected with DV Bonus funds. Project applications placed in Tier 2 will be assessed for project eligibility and project quality threshold requirements, and if applicable, project renewal threshold requirements. Funding will be determined using the CoC Application score as well as the factors listed in Section I.B.3.h. of the NOFO.

The Austin/Travis County CoC will rank all projects which have passed Threshold and Project Quality Review by ECHO staff and scoring by the IRT on the Priority Listing in the following manner:

1) Non-competitively Ranked Projects

- a) Projects eligible for renewal for the first time as part of the CoC Program NOFO will be non-competitively ranked above competitively ranked projects.
- b) The Continuum of Care Board has deemed HMIS as critical to the infrastructure of the CoC and thus HMIS Renewal and Expansion Project applications will be non-competitively ranked above all ranked projects.

2) Renewal Projects

- c) Renewal Projects with a FY23 Q1 – Q4 Quarterly Performance Scorecard score averaging 65% or above will be ranked above any New Projects.

3) New Projects



- d) New Projects will be competitively ranked against Renewal Projects with a FY23 Q1 – Q4 Quarterly Performance Scorecard score averaging 64.9% or below.

4) Transition Grants

- e) Transition Grants which have been approved by Leadership Council and which have a FY23 Q1-Q4 Quarterly Performance Scorecard score averaging 65% or above will be ranked above any New Projects.
- f) Transition Grants which have been approved by Leadership Council and which have a FY23 Q1-Q4 Quarterly Performance Scorecard averaging 64.9% or below will be competitively ranked against all other New Projects.

5) Austin/Travis County Community Prioritization

The Leadership Council, as the CoC Board of the Austin/Travis County CoC, has identified the following priorities for applications submitted for consideration during the FY24 CoC Program NOFO, in alignment with HUD’s Homeless Policy Priorities and Program Highlights of the FY24 CoC Program NOFO. The Leadership Council has directed the Collaborative Applicant to review, score, and rank all applications based on these priorities. These priorities will be evaluated in addition to project performance metrics that contribute to the community’s System Performance Measures:

a. Furthering Racial Equity

HUD charges CoCs with reviewing local policies, procedures, and processes to determine where and how to address racial disparities affecting individuals and families experiencing homelessness. In addition to other community activities to increase racial equity within the Austin/Travis County CoC, the Leadership Council will prioritize CoC recipients whose staff, leadership, and board are representative of the racial composition of people experiencing homelessness within the community. Priority will also be given to CoC recipients who create measurable improvements in program delivery and service provision to ensure racially equitable outcomes, and to those who conduct equity trainings for all staff including leadership and front-line staff.

b. Authentic Engagement of People with Lived Experience

HUD recognizes that programs in the HRS will be most effective when they authentically engage program participants and hire people with lived expertise into leadership positions. Therefore, in addition to other community activities to integrate lived expertise into governance activities and program delivery, the Leadership Council will prioritize CoC recipients who implement measurable programmatic changes in response to feedback solicited from people with lived experience. Priority will also be given to CoC recipients whose staff and leadership have lived expertise of homelessness.

c. Using Emerging Data to Inform Program Design and Growth

HUD supports CoCs to use outcome measures related to CoC system performance measures in the local review, selection, and rating process. Leadership Council will



prioritize CoC recipients who engage performance data, at least annually, to inform program design, staff development, and areas for service improvement through continuous quality improvement.

d. Retaining a Competitive Workforce

HUD expects CoCs to review all projects eligible for renewal in FY2024 to determine their performance in serving people experiencing homelessness. Program performance measures must incorporate an agency's retention of a competitive workforce. Leadership Council will prioritize CoC recipients who have demonstrated an ability to recruit and retain skilled and diverse candidates to improve project outcomes.

e. Demonstrating Fiscal Responsibility and Grant Management

HUD requires all CoC recipients to spend grants reasonably and judiciously on eligible costs that best support high performance in their programs. Cost effectiveness must be measured alongside project performance to ensure responsible management of HUD funds. Leadership Council will prioritize CoC recipients who have demonstrated fiscal responsibility, and an ability to spend down their grants effectively.



The Austin/Travis CoC will prioritize CoC Program funding as outlined above. The CoC Board may approve selective restructuring of a project's final location within the Priority Listing to best maximize the CoC Consolidated Application's overall score and potential for funding.

Transitions, Expansion, Consolidation, or other special projects will be ranked according to the directions in the FY2024 CoC Program NOFO, Community Funding Priorities, and HUD Funding Priorities. The CoC Board, or its representatives, may need to hold a special session to rank special projects.

viii. Ranking Procedure

Once the final scores are received from the IRT, ECHO will average the IRT scores for a given project and convert the raw score to the percentage score using the following formula:

$$\frac{(\text{Application Score awarded by an IRT Member} + \text{Application Score awarded by other IRT Members})}{(\text{total number of IRT members reviewing the same application})} = \text{Average Score}$$
$$\left(\frac{\text{Average Score} + \text{Performance Score}}{\text{Total Possible}} \right) \times 100 = \text{Percentage Score}$$

ECHO Staff will then populate the Priority Listing using the Ranking Policy above to calculate Project Percent Scores. Using an Excel calculator to determine the Tier 1 lower threshold and the mathematical advantage of a given ranking scenario, ECHO Staff will create several scenarios with similar mathematical advantages for consideration to the CoC Board to approve or reject.

ix. Project Ranking Appeals

a. Project Ranking Appeal Policy

The TX-503 Austin/Travis County CoC is dedicated to facilitating a coordinated, equitable, and outcome-oriented community process for the solicitation, objective review, ranking, and selection of project applications, and a process by which Renewal Projects are reviewed for performance and compliance with 24 CFR 578 regarding the CoC Program NOFO. The Project Ranking Appeals policy contains the following guidelines:

1. An appeal can only be made by an applicant regarding the scoring of their own application.
2. Any discrepancies or errors found by applicants must be reported to the Collaborative Applicant and such corrections will not constitute an appeal, unless the discrepancy or error is deemed an incurable deficiency resulting in exclusion of the project application from consideration.

b. Eligible Appeals

- i. Appeals can be requested by any agency which has a project submitted for participation in the FY24 CoC Program NOFO in the Austin/Travis County CoC geographic area.

Example of appeals include:

1. Projects that are not funded or receive less funding than the amount in the application.
2. Renewal projects that are ranked in Tier 2 of the CoC application (in which the applicant's funding may be at risk).
3. Projects that fall into the bottom portion of Tier 1 that equals the Tier 2 amount.

c. Appeals Procedure



- i. Applicants must follow the following process to submit appeals:
 1. Applicants will have four (4) business days to appeal after being notified by email of the final ranking by Leadership Council, or its appointed representative. An appeal must be in the form of a letter on the applicant agency's letterhead and must clearly state the reasons for the appeal and specify all issues being contested. The appealing agency must specify facts and evidence sufficient for the CoC Board, or its representative, to determine the validity of the appeal. The CoC Board, or its representative, will review and adjudicate all appeals.
 2. Agencies will receive, in writing, the appeal decision before the CoC Collaborative Application submission deadline. ECHO will be responsible for ensuring that projects have received proper notice of all final funding decisions.
 3. As prescribed by HUD in the CoC NOFO, applicants may appeal the local CoC competition decision to HUD if the project applicant would like to further appeal the CoC Board's decision.
 4. Applicants may ask ECHO for summary scoring information prior to the submission of the appeal letter. Individual IRT member scores will not be released to applicants.

x. Independent Review Team (IRT)

Members of the Independent Review Team (IRT) will provide objective review and scoring of all ranked projects submitted for consideration as part of the FY2024 CoC Program NOFO. The IRT will be composed of no more than 16 non-conflicted individuals from CoC stakeholders with at least the following representation present:

- Person(s) with Lived Experience
- Leadership Council Representative

Each Project Application will be reviewed and scored by at least three (3) separate IRT members, and the final score for the application will be the average of the scores. IRT members who have lived experience of homelessness will be compensated at a rate of \$75 per application scored.

Leadership Council will approve the final slate of IRT members. To be considered as a member of the IRT, a nominee must maintain:

- A commitment to racial equity and reducing racial disparities in the population experiencing homelessness.
- A commitment to the fair and sufficient distribution of HUD CoC funding to local homeless-serving agencies.
- Availability to participate in the review of at least 5 - 6 project applications.
- Ability to participate in a fair and equitable process without agency or programmatic preferences.
- Ability to participate in a respectful, consensus-driven and problem-solving process.
- Significant knowledge of issues and services related to solutions to homelessness.

Individuals who are employees, contractors, or board members of service providers that receive HUD CoC funding are not eligible to serve on the IRT. Members of the CoC Lead Agency are eligible to serve on the IRT so long as:



The CoC Lead Agency does not submit any applications that are competitively scored and ranked.

1. Members of the CoC Lead Agency do not make up more than ¼ of the total IRT membership.

Clients of programs that receive HUD CoC funding are eligible to serve on the IRT. Clients of agencies that submit applications to the Local Competition will not score applications from those agencies that they receive services from.

All IRT members will be required to sign the Conflict of Interest and Confidentiality policies annually to help ensure the integrity of the IRT review process. IRT representatives may serve up to three years, with an annual review of their commitment.

1E-2a. Scored Forms for One Project

Project Applicant (Renewal): Housing Authority of the City of Austin

Project Component Type: PH-PSH

Project Name: Onward

Local Application Scored Form by IRT Reviewer #1.....	1-3
Local Application Scored Form by IRT Reviewer #2.....	4-6
Local Application Scored Form by IRT Reviewer #3.....	7-9
Q1 Quarterly Performance Scorecard.....	10-13
Q2 Quarterly Performance Scorecard.....	14-17
Q3 Quarterly Performance Scorecard.....	18-20
Q4 Quarterly Performance Scorecard.....	21-24
FY24 Priority Listing (Onward ranked at 6).....	25

NOTE: The final score of this renewal project (=79.95) was determined in accordance with the local FY24 Review, Scoring, and Ranking Policy; i.e., 35% consisting of **Local Application Average Score** (0.35 x 78) + 65% consisting of **FY2023 Q1-Q4 Quarterly Performance Scorecard Average Score** (0.65 x 81) .

TX-503 CoC FY24 Independent Review Team Scoring			
Organization	HACA	Project Component Type	PH-PSH
Project Name	Onward		
Reviewer #1			

Questions	Max Points	Points Awarded	Notes
1.1 Describe any changes and/or amendments made to this project during the last 12 months. Examples include adjustments to budget, target population, service delivery, subrecipient/partner roles and responsibilities.	Not Scored	Not Scored	Reduced HMIS Budget Line Item to increase rental assistance BLI by 1200
1.2 What is your ARD (Annual Renewal Demand)?	Not Scored	Not Scored	839696
2.1 Please attach a copy of your agency's most recent financial audit.	P/F	Pass	
2.2 73.9% of the population experiencing homelessness in Austin/Travis County identifies as non-white (Asian, Black, Native/Indigenous, Pacific Islander, Hispanic/Latino, two or more races). What percentage of the applicant organization's staff identifies as non-white? What percentage of the applicant organization's board of directors identifies as non-white? What percentage of the applicant organization's leadership (senior managers, directors/administrators, VP's, Executives/C-Suite) identify as non-white?	10	4	62.5 percent staff non-white; 44.4 management; board demographics not provided
2.3 Has the project been monitored by HUD at any point over the past 2 years? (Y/N) / If yes, use the narrative section to describe any actions your agency has taken to address any findings or concerns. / If yes, were there any findings during the HUD Monitoring Visit? (Y/N) / Were any findings resolved? (Y/N) / Explain all resolved and unresolved findings.	Not Scored	Not Scored	no
2.4 Have any funds related to the renewal project request been recaptured by HUD for the most recently expired grant term?	10	10	all criteria met
3.1 Select the proposed component type: • Permanent Housing – Permanent Supportive Housing (PH-PSH) • Permanent Housing – Rapid Rehousing (PH-RRH) • Joint Component Transitional Housing & Rapid Rehousing (Joint TH-RHH) • Supportive Services Only (SSO) • HMIS	5	0	PH-PSH
number of beds? Of the total number of beds, what are the total number of beds dedicated to clients with chronic homelessness or DedicatedPLUS?	Not Scored	Not Scored	
3.3 Do you have eligibility criteria for new clients to be referred to your program? (Y/N). If yes: What is the specific population focus for eligibility for this project?	5	0	Mental illness and substance use subpopulation

Local Application

<p>4.1 Describe any strategies and/or efforts made during the last 12 months to improve program outcomes. Discuss how your agency has used data including HMIS reports to identify ways to improve services, program design, staff development, and/or outcomes shown through Quarterly Performance Scorecards or other performance measures. Describe how the implemented changes have improved both your organization and your project outcomes.</p>	<p>10</p>	<p>10</p>	<p>Eviction prevention, mental health first aid, respite beds</p>
<p>4.2 Please describe how the practice of Housing First is implemented at your agency, specifically in reference to policies and practices that ensure fidelity to the Housing First approach.</p>	<p>5</p>	<p>5</p>	
<p>4.3 Black Americans are overrepresented in the total population experiencing homelessness in the United States relative to the proportion of the total population. According to the U.S. Census Bureau and the Austin/Travis County Homelessness Response System Dashboard, Black/African American residents account for 9 percent of Travis County's total population, but 32 percent of the population experiencing homelessness in the same area. This is a dramatic overrepresentation and a key challenge facing our homelessness response system and the Austin/Travis County community generally. Provide a narrative describing how your project is addressing racial disparities in service delivery.</p>	<p>10</p>	<p>10</p>	
<p>4.4 Provide a narrative describing how your project is addressing these physical and psychological safety concerns for LGBTQ+ clients, specifically in relation to the higher likelihood of experiencing interpersonal violence, and to the impact of experiencing discrimination based on gender identity and sexual orientation when seeking services.</p>	<p>10</p>	<p>4</p>	<p>did not mention recruitment/hiring/ retention of staff</p>
<p>4.5 Describe how your agency identifies areas for improvement and improves service delivery through feedback from past and current program participants. Please provide specific examples of formally solicited suggestions made by clients that resulted in your program making specific changes to its operations to improve outcomes or practices based on participants' feedback. Please describe your formal process for collecting client feedback, including the frequency with which it occurs, evidence of robust/concrete agency responses to that feedback, and methods by which persons with lived experience of homelessness are compensated for their participation and contributions to your agency's improvement. Has your agency hired persons with lived experience of homelessness to work as full-time staff in its programs?</p>	<p>15</p>	<p>5</p>	<p>not detailed in recruitment hiring retention, no clear compensation plan, but hires PLE</p>
<p>4.6 According to preliminary Needs & Gaps data, 30% of people experiencing homelessness reported being survivors of domestic violence. It is important that all programs providing services to those experiencing homelessness take this into account, not just Victim Service Providers (VSPs). For non-HMIS projects, provide a narrative describing how your project is delivering services to clients and operating through a trauma-informed lens, how your staff are trained to do so, and what improvements you have made in ensuring safety for survivors of domestic violence.</p>	<p>10</p>	<p>10</p>	

	<p>4.7a FOR PH-PSH, PH-RRH, TH and Joint Component TH & PH-RRH: Please provide a narrative of policies and practices that the project has adopted to address the barriers experienced by program participants in attaining rapid placement in permanent housing or the ability to maintain permanent housing in Austin's competitive housing market.</p>	10	10	
	Points Possible	100	68	

TX-503 CoC FY24 Independent Review Team Scoring			
Organization	HACA	Project Component Type	PH-PSH
Project Name	Onward		
Reviewer #2			

Questions	Max Points	Points Awarded	Notes
1.1 Describe any changes and/or amendments made to this project during the last 12 months. Examples include adjustments to budget, target population, service delivery, subrecipient/partner roles and responsibilities.	Not Scored	Not Scored	\$1200 budget line change
1.2 What is your ARD (Annual Renewal Demand)?	Not Scored	Not Scored	\$839,696.00
2.1 Please attach a copy of your agency's most recent financial audit.	P/F	P	pass
2.2 73.9% of the population experiencing homelessness in Austin/Travis County identifies as non-white (Asian, Black, Native/Indigenous, Pacific Islander, Hispanic/Latino, two or more races). What percentage of the applicant organization's staff identifies as non-white? What percentage of the applicant organization's board of directors identifies as non-white? What percentage of the applicant organization's leadership (senior managers, directors/administrators, VP's, Executives/C-Suite) identify as non-white?	10	4	
2.3 Has the project been monitored by HUD at any point over the past 2 years? (Y/N) / If yes, use the narrative section to describe any actions your agency has taken to address any findings or concerns. / If yes, were there any findings during the HUD Monitoring Visit? (Y/N) / Were any findings resolved? (Y/N) / Explain all resolved and unresolved findings.	Not Scored	Not Scored	no open monitoring
2.4 Have any funds related to the renewal project request been recaptured by HUD for the most recently expired grant term?	10	10	no
3.1 Select the proposed component type: • Permanent Housing – Permanent Supportive Housing (PH-PSH) • Permanent Housing – Rapid Rehousing (PH-RRH) • Joint Component Transitional Housing & Rapid Rehousing (Joint TH-RHH) • Supportive Services Only (SSO) • HMIS	5	0	PSH
3.2 What is the total number of units (if applicable)? What is the total number of beds? Of the total number of beds, what are the total number of beds dedicated to clients with chronic homelessness or DedicatedPLUS?	Not Scored	Not Scored	53 units / 71 beds
3.3 Do you have eligibility criteria for new clients to be referred to your program? (Y/N). If yes: What is the specific population focus for eligibility for this project?	5	0	prioritizes substance use, mental, chronically homeless

Local Application

<p>4.1 Describe any strategies and/or efforts made during the last 12 months to improve program outcomes. Discuss how your agency has used data including HMIS reports to identify ways to improve services, program design, staff development, and/or outcomes shown through Quarterly Performance Scorecards or other performance measures. Describe how the implemented changes have improved both your organization and your project outcomes.</p>	<p>10</p>	<p>10</p>	
<p>4.2 Please describe how the practice of Housing First is implemented at your agency, specifically in reference to policies and practices that ensure fidelity to the Housing First approach.</p>	<p>5</p>	<p>5</p>	
<p>4.3 Black Americans are overrepresented in the total population experiencing homelessness in the United States relative to the proportion of the total population. According to the U.S. Census Bureau and the Austin/Travis County Homelessness Response System Dashboard, Black/African American residents account for 9 percent of Travis County's total population, but 32 percent of the population experiencing homelessness in the same area. This is a dramatic overrepresentation and a key challenge facing our homelessness response system and the Austin/Travis County community generally. Provide a narrative describing how your project is addressing racial disparities in service delivery.</p>	<p>10</p>	<p>10</p>	
<p>4.4 Provide a narrative describing how your project is addressing these physical and psychological safety concerns for LGBTQ+ clients, specifically in relation to the higher likelihood of experiencing interpersonal violence, and to the impact of experiencing discrimination based on gender identity and sexual orientation when seeking services.</p>	<p>10</p>	<p>10</p>	
<p>4.5 Describe how your agency identifies areas for improvement and improves service delivery through feedback from past and current program participants. Please provide specific examples of formally solicited suggestions made by clients that resulted in your program making specific changes to its operations to improve outcomes or practices based on participants' feedback. Please describe your formal process for collecting client feedback, including the frequency with which it occurs, evidence of robust/concrete agency responses to that feedback, and methods by which persons with lived experience of homelessness are compensated for their participation and contributions to your agency's improvement. Has your agency hired persons with lived experience of homelessness to work as full-time staff in its programs?</p>	<p>15</p>	<p>10</p>	<p>formal process, client surveys not ready but lived experience would have given clear picture</p>
<p>4.6 According to preliminary Needs & Gaps data, 30% of people experiencing homelessness reported being survivors of domestic violence. It is important that all programs providing services to those experiencing homelessness take this into account, not just Victim Service Providers (VSPs). For non-HMIS projects, provide a narrative describing how your project is delivering services to clients and operating through a trauma-informed lens, how your staff are trained to do so, and what improvements you have made in ensuring safety for survivors of domestic violence.</p>	<p>10</p>	<p>10</p>	<p>VAWA; trauma-informed care</p>

	<p>4.7a FOR PH-PSH, PH-RRH, TH and Joint Component TH & PH-RRH: Please provide a narrative of policies and practices that the project has adopted to address the barriers experienced by program participants in attaining rapid placement in permanent housing or the ability to maintain permanent housing in Austin's competitive housing market.</p>	10	10	they pay rent & create proactive & reactive to keep people housed
	Points Possible	100	79	

TX-503 CoC FY24 Independent Review Team Scoring			
Organization	HACA	Project Component Type	PH-PSH
Project Name	Onward		
Reviewer #3			

Questions	Max Points	Points Awarded	Notes
1.1 Describe any changes and/or amendments made to this project during the last 12 months. Examples include adjustments to budget, target population, service delivery, subrecipient/partner roles and responsibilities.	Not Scored	Not Scored	The project amended the budget to reduce the HMIS budget line item by \$1200 to zero it out, and increase the rental assistance budget line by \$1200
1.2 What is your ARD (Annual Renewal Demand)?	Not Scored	Not Scored	\$839,696
2.1 Please attach a copy of your agency's most recent financial audit.	P/F	P	
2.2 73.9% of the population experiencing homelessness in Austin/Travis County identifies as non-white (Asian, Black, Native/Indigenous, Pacific Islander, Hispanic/Latino, two or more races). What percentage of the applicant organization's staff identifies as non-white? What percentage of the applicant organization's board of directors identifies as non-white? What percentage of the applicant organization's leadership (senior managers, directors/administrators, VP's, Executives/C-Suite) identify as non-white?	10	10	The document provides attachments for agency demographics and board information, but specific percentages are not mentioned in the main text.
2.3 Has the project been monitored by HUD at any point over the past 2 years? (Y/N) / If yes, use the narrative section to describe any actions your agency has taken to address any findings or concerns. / If yes, were there any findings during the HUD Monitoring Visit? (Y/N) / Were any findings resolved? (Y/N) / Explain all resolved and unresolved findings.	Not Scored	Not Scored	No, the project has not been monitored by HUD in the past 2 years
2.4 Have any funds related to the renewal project request been recaptured by HUD for the most recently expired grant term?	10	10	No funds related to the Renewal Project request have been recaptured by HUD for the most recently expired grant term
3.1 Select the proposed component type: <ul style="list-style-type: none"> • Permanent Housing – Permanent Supportive Housing (PH-PSH) • Permanent Housing – Rapid Rehousing (PH-RRH) • Joint Component Transitional Housing & Rapid Rehousing (Joint TH-RHH) • Supportive Services Only (SSO) • HMIS 	5	0	Permanent Supportive Housing (PSH)
number of beds? Of the total number of beds, what are the total number of beds dedicated to clients with chronic homelessness or DedicatedPLUS?	Not Scored	Not Scored	The project has 53 units and 71 beds. It is 100% Dedicated PLUS

Local Application

<p>3.3 Do you have eligibility criteria for new clients to be referred to your program? (Y/N). If yes: What is the specific population focus for eligibility for this project?</p>	<p>5</p>	<p>0</p>	<p>Yes, there are eligibility criteria. In e-snaps, the population focus is mental illness or substance use disorder. In practice, the project selects clients from the top of PSH prioritization who report current connection to or interest in receiving services from Integral Care</p>
<p>4.1 Describe any strategies and/or efforts made during the last 12 months to improve program outcomes. Discuss how your agency has used data including HMIS reports to identify ways to improve services, program design, staff development, and/or outcomes shown through Quarterly Performance Scorecards or other performance measures. Describe how the implemented changes have improved both your organization and your project outcomes.</p>	<p>10</p>	<p>10</p>	<p>The narrative describes various strategies including budget evaluation, HMIS report monitoring, participation in client feedback surveys, and efforts by Integral Care to improve program outcomes</p>
<p>4.2 Please describe how the practice of Housing First is implemented at your agency, specifically in reference to policies and practices that ensure fidelity to the Housing First approach.</p>	<p>5</p>	<p>5</p>	<p>HACA and Integral Care utilize Housing First principles and a Harm Reduction model in their outreach, admission process, supportive services, and discharge procedures</p>
<p>4.3 Black Americans are overrepresented in the total population experiencing homelessness in the United States relative to the proportion of the total population. According to the U.S. Census Bureau and the Austin/Travis County Homelessness Response System Dashboard, Black/African American residents account for 9 percent of Travis County's total population, but 32 percent of the population experiencing homelessness in the same area. This is a dramatic overrepresentation and a key challenge facing our homelessness response system and the Austin/Travis County community generally. Provide a narrative describing how your project is addressing racial disparities in service delivery.</p>	<p>10</p>	<p>10</p>	<p>HACA's efforts to advance racial equity, including creating a DEI Task Force and hiring a Diversity Recruitment Manager. It also details Integral Care's steps to address racial disparities in service delivery</p>
<p>4.4 Provide a narrative describing how your project is addressing these physical and psychological safety concerns for LGBTQ+ clients, specifically in relation to the higher likelihood of experiencing interpersonal violence, and to the impact of experiencing discrimination based on gender identity and sexual orientation when seeking services.</p>	<p>10</p>	<p>10</p>	<p>HACA's non-discrimination policy and training, as well as Integral Care's efforts to address LGBTQ+ safety concerns, including receiving a designation of High Performer in the Human Rights Campaign's 2024 Healthcare Equality Index</p>
<p>4.5 Describe how your agency identifies areas for improvement and improves service delivery through feedback from past and current program participants. Please provide specific examples of formally solicited suggestions made by clients that resulted in your program making specific changes to its operations to improve outcomes or practices based on participants' feedback. Please describe your formal process for collecting client feedback, including the frequency with which it occurs, evidence of robust/concrete agency responses to that feedback, and methods by which persons with lived experience of homelessness are compensated for their participation and contributions to your agency's improvement. Has your agency hired persons with lived experience of homelessness to work as full-time staff in its programs?</p>	<p>15</p>	<p>15</p>	<p>HACA solicits feedback through resident surveys and participation in ECHO's CoC client feedback survey. It also details Integral Care's methods for collecting and implementing client feedback</p>

	<p>4.6 According to preliminary Needs & Gaps data, 30% of people experiencing homelessness reported being survivors of domestic violence. It is important that all programs providing services to those experiencing homelessness take this into account, not just Victim Service Providers (VSPs). For non-HMIS projects, provide a narrative describing how your project is delivering services to clients and operating through a trauma-informed lens, how your staff are trained to do so, and what improvements you have made in ensuring safety for survivors of domestic violence.</p>	10	7	<p>VAWA Policy Implementation: HACA follows the Violence Against Women Act (VAWA) to ensure participant safety, provides policy information to both clients and landlords, and acts swiftly to rehouse clients fleeing dangerous situations.</p> <p>Trauma-Informed Care (TIC): Integral Care approach includes organizational self-assessments, workgroups focused on trauma-sensitive aspects, and staff trained in VAWA protocols.</p> <p>Service Enhancements: IC has a comprehensive process for supporting</p>
	<p>4.7a FOR PH-PSH, PH-RRH, TH and Joint Component TH & PH-RRH: Please provide a narrative of policies and practices that the project has adopted to address the barriers experienced by program participants in attaining rapid placement in permanent housing or the ability to maintain permanent housing in Austin's competitive housing market.</p>	10	10	<p>Housing First Philosophy: Onward serves individuals with severe mental illnesses or substance use disorders, partnering with Integral Care to provide intensive services and rehousing efforts, particularly for those transferred from other PSH projects.</p> <p>CoC PSH Transfer Policy: Onward moves clients struggling in scattered-site housing to a site-based model, such as the Terrace at Oak Springs, where Integral Care provides onsite services and HACA manages rental subsidies.</p>
	Points Possible	100	87	



**Ending Community Homelessness Coalition (ECHO)
Permanent Supportive Housing (PSH) Continuum of Care Project
Quarterly Performance Scorecard** (Rev. 1/03/2019)

AGENCY NAME:	Housing Authority of the City of Austin
PROJECT NAME:	Onward PSH
REPORTING PERIOD:	4/1/22 - 3/31/23

Scorecard Summary

Rating Category	Maximum Points	Project Score <i>(This section auto-populates as card is completed)</i>
1. HMIS Data Quality	32	32
2. Project Performance	68	58
Total Points	100	90

ECHO Reviewed 5/31/23

The purpose of these Scorecards is for Austin/Travis County CoC-funded projects monitor compliance and performance on a quarterly basis. Scores are generated from reports using ServicePoint, the local HMIS database. Data collected from reports is then entered into the Quarterly Performance Scorecard. Save this as a PDF to submit with your Scorecard. Agencies using a comparable database (e.g., Victim Service Providers) must provide the CoC HMIS Lead Agency documentation on how all data generated follows and matches the same reporting logic.

1. Overview of HMIS Data Quality Questions

► HMIS participation and data quality are priorities for both ECHO and the U.S. Department of Housing and Urban Development (HUD). Accurate, complete and timely data is crucial to determine whether projects are contributing to ending homelessness.

2: Overview of Project Performance Questions

► Achieving program outcomes is crucial to ensure programs are making an impact and ending homelessness for their program participants.

► Assessing and monitoring project outcomes is also necessary to understand a program's rate of success and their contribution to meeting performance goals at the CoC level.

3: Scorecard Comments Criteria ► Use this space after completing scorecard to write any comments on your score. 1.5 - Score should be 6 - Report shows late annual assessment for client 93417 but assessment was completed within 30 day window. 2.6 - Score should be 12. #205939 is the child of a new client. The head of household completed a CA.

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
1. HMIS Data						
1.1	<p>Data Completeness The CoC is monitored by HUD for HMIS data quality including completeness.</p> <p><i>What is the projects' percentage of completed values on all HUD required data elements for the last quarter?</i></p>	ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS Data Completeness Report Card (CM)" > Tab A - Overall Percentage	99%	<p><i>Percentage of Completed Values</i></p> <ul style="list-style-type: none"> • > 99% → 8 pts • > 97% → 6 pts • > 95% → 3 pts 	8	8
1.2	<p>Timely Submission of Data Completeness Reports A <i>Data Completeness</i> report is due to ECHO on the 10th of each month.</p> <p><i>Out of the three Data Completeness reports due this quarter, what were the number of timely reports submitted to ECHO?</i></p>	Refer to emails sent to ECHO HMIS Director for submission dates. Compare submission dates to due dates.	3/3	<p><i>Number of Timely Data Completeness Reports</i></p> <ul style="list-style-type: none"> • 3 out of 3 → 6 pts • 2 out of 3 → 4 pts • 1 out of 3 → 2 pts 	6	6
1.3	<p>Timely APR Submission Timely submission of APRs to HUD is important for the CoC as it impacts its CoC funding.</p> <p><i>Did your project submit the last applicable APR within the required period, that is within 90 days of the end of your agency's operating year?</i></p>	To calculate, subtract the <i>Submission Date</i> minus the <i>End of the Operating Year</i> ECHO will verify submission date in Sage.	On Time	<p><i>Timely APR Submission</i></p> <ul style="list-style-type: none"> • APR submitted on time → 6 pts • APR not submitted on time → 0 pts 	6	6

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
1.4	<p>Timeliness of Data Entry</p> <p>The CoC and CoC-funded projects are monitored by HUD for data quality including timeliness in HMIS. HMIS Policies and Procedures require data to be input within 5 business days of interaction with a client.</p> <p><i>What % of entry/exits were created in 6 days or less during the reporting period?</i></p>	<p>To calculate Rate of Timely Data Entry:</p> <p>1. [(# of Start Records in 6 days or less) + (# of Exit Records in 6 days or less)] /</p> <p>2. [(Total # Start Records) + (Total # Exit Records)]</p> <p>To calculate 1: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit records created in 6 days or less.</p> <p>To calculate 2: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit Records</p>	42/51 = 82.4%	<p><i>Rate of Timely Data Entry:</i></p> <ul style="list-style-type: none"> • 75% - 100% → 6 pts • 74% - 0% → 0 pts 	6	6
1.5	<p>Timeliness of Data Entry: Annual Assessments</p> <p>HUD requires CoC-funded projects to complete Annual Assessments no more than 30 days before or after the anniversary of the client's Project Start Date.</p> <p><i>What percent of the Annual Assessments that were due during the reporting period were completed on time?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS - Annual Assessments Calculator - 2019 "</p> <p>> Calculate the percent of completed annual assessments</p>	100% see comment	<p><i>Percent of Annual Assessments Completed on Time</i></p> <ul style="list-style-type: none"> • 100% → 6 pts • 95-99% → 4 pts • 85-94% → 2 pts 	6	6
Total HMIS Data Quality					32	32
2: Project Performance						
2.1	<p>Successful Housing Placement (exits or retentions) from PSH</p> <p>Successful housing outcomes are one of the most important measures of program success. It is also CoC Performance Measure 7.b.2.</p> <p><i>What is the percentage of persons that remained in the PSH project or exited to a permanent housing destination?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0706 - Permanent Housing Placement-Retention Metric 7"</p> <p>> Tab A - Summary > Metric 7b.2 - Current Year Counts Percentage successful exits</p>	97%	<p><i>Successful Housing Placement from PSH</i></p> <ul style="list-style-type: none"> • 97-100 % → 12 pts • 94-96 % → 8 pts • 90-93 % → 4 pt 	12	12
2.2	<p>Returns to Homelessness</p> <p>Reducing returns to homelessness is one of the most important measures of program success. It is also CoC Performance Measure 2.</p> <p><i>What is the percentage of persons returning to homelessness within 24 months of exiting to permanent housing?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0701 - Exits to Permanent Housing with Return to Homelessness" > Tab A - Summary > Percentage of Returns in 2 Years</p>	0%	<p><i>Returns to Homelessness</i></p> <ul style="list-style-type: none"> • 0-4 % → 12 pts • 5-9 % → 8 pts • 10-15 % → 4 pts 	12	12
2.3	<p>Income Growth for Stayers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs to increase program participants' income through the NOFA and System Performance Measures.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the reporting period?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.3 - Percentage of adults who increased total income</p>	50%	<p><i>Income Growth for Stayers</i></p> <ul style="list-style-type: none"> • 81-100 % → 8 pts • 61-80 % → 5 pts • 40-60 % → 3 pt 	8	3

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
2.4	<p>Income Growth for Leavers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs, through the NOFA and System Performance Measures, to increase program participants' income.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the quarter?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.6 - Percentage of adults who increased total income</p>	80%	<p><i>Income Growth for Leavers</i></p> <ul style="list-style-type: none"> • 91-100 % → 8 pts • 81-90 % → 5 pts • 71-80 % → 3 pt 	8	3
2.5	<p>Bed Utilization Rate</p> <p>Bed utilization is important to ensure we are fully utilizing our inventory. The CoC and individual projects are scored by HUD on this measure in the NOFA, with CoCs that have less than 85% bed utilization not receiving any points.</p> <p><i>What is the project's average bed utilization rate for the reporting period?</i></p>	<p>Bed utilization rate =</p> <ol style="list-style-type: none"> 1. [Average persons served per night] / 2. [the "total beds" reported in the Project Application] <p>To calculate 1: ServicePoint > Reports (not ART) > CoC APR > 7b - Point in Time Count of Persons on the Last Wednesday > Average the four point in times together to calculate the average number served > (January + April + July+ October) / 4 = Average Served</p> <p>2. "Total Beds" is the number of beds in the project's most recent Project Renewal Application to HUD. ECHO can provide you with this number if you need it.</p>	$\frac{82}{98.8\%} = 82/71 = 115\%$	<p><i>Bed Utilization Rate</i></p> <ul style="list-style-type: none"> • 96-100 % → 8 pts • 91-95 % → 5 pts • 85-90 % → 3 pts 	8	8
2.6	<p>Coordinated Assessment (CA) Clients:</p> <p>Per 24 CFR 578.(a)(8), CoCs must establish and operate either a coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. The purpose is to allocate assistance as effectively as possible, prioritizing services to those that need it the most.</p> <p><i>What was the percentage of new clients that were accepted into the project that had completed Coordinated Assessment?</i></p>	<p>ServicePoint > ART > Public Folder > ART ECHO Data Quality (Report Cards) > "ECHO HMIS New Clients CA Complete"</p>	100% - see notes	<p><i>Percentage of CA Clients:</i></p> <ul style="list-style-type: none"> • 90-100% → 12 pts • ≤89% → 0 pts 	12	12
2.7	<p>Low-barrier admission policies</p> <p>Low barrier admission policies are important to prevent screening out people for assistance because of perceived barriers to housing or services. Housing First practices are a requirement of all HUD CoC-funding recipients. The four components are:</p> <p>Income: Are participants screened out based on having too little or no income?</p> <p>Substance Use: Are participants screened out based on an active or history of substance use?</p> <p>Criminal Record: Are participants screened out based on having a criminal record - with exceptions for HUD-mandated restrictions?</p> <p>Domestic Violence: Are participants screened out based on history of domestic violence by, or of a protective order, period of separation from abuser, or law enforcement involvement)?</p>	<p>Refer to your housing program eligibility criteria-policies and procedures & answer accordingly. Please attach a copy of the program policy to this scorecard, indicating page where criteria is outlined.</p>	Does Not Screen Out	<p><i>Low-barrier admission policies</i></p> <ul style="list-style-type: none"> • Program does not screen out on any of the criteria → 8 pts • Program screens out on any combination of the criteria → 0 pts 	8	8

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
Total Project Performance					68	58



**Ending Community Homelessness Coalition (ECHO)
Permanent Supportive Housing (PSH) Continuum of Care Project
Quarterly Performance Scorecard** (Rev. 1/03/2019)

AGENCY NAME:	Housing Authority of the City of Austin
PROJECT NAME:	Onward PSH
REPORTING PERIOD:	7/1/22 - 6/30/23

Scorecard Summary

Rating Category	Maximum Points	Project Score <i>(This section auto-populates as card is completed)</i>
1. HMIS Data Quality	32	32
2. Project Performance	68	55
Total Points	100	87

ECHO Reviewed 8/24/23

The purpose of these Scorecards is for Austin/Travis County CoC-funded projects monitor compliance and performance on a quarterly basis. Scores are generated from reports using ServicePoint, the local HMIS database. Data collected from reports is then entered into the Quarterly Performance Scorecard. Save this as a PDF to submit with your Scorecard. Agencies using a comparable database (e.g., Victim Service Providers) must provide the CoC HMIS Lead Agency documentation on how all data generated follows and matches the same reporting logic.

1. Overview of HMIS Data Quality Questions

► HMIS participation and data quality are priorities for both ECHO and the U.S. Department of Housing and Urban Development (HUD). Accurate, complete and timely data is crucial to determine whether projects are contributing to ending homelessness.

2: Overview of Project Performance Questions

► Achieving program outcomes is crucial to ensure programs are making an impact and ending homelessness for their program participants.
► Assessing and monitoring project outcomes is also necessary to understand a program's rate of success and their contribution to meeting performance goals at the CoC level.

3: Scorecard Comments Criteria ► Use this space after completing scorecard to write any comments on your score. 2.6 - Score should be 12. #205939, #213743, and #203744 are the children of new clients. The heads of household completed a CA.

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
1. HMIS Data						
1.1	<p>Data Completeness The CoC is monitored by HUD for HMIS data quality including completeness.</p> <p><i>What is the projects' percentage of completed values on all HUD required data elements for the last quarter?</i></p>	ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS Data Completeness Report Card (CM)" > Tab A - Overall Percentage	99%	<p><i>Percentage of Completed Values</i></p> <ul style="list-style-type: none"> > 99% → 8 pts > 97% → 6 pts > 95% → 3 pts 	8	8
1.2	<p>Timely Submission of Data Completeness Reports A <i>Data Completeness</i> report is due to ECHO on the 10th of each month.</p> <p><i>Out of the three Data Completeness reports due this quarter, what were the number of timely reports submitted to ECHO?</i></p>	Refer to emails sent to ECHO HMIS Director for submission dates. Compare submission dates to due dates.	3/3	<p><i>Number of Timely Data Completeness Reports</i></p> <ul style="list-style-type: none"> 3 out of 3 → 6 pts 2 out of 3 → 4 pts 1 out of 3 → 2 pts 	6	6
1.3	<p>Timely APR Submission Timely submission of APRs to HUD is important for the CoC as it impacts its CoC funding.</p> <p><i>Did your project submit the last applicable APR within the required period, that is within 90 days of the end of your agency's operating year?</i></p>	To calculate, subtract the <i>Submission Date</i> minus the <i>End of the Operating Year</i> ECHO will verify submission date in Sage.	On Time	<p><i>Timely APR Submission</i></p> <ul style="list-style-type: none"> APR submitted on time → 6 pts APR not submitted on time → 0 pts 	6	6

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
1.4	<p>Timeliness of Data Entry</p> <p>The CoC and CoC-funded projects are monitored by HUD for data quality including timeliness in HMIS. HMIS Policies and Procedures require data to be input within 5 business days of interaction with a client.</p> <p><i>What % of entry/exits were created in 6 days or less during the reporting period?</i></p>	<p>To calculate Rate of Timely Data Entry:</p> <p>1. [(# of Start Records in 6 days or less) + (# of Exit Records in 6 days or less)] /</p> <p>2. [(Total # Start Records) + (Total # Exit Records)]</p> <p>To calculate 1: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit records created in 6 days or less.</p> <p>To calculate 2: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit Records</p>	43/48 = 89.6%	<p><i>Rate of Timely Data Entry:</i></p> <ul style="list-style-type: none"> • 75% - 100% → 6 pts • 74% - 0% → 0 pts 	6	6
1.5	<p>Timeliness of Data Entry: Annual Assessments</p> <p>HUD requires CoC-funded projects to complete Annual Assessments no more than 30 days before or after the anniversary of the client's Project Start Date.</p> <p><i>What percent of the Annual Assessments that were due during the reporting period were completed on time?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS - Annual Assessments Calculator - 2019 "</p> <p>> Calculate the percent of completed annual assessments</p>	100% see comment	<p><i>Percent of Annual Assessments Completed on Time</i></p> <ul style="list-style-type: none"> • 100% → 6 pts • 95-99% → 4 pts • 85-94% → 2 pts 	6	6
Total HMIS Data Quality					32	32
2: Project Performance						
2.1	<p>Successful Housing Placement (exits or retentions) from PSH</p> <p>Successful housing outcomes are one of the most important measures of program success. It is also CoC Performance Measure 7.b.2.</p> <p><i>What is the percentage of persons that remained in the PSH project or exited to a permanent housing destination?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0706 - Permanent Housing Placement-Retention Metric 7"</p> <p>> Tab A - Summary > Metric 7b.2 - Current Year Counts</p> <p>Percentage successful exits</p>	98%	<p><i>Successful Housing Placement from PSH</i></p> <ul style="list-style-type: none"> • 97-100% → 12 pts • 94-96% → 8 pts • 90-93% → 4 pt 	12	12
2.2	<p>Returns to Homelessness</p> <p>Reducing returns to homelessness is one of the most important measures of program success. It is also CoC Performance Measure 2.</p> <p><i>What is the percentage of persons returning to homelessness within 24 months of exiting to permanent housing?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0701 - Exits to Permanent Housing with Return to Homelessness" > Tab A - Summary > Percentage of Returns in 2 Years</p>	0%	<p><i>Returns to Homelessness</i></p> <ul style="list-style-type: none"> • 0-4% → 12 pts • 5-9% → 8 pts • 10-15% → 4 pts 	12	12
2.3	<p>Income Growth for Stayers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs to increase program participants' income through the NOFA and System Performance Measures.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the reporting period?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.3 - Percentage of adults who increased total income</p>	51%	<p><i>Income Growth for Stayers</i></p> <ul style="list-style-type: none"> • 81-100% → 8 pts • 61-80% → 5 pts • 40-60% → 3 pt 	8	3

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
2.4	<p>Income Growth for Leavers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs, through the NOFA and System Performance Measures, to increase program participants' income.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the quarter?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.6 - Percentage of adults who increased total income</p>	63%	<p><i>Income Growth for Leavers</i></p> <ul style="list-style-type: none"> • 91-100 % → 8 pts • 81-90 % → 5 pts • 71-80 % → 3 pt 	8	0
2.5	<p>Bed Utilization Rate</p> <p>Bed utilization is important to ensure we are fully utilizing our inventory. The CoC and individual projects are scored by HUD on this measure in the NOFA, with CoCs that have less than 85% bed utilization not receiving any points.</p> <p><i>What is the project's average bed utilization rate for the reporting period?</i></p>	<p>Bed utilization rate =</p> <ol style="list-style-type: none"> 1. [Average persons served per night] / 2. [the "total beds" reported in the Project Application] <p>To calculate 1: ServicePoint > Reports (not ART) > CoC APR > 7b - Point in Time Count of Persons on the Last Wednesday > Average the four point in times together to calculate the average number served > (January + April + July + October) / 4 = Average Served</p> <p>2. "Total Beds" is the number of beds in the project's most recent Project Renewal Application to HUD. ECHO can provide you with this number if you need it.</p>	$\frac{82.75}{99.7\%} = 82.75/71 = 117\%$	<p><i>Bed Utilization Rate</i></p> <ul style="list-style-type: none"> • 96-100 % → 8 pts • 91-95 % → 5 pts • 85-90 % → 3 pts 	8	8
2.6	<p>Coordinated Assessment (CA) Clients:</p> <p>Per 24 CFR 578.(a)(8), CoCs must establish and operate either a coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. The purpose is to allocate assistance as effectively as possible, prioritizing services to those that need it the most.</p> <p><i>What was the percentage of new clients that were accepted into the project that had completed Coordinated Assessment?</i></p>	<p>ServicePoint > ART > Public Folder > ART ECHO Data Quality (Report Cards) > "ECHO HMIS New Clients CA Complete"</p>	100% - see notes	<p><i>Percentage of CA Clients:</i></p> <ul style="list-style-type: none"> • 90-100% → 12 pts • ≤89% → 0 pts 	12	12
2.7	<p>Low-barrier admission policies</p> <p>Low barrier admission policies are important to prevent screening out people for assistance because of perceived barriers to housing or services. Housing First practices are a requirement of all HUD CoC-funding recipients. The four components are:</p> <p>Income: Are participants screened out based on having too little or no income?</p> <p>Substance Use: Are participants screened out based on an active or history of substance use?</p> <p>Criminal Record: Are participants screened out based on having a criminal record - with exceptions for HUD-mandated restrictions?</p> <p>Domestic Violence: Are participants screened out based on history of domestic violence, by way of a protective order, period of separation from abuser, or law enforcement involvement)?</p>	<p>Refer to your housing program eligibility criteria-policies and procedures & answer accordingly. Please attach a copy of the program policy to this scorecard, indicating page where criteria is outlined.</p>	Does Not Screen Out	<p><i>Low-barrier admission policies</i></p> <ul style="list-style-type: none"> • Program does not screen out on any of the criteria → 8 pts • Program screens out on any combination of the criteria → 0 pts 	8	8

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
Total Project Performance					68	55



**Ending Community Homelessness Coalition (ECHO)
Permanent Supportive Housing (PSH) Continuum of Care Project
Quarterly Performance Scorecard** (Rev. 1/03/2019)

AGENCY NAME:	Housing Authority of the City of Austin
PROJECT NAME:	Onward PSH
REPORTING PERIOD:	10/1/22 - 9/30/23

Scorecard Summary

Rating Category	Maximum Points	Project Score <i>(This section auto-populates as card is completed)</i>
1. HMIS Data Quality	32	32
2. Project Performance	68	40
Total Points	100	72

ECHO reviewed - 11/27/2023

The purpose of these Scorecards is for Austin/Travis County CoC-funded projects monitor compliance and performance on a quarterly basis. Scores are generated from reports using ServicePoint, the local HMIS database. Data collected from reports is then entered into the Quarterly Performance Scorecard. Save this as a PDF to submit with your Scorecard. Agencies using a comparable database (e.g., Victim Service Providers) must provide the CoC HMIS Lead Agency documentation on how all data generated follows and matches the same reporting logic.

1. Overview of HMIS Data Quality Questions

► HMIS participation and data quality are priorities for both ECHO and the U.S. Department of Housing and Urban Development (HUD). Accurate, complete and timely data is crucial to determine whether projects are contributing to ending homelessness.

2: Overview of Project Performance Questions

► Achieving program outcomes is crucial to ensure programs are making an impact and ending homelessness for their program participants.

► Assessing and monitoring project outcomes is also necessary to understand a program's rate of success and their contribution to meeting performance goals at the CoC level.

3: Scorecard Comments Criteria ► Use this space after completing scorecard to write any comments on your score. 2.6 - Score should be 12. #213743, and #213744 are the children of new clients. The heads of household completed a CA.

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
I.	HMIS Data					
1.1	<p>Data Completeness</p> <p>The CoC is monitored by HUD for HMIS data quality including completeness.</p> <p><i>What is the projects' percentage of completed values on all HUD required data elements for the last quarter?</i></p>	ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS Data Completeness Report Card (CM)" > Tab A - Overall Percentage	99%	<p><i>Percentage of Completed Values</i></p> <ul style="list-style-type: none"> • > 99% → 8 pts • > 97% → 6 pts • > 95% → 3 pts 	8	8
1.2	<p>Timely Submission of Data Completeness Reports</p> <p>A Data Completeness report is due to ECHO on the 10th of each month.</p> <p><i>Out of the three Data Completeness reports due this quarter, what were the number of timely reports submitted to ECHO?</i></p>	Refer to emails sent to ECHO HMIS Director for submission dates. Compare submission dates to due dates.	3/3	<p><i>Number of Timely Data Completeness Reports</i></p> <ul style="list-style-type: none"> • 3 out of 3 → 6 pts • 2 out of 3 → 4 pts • 1 out of 3 → 2 pts 	6	6
1.3	<p>Timely APR Submission</p> <p>Timely submission of APRs to HUD is important for the CoC as it impacts its CoC funding.</p> <p><i>Did your project submit the last applicable APR within the required period, that is within 90 days of the end of your agency's operating year?</i></p>	<p>To calculate, subtract the <i>Submission Date</i> minus the <i>End of the Operating Year</i></p> <p>ECHO will verify submission date in Sage.</p>	On Time	<p><i>Timely APR Submission</i></p> <ul style="list-style-type: none"> • APR submitted on time → 6 pts • APR not submitted on time → 0 pts 	6	6

1.4	<p>Timeliness of Data Entry</p> <p>The CoC and CoC-funded projects are monitored by HUD for data quality including timeliness in HMIS. HMIS Policies and Procedures require data to be input within 5 business days of interaction with a client.</p> <p><i>What % of entry/exits were created in 6 days or less during the reporting period?</i></p>	<p>To calculate Rate of Timely Data Entry:</p> <p>1. [(# of Start Records in 6 days or less) + (# of Exit Records in 6 days or less)] /</p> <p>2. [(Total # Start Records) + (Total # Exit Records)]</p> <p>To calculate 1: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit records created in 6 days or less.</p> <p>To calculate 2: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit Records</p>	42/48 = 87.5%	<p><i>Rate of Timely Data Entry:</i></p> <ul style="list-style-type: none"> 75% - 100% → 6 pts 74% - 0% → 0 pts 	6	6
1.5	<p>Timeliness of Data Entry: Annual Assessments</p> <p>HUD requires CoC-funded projects to complete Annual Assessments no more than 30 days before or after the anniversary of the client's Project Start Date.</p> <p><i>What percent of the Annual Assessments that were due during the reporting period were completed on time?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS - Annual Assessments Calculator - 2019" > Calculate the percent of completed annual assessments</p>	100%	<p><i>Percent of Annual Assessments Completed on Time</i></p> <ul style="list-style-type: none"> 100% → 6 pts 95-99% → 4 pts 85-94% → 2 pts 	6	6
Total HMIS Data Quality					32	32
2: Project Performance						
2.1	<p>Successful Housing Placement (exits or retentions) from PSH</p> <p>Successful housing outcomes are one of the most important measures of program success. It is also CoC Performance Measure 7.b.2.</p> <p><i>What is the percentage of persons that remained in the PSH project or exited to a permanent housing destination?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0706 - Permanent Housing Placement-Retention Metric 7" > Tab A - Summary > Metric 7b.2 - Current Year Counts - Percentage successful exits</p>	99%	<p><i>Successful Housing Placement from PSH</i></p> <ul style="list-style-type: none"> 97-100% → 12 pts 94-96% → 8 pts 90-93% → 4 pt 	12	12
2.2	<p>Returns to Homelessness</p> <p>Reducing returns to homelessness is one of the most important measures of program success. It is also CoC Performance Measure 2.</p> <p><i>What is the percentage of persons returning to homelessness within 24 months of exiting to permanent housing?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0701 - Exits to Permanent Housing with Return to Homelessness" > Tab A - Summary > Percentage of Returns in 2 Years</p>	33%	<p><i>Returns to Homelessness</i></p> <ul style="list-style-type: none"> 0-4% → 12 pts 5-9% → 8 pts 10-15% → 4 pts 	12	0
2.3	<p>Income Growth for Stayers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs to increase program participants' income through the NOFA and System Performance Measures.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the reporting period?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.3 - Percentage of adults who increased total income</p>	38%	<p><i>Income Growth for Stayers</i></p> <ul style="list-style-type: none"> 81-100% → 8 pts 61-80% → 5 pts 40-60% → 3 pt 	8	0
2.4	<p>Income Growth for Leavers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs, through the NOFA and System Performance Measures, to increase program participants' income.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the quarter?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.6 - Percentage of adults who increased total income</p>	50%	<p><i>Income Growth for Leavers</i></p> <ul style="list-style-type: none"> 91-100% → 8 pts 81-90% → 5 pts 71-80% → 3 pt 	8	0

2.5	<p>Bed Utilization Rate</p> <p>Bed utilization is important to ensure we are fully utilizing our inventory. The CoC and individual projects are scored by HUD on this measure in the NOFA, with CoCs that have less than 85% bed utilization not receiving any points.</p> <p><i>What is the project's average bed utilization rate for the reporting period?</i></p>	<p>Bed utilization rate =</p> <p>1. [Average persons served per night] /</p> <p>2. [the "total beds" reported in the Project Application]</p> <p>To calculate 1: ServicePoint > Reports (not ART) > CoC APR > 7b - Point in Time Count of Persons on the Last Wednesday > Average the four point in times together to calculate the average number served > (January + April + July+ October) / 4 = Average Served</p> <p>2. "Total Beds" is the number of beds in the project's most recent Project Renewal Application to HUD. ECHO can provide you with this number if you need it.</p>	<p>89 / 83 = 107.2%</p>	<p><i>Bed Utilization Rate</i></p> <ul style="list-style-type: none"> • 96-100 % → 8 pts • 91-95 % → 5 pts • 85-90 % → 3 pts 	8	8
2.6	<p>Coordinated Assessment (CA) Clients:</p> <p>Per 24 CFR 578.(a)(8), CoCs must establish and operate either a coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. The purpose is to allocate assistance as effectively as possible, prioritizing services to those that need it the most.</p> <p><i>What was the percentage of new clients that were accepted into the project that had completed Coordinated Assessment?</i></p>	<p>ServicePoint > ART > Public Folder > ART ECHO Data Quality (Report Cards) > "ECHO HMIS New Clients CA Complete"</p>	<p>100% - see notes</p>	<p><i>Percentage of CA Clients:</i></p> <ul style="list-style-type: none"> • 90-100% → 12 pts • ≤89% → 0 pts 	12	12
2.7	<p>Low-barrier admission policies</p> <p>Low barrier admission policies are important to prevent screening out people for assistance because of perceived barriers to housing or services. Housing First practices are a requirement of all HUD CoC-funding recipients. The four components are:</p> <p>Income: <i>Are participants screened out based on having too little or no income?</i></p> <p>Substance Use : <i>Are participants screened out based on an active or history of substance use?</i></p> <p>Criminal Record: <i>Are participants screened out based on having a criminal record - with exceptions for HUD-mandated restrictions?</i></p> <p>Domestic Violence: <i>Are participants screened out based on history of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement)?</i></p>	<p>Refer to your housing program eligibility criteria-policies and procedures & answer accordingly. Please attach a copy of the program policy to this scorecard, indicating page where criteria is outlined.</p>	<p>Does Not Screen Out</p>	<p><i>Low-barrier admission policies</i></p> <ul style="list-style-type: none"> • Program does not screen out on any of the criteria → 8 pts • Program screens out on any combination of the criteria→ 0 pts 	8	8
Total Project Performance					68	40



**Ending Community Homelessness Coalition (ECHO)
Permanent Supportive Housing (PSH) Continuum of Care Project
Quarterly Performance Scorecard** (Rev. 1/03/2019)

AGENCY NAME:	Housing Authority of the City of Austin
PROJECT NAME:	Onward PSH
REPORTING PERIOD:	1/1/23 - 12/31/23

Scorecard Summary

Rating Category	Maximum Points	Project Score <i>(This section auto-populates as card is completed)</i>
1. HMIS Data Quality	32	32
2. Project Performance	68	43
Total Points	100	75

ECHO Reviewed 2/6/24

The purpose of these Scorecards is for Austin/Travis County CoC-funded projects monitor compliance and performance on a quarterly basis. Scores are generated from reports using ServicePoint, the local HMIS database. Data collected from reports is then entered into the Quarterly Performance Scorecard. Save this as a PDF to submit with your Scorecard. Agencies using a comparable database (e.g., Victim Service Providers) must provide the CoC HMIS Lead Agency documentation on how all data generated follows and matches the same reporting logic.

1. Overview of HMIS Data Quality Questions

► HMIS participation and data quality are priorities for both ECHO and the U.S. Department of Housing and Urban Development (HUD). Accurate, complete and timely data is crucial to determine whether projects are contributing to ending homelessness.

2: Overview of Project Performance Questions

► Achieving program outcomes is crucial to ensure programs are making an impact and ending homelessness for their program participants.
 ► Assessing and monitoring project outcomes is also necessary to understand a program's rate of success and their contribution to meeting performance goals at the CoC level.

3: Scorecard Comments Criteria ► Use this space after completing scorecard to write any comments on your score. 1.4 - Score should be 6. 173582 and 173584 were exited by someone other than program staff. Clients are active. Changes denominator to 35 and total to 74.3%. 2.6 - Score should be 12. #213743, and #213744 are the children of new clients. The heads of household completed a CA.

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
1. HMIS Data						
1.1	Data Completeness The CoC is monitored by HUD for HMIS data quality including completeness. <i>What is the projects' percentage of completed values on all HUD required data elements for the last quarter?</i>	ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS Data Completeness Report Card (CM)" > Tab A - Overall Percentage	99%	<i>Percentage of Completed Values</i> • > 99% → 8 pts • > 97% → 6 pts • > 95% → 3 pts	8	8
1.2	Timely Submission of Data Completeness Reports A <i>Data Completeness</i> report is due to ECHO on the 10th of each month. <i>Out of the three Data Completeness reports due this quarter, what were the number of timely reports submitted to ECHO?</i>	Refer to emails sent to ECHO HMIS Director for submission dates. Compare submission dates to due dates.	3/3	<i>Number of Timely Data Completeness Reports</i> • 3 out of 3 → 6 pts • 2 out of 3 → 4 pts • 1 out of 3 → 2 pts	6	6
1.3	Timely APR Submission Timely submission of APRs to HUD is important for the CoC as it impacts its CoC funding. <i>Did your project submit the last applicable APR within the required period, that is within 90 days of the end of your agency's operating year?</i>	To calculate, subtract the <i>Submission Date</i> minus the <i>End of the Operating Year</i> ECHO will verify submission date in Sage.	On Time	<i>Timely APR Submission</i> • APR submitted on time → 6 pts • APR not submitted on time → 0 pts	6	6

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
1.4	<p>Timeliness of Data Entry</p> <p>The CoC and CoC-funded projects are monitored by HUD for data quality including timeliness in HMIS. HMIS Policies and Procedures require data to be input within 5 business days of interaction with a client.</p> <p><i>What % of entry/exits were created in 6 days or less during the reporting period?</i></p>	<p>To calculate Rate of Timely Data Entry:</p> <ol style="list-style-type: none"> 1. [(# of Start Records in 6 days or less) + (# of Exit Records in 6 days or less)] / 2. [(Total # Start Records) + (Total # Exit Records)] <p>To calculate 1: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit records created in 6 days or less.</p> <p>To calculate 2: ServicePoint > Reports > CoC APR > 6e Data Quality: Timeliness > Sum all Start and Exit Records</p>	26/35 = 74.3% *See Notes	<p><i>Rate of Timely Data Entry:</i></p> <ul style="list-style-type: none"> • 75% - 100% → 6 pts • 74% - 0% → 0 pts 	6	6
1.5	<p>Timeliness of Data Entry: Annual Assessments</p> <p>HUD requires CoC-funded projects to complete Annual Assessments no more than 30 days before or after the anniversary of the client's Project Start Date.</p> <p><i>What percent of the Annual Assessments that were due during the reporting period were completed on time?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "ECHO HMIS - Annual Assessments Calculator - 2019 "</p> <p>> Calculate the percent of completed annual assessments</p>	100%	<p><i>Percent of Annual Assessments Completed on Time</i></p> <ul style="list-style-type: none"> • 100% → 6 pts • 95-99% → 4 pts • 85-94% → 2 pts 	6	6
Total HMIS Data Quality					32	32
2: Project Performance						
2.1	<p>Successful Housing Placement (exits or retentions) from PSH</p> <p>Successful housing outcomes are one of the most important measures of program success. It is also CoC Performance Measure 7.b.2.</p> <p><i>What is the percentage of persons that remained in the PSH project or exited to a permanent housing destination?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0706 - Permanent Housing Placement-Retention Metric 7"</p> <p>> Tab A - Summary > Metric 7b.2 - Current Year Counts</p> <p>Percentage successful exits</p>	102/103 = 99%	<p><i>Successful Housing Placement from PSH</i></p> <ul style="list-style-type: none"> • 97-100 % → 12 pts • 94-96 % → 8 pts • 90-93 % → 4 pt 	12	12
2.2	<p>Returns to Homelessness</p> <p>Reducing returns to homelessness is one of the most important measures of program success. It is also CoC Performance Measure 2.</p> <p><i>What is the percentage of persons returning to homelessness within 24 months of exiting to permanent housing?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0701 - Exits to Permanent Housing with Return to Homelessness" > Tab A - Summary > Percentage of Returns in 2 Years</p>	50%	<p><i>Returns to Homelessness</i></p> <ul style="list-style-type: none"> • 0-4 % → 12 pts • 5-9 % → 8 pts • 10-15 % → 4 pts 	12	0
2.3	<p>Income Growth for Stayers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs to increase program participants' income through the NOFA and System Performance Measures.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the reporting period?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.3 - Percentage of adults who increased total income</p>	34/63 = 54%	<p><i>Income Growth for Stayers</i></p> <ul style="list-style-type: none"> • 81-100 % → 8 pts • 61-80 % → 5 pts • 40-60 % → 3 pt 	8	3

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
2.4	<p>Income Growth for Leavers</p> <p>Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs, through the NOFA and System Performance Measures, to increase program participants' income.</p> <p><i>What is the percentage of adults who increased total income (earned and non-employment) over the quarter?</i></p>	<p>ServicePoint > ART > Public Folder > CoC Project Performance Scorecards > "0703 - Employment and Income Growth for CoC Funded Projects Metric 4" > Tab A - Summary > Metric 4.6 - Percentage of adults who increased total income</p>	4/12 = 33%	<p><i>Income Growth for Leavers</i></p> <ul style="list-style-type: none"> • 91-100 % → 8 pts • 81-90 % → 5 pts • 71-80 % → 3 pt 	8	0
2.5	<p>Bed Utilization Rate</p> <p>Bed utilization is important to ensure we are fully utilizing our inventory. The CoC and individual projects are scored by HUD on this measure in the NOFA, with CoCs that have less than 85% bed utilization not receiving any points.</p> <p><i>What is the project's average bed utilization rate for the reporting period?</i></p>	<p>Bed utilization rate =</p> <ol style="list-style-type: none"> 1. [Average persons served per night] / 2. [the "total beds" reported in the Project Application] <p>To calculate 1: ServicePoint > Reports (not ART) > CoC APR > 7b - Point in Time Count of Persons on the Last Wednesday > Average the four point in times together to calculate the average number served > (January + April + July + October) / 4 = Average Served</p> <p>2. "Total Beds" is the number of beds in the project's most recent Project Renewal Application to HUD. ECHO can provide you with this number if you need it.</p>	97 / 83 = 116.8%	<p><i>Bed Utilization Rate</i></p> <ul style="list-style-type: none"> • 96-100 % → 8 pts • 91-95 % → 5 pts • 85-90 % → 3 pts 	8	8
2.6	<p>Coordinated Assessment (CA) Clients:</p> <p>Per 24 CFR 578.(a)(8), CoCs must establish and operate either a coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. The purpose is to allocate assistance as effectively as possible, prioritizing services to those that need it the most.</p> <p><i>What was the percentage of new clients that were accepted into the project that had completed Coordinated Assessment?</i></p>	<p>ServicePoint > ART > Public Folder > ART ECHO Data Quality (Report Cards) > "ECHO HMIS New Clients CA Complete"</p>	22/22 = 100%	<p><i>Percentage of CA Clients:</i></p> <ul style="list-style-type: none"> • 90-100% → 12 pts • ≤89% → 0 pts 	12	12
2.7	<p>Low-barrier admission policies</p> <p>Low barrier admission policies are important to prevent screening out people for assistance because of perceived barriers to housing or services. Housing First practices are a requirement of all HUD CoC-funding recipients. The four components are:</p> <p>Income: Are participants screened out based on having too little or no income?</p> <p>Substance Use: Are participants screened out based on an active or history of substance use?</p> <p>Criminal Record: Are participants screened out based on having a criminal record - with exceptions for HUD-mandated restrictions?</p> <p>Domestic Violence: Are participants screened out based on history of domestic violence, by way of a protective order, period of separation from abuser, or law enforcement involvement)?</p>	<p>Refer to your housing program eligibility criteria-policies and procedures & answer accordingly. Please attach a copy of the program policy to this scorecard, indicating page where criteria is outlined.</p>	Does Not Screen Out	<p><i>Low-barrier admission policies</i></p> <ul style="list-style-type: none"> • Program does not screen out on any of the criteria → 8 pts • Program screens out on any combination of the criteria → 0 pts 	8	8

#	Overview	Where to find information?	PROJECT ANSWER	Scoring Mechanism	Maximum Possible Pts	PROJECT SCORE
Total Project Performance					68	43

	Project Rank	Agency	Project	Component Type	Local Score	Performance	Final Score	Funding Source	Status	Reallocated Funds	Amount Requested from HUD
Tier 1 \$8,449,493	1	ECHO	HMIS Consolidated Renewal FY2024	HMIS	n/a	n/a	n/a	Renewal	Accepted	\$ -	\$ 640,855.00
	2	SAFE Alliance	SAFE SSO-CE Project	SSO	n/a	n/a	n/a	Renewal	Accepted	\$ -	\$ 240,000.00
	3	Integral Care	Kensington PSH 2024	PH-PSH	n/a	n/a	n/a	Renewal	Accepted	\$ -	\$ 280,835.00
	4	Sunrise Community Church	Sunrise Citywide Coordinated Entry Renewal	SSO	n/a	n/a	n/a	Renewal	Accepted	\$ -	\$ 350,900.00
	5	SAFE Alliance	DV Rapid Rehousing Project - Combined	PH-RRH	83.33	92.5	89.29	Renewal	Accepted	\$ -	\$ 1,465,380.00
	6	Housing Authority of the City of Austin	Onward	PH-PSH	78	81	79.95	Renewal	Accepted	\$ -	\$ 839,696.00
	7	Integral Care	Fresh Start	PH-PSH	76.33	78.25	77.58	Renewal	Accepted	\$ -	\$ 522,206.00
	8	SAFE Alliance	SAFE Supportive Housing Program	TH	81.67	73.75	76.52	Renewal	Accepted	\$ -	\$ 624,678.00
	9	Housing Authority of Travis County	Upward	PH-PSH	65	80	74.75	Renewal	Accepted	\$ -	\$ 1,267,464.00
	10	Caritas of Austin	My Home	PH-PSH	64	65.5	64.76	Renewal	Accepted	\$ -	\$ 1,964,706.00
	11	LifeWorks	LifeWorks CoC PSH transition yr. 1	PH-PSH	95.66	62	95.66	Reallocation	Accepted	\$ 252,773.00	\$ 252,773.00
Tier 1 Total											\$ 8,449,493.00
Tier 2 \$ 2,305,688	11	LifeWorks	LifeWorks CoC PSH transition yr. 1	PH-PSH	95.66	62	95.66	Reallocation	Accepted	\$ 250,423.00	\$ 250,423.00
	12	SAFE Alliance	SAFE Permanent Supportive Housing	PH-PSH	88.33	n/a	88.33	Reallocation/CoC Bonus	Accepted	\$ 687,690.00	\$ 700,000.00
	13	Integral Care	CFIV PSH Program	PH-PSH	78.67	n/a	78.67	CoC Bonus	Accepted	\$ -	\$ 559,168.00
	14	Endeavors	FY2024 Roz Housing	PH-PSH	66.67	n/a	66.67	CoC Bonus	Accepted/Reduced	\$ -	\$ 796,097.00
Tier 2 Total											\$ 2,305,688.00
DV BONUS \$1,447,887		n/a	n/a	n/a	n/a	n/a	n/a	DV Bonus	n/a		\$ -
	DV Bonus Total										
Rejected	Involuntary Reallocated Did not Meet Threshold	The Salvation Army	Passages II Rapid Rehousing Collaboration	PH-RRH	64.33	62	62.82	Renewal	Rejected		\$ 687,690.00
		Austin Area Urban League	AAUL HOMES 2 (Helping Our Members Effective	Joint TH-RRH	n/a	n/a	n/a	CoC Bonus	Rejected		\$ 393,000.00
YHDP		LifeWorks	YHDP PSH renewal yr. 2	PH-PSH	n/a	n/a	n/a	YHDP Renewal	Accepted		\$ 438,800.00
		LifeWorks	Youth Rapid Re-housing Collaborative - renewa	PH-RRH	n/a	n/a	n/a	YHDP Renewal	Accepted		\$ 1,563,583.00
YHDP Total											\$ 2,002,383.00
Planning		ECHO	CoC Planning	CoC Planning	n/a	n/a	n/a	CoC Planning	Accepted		\$ 569,535.00
	CoC Planning Total										
Total Funds Applied For											\$ 13,327,099.00

1E-5. Notification of Projects Rejected-Reduced

Projects Rejected

Austin Area Urban League: HOMES 2 Project.....	1
The Salvation Army: Passages II Rapid Rehousing Collaboration Project.....	2

Projects Reduced

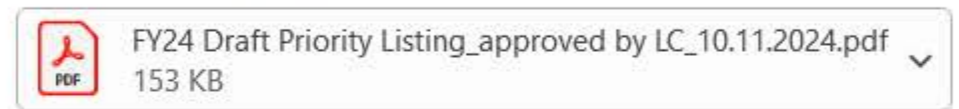
Endeavors: FY2024 Roz Housing.....	3
FY24 Draft Priority Listing PDF attached to the notification emails.....	4
Mass email notification to all project applicants regarding published approved FY2024 Draft Priority Listing.....	5

Priority Listing for FY2024 CoC NOFO

NOFO
To Quincy Dunlap; earl_grant@aaul.org
Cc NOFO

Reply Reply All Forward

Fri 10/11/2024 4:33 PM



Good afternoon, Austin Area Urban League Team,

This email serves to notify you that your new application **AAUL HOMES 2** has been rejected and not ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition, due to non-curable deficiencies in project eligibility and project quality threshold requirements.

The Austin/Travis County CoC Program 2024 NOFO Priority Listing has been approved by Leadership Council and is attached to this email for your review.

If you have any questions or concerns, please contact us at NOFO@austinecho.org.

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



Priority Listing for FY2024 CoC NOFO

NOFO
To Fabiana Pires; enrique.rivera@uss.salvationarmy.org; Kaitlyn Williams
Cc NOFO

Reply Reply All Forward

Fri 10/11/2024 3:28 PM

FY24 Draft Priority Listing_approved by LC_10.11.2024.pdf
153 KB

Good afternoon, Salvation Army team,

This email serves to notify you that your renewal application **Passages II Rapid Rehousing Collaboration Project** has been rejected and not ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development, due to its application score. You may request summary scoring information on your application, however the names of the individual IRT members who reviewed your application will not be released.

The Austin/Travis County CoC Program 2024 NOFO Priority Listing is attached to this email for your review.

If you would like to appeal your ranking, the FY2024 TX-503 Continuum of Care Program NOFO [Review, Scoring, and Ranking Policy](#) includes the policy and procedure for appeals in Section ix on pg. 9-10. **Please note any appeals must be submitted to nofo@austinecho.org by no later than Thursday, October 17th, 2024 by 6:00PM.**

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



Priority Listing for FY2024 CoC NOFO

NOFO
To Annie Erickson; Stephanie Malek
Cc NOFO

Reply Reply All Forward

Fri 10/11/2024 3:47 PM



Good afternoon, Endeavors team,

This email serves to notify you that your new application **FY2024 Roz Housing** has been accepted and ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development. This application has been reduced by \$270,709, due to its low score that placed it at the bottom of Tier 2 (which is capped at \$2,305,688.00). You may request summary scoring information on your application, however the names of the individual IRT members who reviewed your application will not be released.

The Austin/Travis County CoC Program 2024 NOFO Draft Priority Listing is attached to this email for your review.

If you would like to appeal your ranking, the FY2024 TX-503 Continuum of Care Program NOFO [Review, Scoring, and Ranking Policy](#) includes the policy and procedure for appeals in Section ix on pg. 9-10. **Please note any appeals must be submitted to nofo@austinecho.org by no later than Thursday, October 17th, 2024 by 6:00PM.**

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



	Project Rank	Agency	Project	Component Type	Local Score	Performance	Final Score	Funding Source	Status	Reallocated Funds	Amount Requested from HUD
Tier 1 \$8,449,493	1	ECHO	HMIS Consolidated Renewal FY2024	HMIS	n/a	n/a	n/a	Renewal	Accepted	\$ -	\$ 640,855.00
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Tier 1 Total											\$ 8,449,493.00
Tier 2 \$ 2,305,688	11	LifeWorks	LifeWorks CoC PSH transition yr. 1	PH-PSH	95.66	62	95.66	Reallocation	Accepted	\$ 250,423.00	\$ 250,423.00
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DV BONUS \$1,447,887		n/a	n/a	n/a	n/a	n/a	n/a	DV Bonus	n/a		\$ -
	DV Bonus Total										
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Planning		ECHO	CoC Planning	CoC Planning	n/a	n/a	n/a	CoC Planning	Accepted		\$ 569,535.00
	CoC Planning Total										
Total Funds Applied For											\$ 13,327,099.00

Draft Priority Listing for FY2024 CoC NOFO Posted on ECHO's CoC Webpage



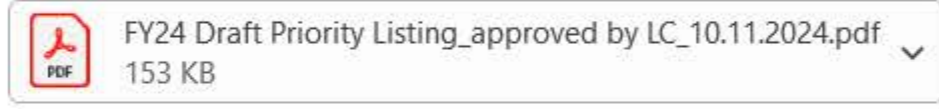
Eri Gregory

To
Cc ○ NOFO; ● Eri Gregory

Bcc ○ NOFO; ○ Quincy Dunlap; ○ earl_grant@aaul.org; ○ Stephanie Malek; ○ aerickson@endavors.org; ○ Erin Goodison; ○ Hosie Washington; ○ Andrew Gansky; ○ Miranda Spiro; ○ enrique.rivera@uss.salvationarmy.org; ○ Fabiana Pires; ○ Kaitlyn Williams; ○ Kali Holyfield; ○ Marlene E. Buchanan; ○ callen@caritasofaustin.org; ○ Alyssa Ramos; ○ Christina Diaz; ○ victoria.perez@traviscountytx.gov; ○ dylans@hacanet.org; ○ laurab@hacanet.org; ○ mark@sunriseaustin.org; ○ shea@sunriseaustin.org; ○ Whitney Bright; ○ Quiana Fisher;

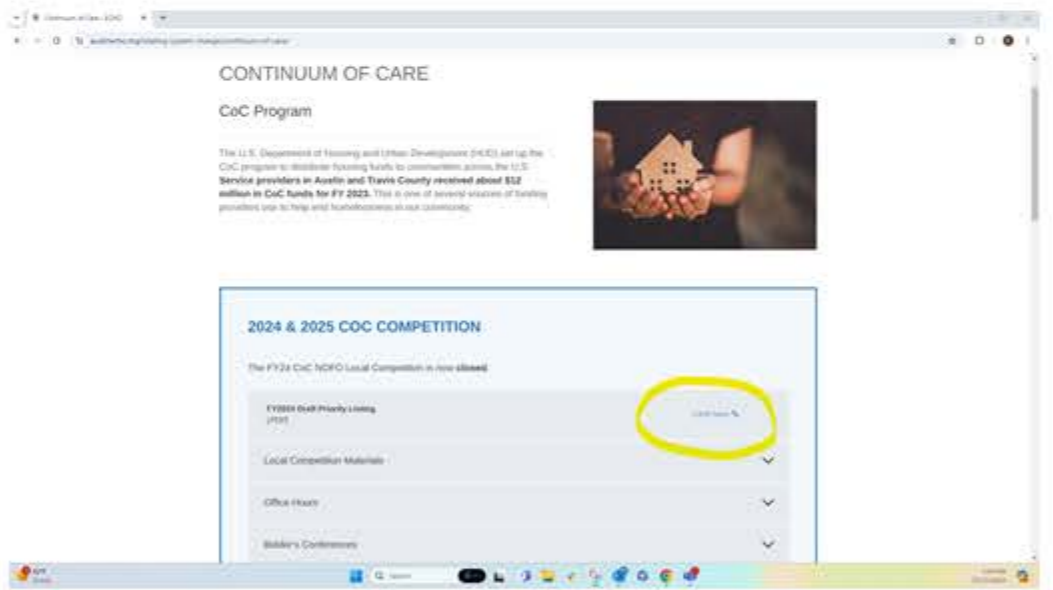
Reply Reply All Forward

Fri 10/11/2024 5:01 PM



Good afternoon, FY24 CoC NOFO Applicants,

This email serves to notify you that the attached Draft Priority Listing is now posted on the 2024 & 2025 CoC Competition section of [ECHO's CoC Webpage](#) as shown on below screenshot.



If you have any questions or concerns, please contact us at NOFO@austinecho.org.

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org

1E-5a. Notification of Projects Accepted

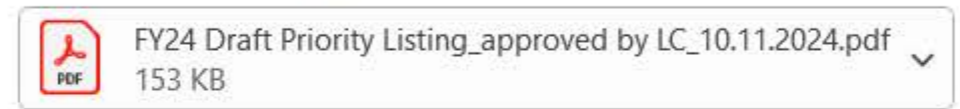
ECHO: HMIS Consolidated Renewal FY2024.....	1
SAFE Alliance: SAFE SSO-CE Project.....	2
Integral Care: Kensington PSH 2024.....	3
Sunrise Community Church: Sunrise Citywide CE Renewal....	4
SAFE Alliance: DV Rapid Rehousing Project-Combined.....	5
Housing Authority of the City of Austin: Onward.....	6
Integral Care: Fresh Start.....	7
SAFE Alliance: SAFE Supportive Housing Program.....	8
Housing Authority of Travis County: Upward.....	9
Caritas of Austin: My Home.....	10
LifeWorks: LifeWorks CoC PSH transition yr. 1.....	11
SAFE Alliance: SAFE Permanent Supportive Housing.....	12
Integral Care: CF!V PSH Program.....	13
FY24 Draft Priority Listing PDF attached to the notification emails.....	14
Mass email notification to all project applicants regarding published approved FY2024 Draft Priority Listing.....	15

Priority Listing for FY2024 CoC NOFO

NOFO
To Whitney Bright; Matthew Mollica; Quiana Fisher
Cc NOFO

Reply Reply All Forward

Fri 10/11/2024 4:22 PM



Good afternoon, ECHO team,

This email serves to notify you that your renewal application **HMIS Consolidated Renewal FY2024** has been accepted and ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development.

The Austin/Travis County CoC Program 2024 NOFO Draft Priority Listing is attached to this email for your review.

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
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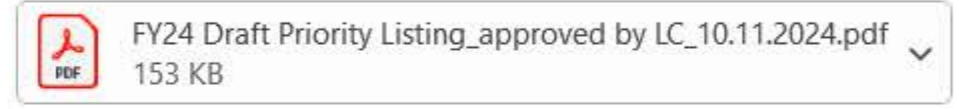


210 Barton Springs Rd. Suite 400
Austin, TX 78704

Priority Listing for FY2024 CoC NOFO

NOFO
To: Erin Goodison; Hosie Washington
Cc: NOFO
Follow up. Start by Friday, October 11, 2024. Due by Friday, October 11, 2024.
You forwarded this message on 10/11/2024 4:22 PM.

Reply Reply All Forward Fri 10/11/2024 4:20 PM



Good afternoon, SAFE Alliance team,

This email serves to notify you that your renewal application **SAFE SSO-CE Proejct** has been accepted and ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development.

The Austin/Travis County CoC Program 2024 NOFO Draft Priority Listing is attached to this email for your review.

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



Priority Listing for FY2024 CoC NOFO

NOFO
To: Kali Holyfield; Marlene E. Buchanan
Cc: NOFO

Reply Reply All Forward

Fri 10/11/2024 4:18 PM

Follow up. Start by Friday, October 11, 2024. Due by Friday, October 11, 2024.



Good afternoon, Integral Care team,

This email serves to notify you that your renewal application **Kensington PSH 2024** has been accepted and ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development.

The Austin/Travis County CoC Program 2024 NOFO Draft Priority Listing is attached to this email for your review.

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



210 Barton Springs Rd, Suite 400

Priority Listing for FY2024 CoC NOFO

NOFO
To: mark@sunriseaustin.org; shea@sunriseaustin.org
Cc: NOFO

Reply Reply All Forward

Fri 10/11/2024 4:16 PM

Follow up. Start by Friday, October 11, 2024. Due by Friday, October 11, 2024.



Good afternoon, Sunrise Community Church team,

This email serves to notify you that your renewal application **Sunrise Citywide Coordinated Entry Renewal** has been accepted and ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development.

The Austin/Travis County CoC Program 2024 NOFO Draft Priority Listing is attached to this email for your review.

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



310 Barton Springs Rd, Suite 400

Priority Listing for FY2024 CoC NOFO

NOFO
To: Erin Goodison; Hosie Washington
Cc: NOFO

Reply Reply All Forward

Fri 10/11/2024 4:14 PM

Follow up. Start by Friday, October 11, 2024. Due by Friday, October 11, 2024.



Good afternoon, SAFE Alliance team,

This email serves to notify you that your renewal application **DV Rapid Rehousing Project - Combined** has been accepted and ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development.

The Austin/Travis County CoC Program 2024 NOFO Draft Priority Listing is attached to this email for your review.

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



210 Barton Springs Rd, Suite 400

Priority Listing for FY2024 CoC NOFO

NOFO
To: dylans@hacanet.org; laurab@hacanet.org
Cc: NOFO

Reply Reply All Forward

Fri 10/11/2024 4:12 PM

Follow up. Start by Friday, October 11, 2024. Due by Friday, October 11, 2024.



Good afternoon, Housing Authority of the City of Austin team,

This email serves to notify you that your renewal application **Onward** has been accepted and ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development.

The Austin/Travis County CoC Program 2024 NOFO Draft Priority Listing is attached to this email for your review.

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



210 Barton Springs Rd, Suite 400

Priority Listing for FY2024 CoC NOFO

NOFO
To: Kali Holyfield; Marlene E. Buchanan
Cc: NOFO

Reply Reply All Forward

Fri 10/11/2024 4:10 PM

Follow up. Start by Friday, October 11, 2024. Due by Friday, October 11, 2024.



Good afternoon, Integral Care team,

This email serves to notify you that your renewal application **Fresh Start** has been accepted and ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development.

The Austin/Travis County CoC Program 2024 NOFO Draft Priority Listing is attached to this email for your review.

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



210 Barton Springs Rd, Suite 400

Priority Listing for FY2024 CoC NOFO

NOFO
To Erin Goodison; Hosie Washington
Cc NOFO

Reply Reply All Forward

Fri 10/11/2024 4:07 PM



Good afternoon, SAFE Alliance team,

This email serves to notify you that your renewal application **SAFE Supportive Housing Program** has been accepted and ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development.

The Austin/Travis County CoC Program 2024 NOFO Draft Priority Listing is attached to this email for your review.

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,
Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



210 Barton Springs Rd. Suite 400
Austin, TX 78704

Priority Listing for FY2024 CoC NOFO

NOFO
To: Christina Diaz; victoria.perez@traviscountytexas.gov
Cc: NOFO

Reply Reply All Forward

Fri 10/11/2024 4:05 PM

FY24 Draft Priority Listing_approved by LC_10.11.2024.pdf
153 KB

Good afternoon, Housing Authority of Travis County team,

This email serves to notify you that your renewal application **Upward** has been accepted and ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development.

The Austin/Travis County CoC Program 2024 NOFO Draft Priority Listing is attached to this email for your review.

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



210 Barton Springs Rd. Suite 400
Austin, TX 78704

Priority Listing for FY2024 CoC NOFO

NOFO
To: callen@caritasofaustin.org; Alyssa Ramos
Cc: NOFO

Reply Reply All Forward

Fri 10/11/2024 4:03 PM



Good afternoon, Caritas of Austin team,

This email serves to notify you that your renewal application **My Home** has been accepted and ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development.

The Austin/Travis County CoC Program 2024 NOFO Draft Priority Listing is attached to this email for your review.

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



210 Barton Springs Rd. Suite 400
Austin, TX 78704

Priority Listing for FY2024 CoC NOFO

NOFO
To: Andrew Gansky; Miranda Spiro
Cc: NOFO

Reply Reply All Forward

Fri 10/11/2024 3:57 PM

FY24 Draft Priority Listing_approved by LC_10.11.2024.pdf
153 KB

Good afternoon, LifeWorks team,

This email serves to notify you that your new application **LifeWorks CoC PSH transition yr. 1** has been accepted and ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development. You may request summary scoring information on your application, however the names of the individual IRT members who reviewed your application will not be released.

The Austin/Travis County CoC Program 2024 NOFO Draft Priority Listing is attached to this email for your review.

If you would like to appeal your ranking, the FY2024 TX-503 Continuum of Care Program NOFO [Review, Scoring, and Ranking Policy](#) includes the policy and procedure for appeals in Section ix on pg. 9-10. **Please note any appeals must be submitted to nofo@austinecho.org by no later than Thursday, October 17th, 2024 by 6:00PM.**

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



Priority Listing for FY2024 CoC NOFO

NOFO
To: Erin Goodison; Hosie Washington
Cc: NOFO

Reply Reply All Forward

Fri 10/11/2024 3:55 PM



Good afternoon, SAFE Alliance team,

This email serves to notify you that your new application **SAFE Permanent Supportive Housing Project** has been accepted and ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development. You may request summary scoring information on your application, however the names of the individual IRT members who reviewed your application will not be released.

The Austin/Travis County CoC Program 2024 NOFO Draft Priority Listing is attached to this email for your review.

If you would like to appeal your ranking, the FY2024 TX-503 Continuum of Care Program NOFO [Review, Scoring, and Ranking Policy](#) includes the policy and procedure for appeals in Section ix on pg. 9-10. **Please note any appeals must be submitted to nofo@austinecho.org by no later than Thursday, October 17th, 2024 by 6:00PM.**

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,

Eri Gregory, LMSW
Grants Manager

Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



Priority Listing for FY2024 CoC NOFO

NOFO
To: Kali Holyfield; Marlene E. Buchanan
Cc: NOFO

Reply Reply All Forward

Fri 10/11/2024 3:51 PM

FY24 Draft Priority Listing_approved by LC_10.11.2024.pdf
153 KB

Good afternoon, Integral Care team,

This email serves to notify you that your new application **CFIV PSH Program** has been accepted and ranked as part of the Austin/Travis County FY2024 Continuum of Care Program Competition to be submitted to the U.S. Department of Housing and Urban Development. You may request summary scoring information on your application, however the names of the individual IRT members who reviewed your application will not be released.

The Austin/Travis County CoC Program 2024 NOFO Draft Priority Listing is attached to this email for your review.

If you would like to appeal your ranking, the FY2024 TX-503 Continuum of Care Program NOFO [Review, Scoring, and Ranking Policy](#) includes the policy and procedure for appeals in Section ix on pg. 9-10. **Please note any appeals must be submitted to nofo@austinecho.org by no later than Thursday, October 17th, 2024 by 6:00PM.**

If you have any questions or concerns, please contact us at NOFO@austinecho.org

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org
www.austinecho.org



	Project Rank	Agency	Project	Component Type	Local Score	Performance	Final Score	Funding Source	Status	Reallocated Funds	Amount Requested from HUD
Tier 1 \$8,449,493	1	ECHO	HMIS Consolidated Renewal FY2024	HMIS	n/a	n/a	n/a	Renewal	Accepted	\$ -	\$ 640,855.00
	2	SAFE Alliance	SAFE SSO-CE Project	SSO	n/a	n/a	n/a	Renewal	Accepted	\$ -	\$ 240,000.00
	3	Integral Care	Kensington PSH 2024	PH-PSH	n/a	n/a	n/a	Renewal	Accepted	\$ -	\$ 280,835.00
	4	Sunrise Community Church	Sunrise Citywide Coordinated Entry Renewal	SSO	n/a	n/a	n/a	Renewal	Accepted	\$ -	\$ 350,900.00
	5	SAFE Alliance	DV Rapid Rehousing Project - Combined	PH-RRH	83.33	92.5	89.29	Renewal	Accepted	\$ -	\$ 1,465,380.00
	6	Housing Authority of the City of Austin	Onward	PH-PSH	78	81	79.95	Renewal	Accepted	\$ -	\$ 839,696.00
	7	Integral Care	Fresh Start	PH-PSH	76.33	78.25	77.58	Renewal	Accepted	\$ -	\$ 522,206.00
	8	SAFE Alliance	SAFE Supportive Housing Program	TH	81.67	73.75	76.52	Renewal	Accepted	\$ -	\$ 624,678.00
	9	Housing Authority of Travis County	Upward	PH-PSH	65	80	74.75	Renewal	Accepted	\$ -	\$ 1,267,464.00
	10	Caritas of Austin	My Home	PH-PSH	64	65.5	64.76	Renewal	Accepted	\$ -	\$ 1,964,706.00
	11	LifeWorks	LifeWorks CoC PSH transition yr. 1	PH-PSH	95.66	62	95.66	Reallocation	Accepted	\$ 252,773.00	\$ 252,773.00
Tier 1 Total											\$ 8,449,493.00
Tier 2 \$ 2,305,688	11	LifeWorks	LifeWorks CoC PSH transition yr. 1	PH-PSH	95.66	62	95.66	Reallocation	Accepted	\$ 250,423.00	\$ 250,423.00
	12	SAFE Alliance	SAFE Permanent Supportive Housing	PH-PSH	88.33	n/a	88.33	Reallocation/CoC Bonus	Accepted	\$ 687,690.00	\$ 700,000.00
	13	Integral Care	CFIV PSH Program	PH-PSH	78.67	n/a	78.67	CoC Bonus	Accepted	\$ -	\$ 559,168.00
	14	Endeavors	FY2024 Roz Housing	PH-PSH	66.67	n/a	66.67	CoC Bonus	Accepted/Reduced	\$ -	\$ 796,097.00
Tier 2 Total											\$ 2,305,688.00
DV BONUS \$1,447,887		n/a	n/a	n/a	n/a	n/a	n/a	DV Bonus	n/a		\$ -
	DV Bonus Total										
Rejected	Involuntary Reallocated Did not Meet Threshold	The Salvation Army	Passages II Rapid Rehousing Collaboration	PH-RRH	64.33	62	62.82	Renewal	Rejected		\$ 687,690.00
		Austin Area Urban League	AAUL HOMES 2 (Helping Our Members Effective)	Joint TH-RRH	n/a	n/a	n/a	CoC Bonus	Rejected		\$ 393,000.00
YHDP		LifeWorks	YHDP PSH renewal yr. 2	PH-PSH	n/a	n/a	n/a	YHDP Renewal	Accepted		\$ 438,800.00
		LifeWorks	Youth Rapid Re-housing Collaborative - renewal	PH-RRH	n/a	n/a	n/a	YHDP Renewal	Accepted		\$ 1,563,583.00
YHDP Total											\$ 2,002,383.00
Planning		ECHO	CoC Planning	CoC Planning	n/a	n/a	n/a	CoC Planning	Accepted		\$ 569,535.00
	CoC Planning Total										
Total Funds Applied For											\$ 13,327,099.00

Draft Priority Listing for FY2024 CoC NOFO Posted on ECHO's CoC Webpage



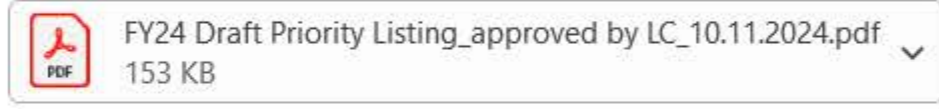
Eri Gregory

To
Cc ○ NOFO; ● Eri Gregory

Bcc ○ NOFO; ○ Quincy Dunlap; ○ earl_grant@aaul.org; ○ Stephanie Malek; ○ aerickson@endeavors.org; ○ Erin Goodison; ○ Hosie Washington; ○ Andrew Gansky; ○ Miranda Spiro; ○ enrique.rivera@uss.salvationarmy.org; ○ Fabiana Pires; ○ Kaitlyn Williams; ○ Kali Holyfield; ○ Marlene E. Buchanan; ○ callen@caritasofaustin.org; ○ Alyssa Ramos; ○ Christina Diaz; ○ victoria.perez@traviscountytx.gov; ○ dylans@hacanet.org; ○ laurab@hacanet.org; ○ mark@sunriseaustin.org; ○ shea@sunriseaustin.org; ○ Whitney Bright; ○ Quiana Fisher;

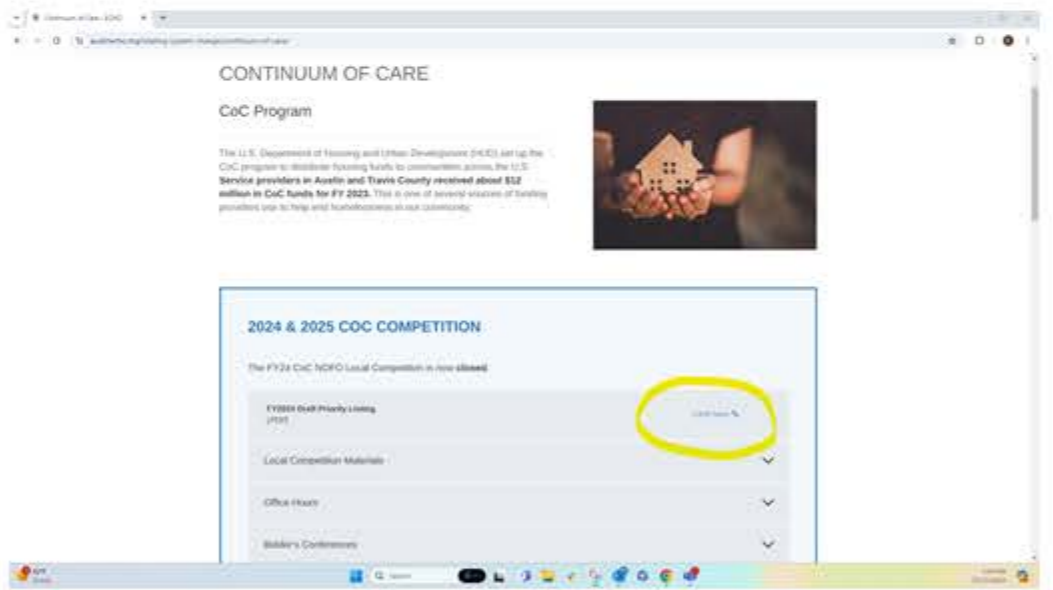
Reply Reply All Forward

Fri 10/11/2024 5:01 PM



Good afternoon, FY24 CoC NOFO Applicants,

This email serves to notify you that the attached Draft Priority Listing is now posted on the 2024 & 2025 CoC Competition section of [ECHO's CoC Webpage](#) as shown on below screenshot.



If you have any questions or concerns, please contact us at NOFO@austinecho.org.

Kindest Regards,

Eri Gregory, LMSW
Grants Manager
Pronouns: She/Her/Hers ([what's this?](#))
Ending Community Homelessness Coalition- ECHO
Email: erigregory@austinecho.org

1E-5b. Local Competition Selection Results

TX-503 CoC Local Competition Selection Results.....1

	Project Rank	Agency	Project	Component Type	Local Score	Performance	Final Score	Funding Source	Status	Reallocated Funds	Amount
											Requested from HUD
Tier 1 \$8,449,493	1	ECHO	HMIS Consolidated Renewal FY2024	HMIS	n/a	n/a	n/a	Renewal	Accepted	\$ -	\$ 640,855.00
	2	SAFE Alliance	SAFE SSO-CE Project	SSO	n/a	n/a	n/a	Renewal	Accepted	\$ -	\$ 240,000.00
	3	Integral Care	Kensington PSH 2024	PH-PSH	n/a	n/a	n/a	Renewal	Accepted	\$ -	\$ 280,835.00
	4	Sunrise Community Church	Sunrise Citywide Coordinated Entry Renewal	SSO	n/a	n/a	n/a	Renewal	Accepted	\$ -	\$ 350,900.00
	5	SAFE Alliance	DV Rapid Rehousing Project - Combined	PH-RRH	83.33	92.5	89.29	Renewal	Accepted	\$ -	\$ 1,465,380.00
	6	Housing Authority of the City of Austin	Onward	PH-PSH	78	81	79.95	Renewal	Accepted	\$ -	\$ 839,696.00
	7	Integral Care	Fresh Start	PH-PSH	76.33	78.25	77.58	Renewal	Accepted	\$ -	\$ 522,206.00
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	10	Caritas of Austin	My Home	PH-PSH	64	65.5	64.76	Renewal	Accepted	\$ -	\$ 1,964,706.00
	11	LifeWorks	LifeWorks CoC PSH transition yr. 1	PH-PSH	95.66	62	95.66	Reallocation	Accepted	\$ 252,773.00	\$ 252,773.00
Tier 1 Total											\$ 8,449,493.00
Tier 2 \$ 2,305,688	11	LifeWorks	LifeWorks CoC PSH transition yr. 1	PH-PSH	95.66	62	95.66	Reallocation	Accepted	\$ 250,423.00	\$ 250,423.00
	12	SAFE Alliance	SAFE Permanent Supportive Housing	PH-PSH	88.33	n/a	88.33	Reallocation/CoC Bonus	Accepted	\$ 687,690.00	\$ 700,000.00
	13	Integral Care	CFIV PSH Program	PH-PSH	78.67	n/a	78.67	CoC Bonus	Accepted	\$ -	\$ 559,168.00
	14	Endeavors	FY2024 Roz Housing	PH-PSH	66.67	n/a	66.67	CoC Bonus	Accepted/Reduced	\$ -	\$ 796,097.00
Tier 2 Total											\$ 2,305,688.00
DV BONUS \$1,447,887		n/a	n/a	n/a	n/a	n/a	n/a	DV Bonus	n/a		\$ -
	DV Bonus Total										
Rejected	Involuntary Reallocated	The Salvation Army	Passages II Rapid Rehousing Collaboration	PH-RRH	64.33	62	62.82	Renewal	Rejected		\$ 687,690.00
	Did not Meet Threshold	Austin Area Urban League	AAUL HOMES 2 (Helping Our Members Effective)	Joint TH-RRH	n/a	n/a	n/a	CoC Bonus	Rejected		\$ 393,000.00
YHDP		LifeWorks	YHDP PSH renewal yr. 2	PH-PSH	n/a	n/a	n/a	YHDP Renewal	Accepted		\$ 438,800.00
		LifeWorks	Youth Rapid Re-housing Collaborative - renewal	PH-RRH	n/a	n/a	n/a	YHDP Renewal	Accepted		\$ 1,563,583.00
YHDP Total											\$ 2,002,383.00
Planning		ECHO	CoC Planning	CoC Planning	n/a	n/a	n/a	CoC Planning	Accepted		\$ 569,535.00
	CoC Planning Total										
Total Funds Applied For											\$ 13,327,099.00

1E-5c. Web Posting-CoC-Approved Consolidated Application

Web posting of TX-503 CoC-Approved Consolidated Application.....1



CONTINUUM OF CARE

CoC Program

The U.S. Department of Housing and Urban Development (HUD) set up the CoC program to distribute housing funds to communities across the U.S. **Service providers in Austin and Travis County received about \$12 million in CoC funds for FY 2023.** This is one of several sources of funding providers use to help end homelessness in our community.



2024 & 2025 COC COMPETITION

See below for Austin/Travis County's approved Consolidated Application for the FY2024 CoC Program Competition. Review the application at the link below and submit comments or questions to nofo@austinecho.org.

FY2024 Priority Listing (PDF)	Click here
FY2024 TX-503 CoC Application (Approved) (PDF)	Click here

1E-5d. Notification of CoC-Approved Consolidated Application

Notification of TX-503 CoC-Approved Consolidated Application to all
project applicants, community partners & stakeholders.....1-3

From:
Cc:
Bcc:

[NOFO](#)
[NOFO](#)

[Leadership Council](#); [Adams, Kali](#); [Laura Bodai](#); [Monique.Coleman@traviscountytx.gov](#); [nathan.fernandez@traviscountytx.gov](#); [larrywallace.jr@blackmenshealthclinic.org](#); [laura.griebel@mlf.org](#); [cstogner@safeaustin.org](#); [Nirav.Shah@traviscountytx.gov](#); [Jones, Renee](#); [queertopians@gmail.com](#); [Coleman, Kellee](#); [amanda.jasso@austintexas.gov](#); [Paola Silvestre Porras](#); [Julie Oliver](#); [Cacki.Young@Foundcom.org](#); [Erin Goodison](#); [Melinda Cantu](#); [Mercer, Timothy I](#); [Ben King](#); [Yaira Robinson](#); [CreativeAustinYankee@yahoo.com](#); [Awais Azhar](#); [jshalom247@gmail.com](#); [LaToya L. 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Subject: FY2024 Austin Travis County CoC NOFO Consolidated Application Now Available
Date: Monday, October 28, 2024 3:52:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Good afternoon community members,

The FY24 TX-503 Austin/Travis County CoC Consolidated Application (consisting of the CoC-Approved CoC Application and CoC-Approved Priority Listing) for the HUD FY24 Continuum of Care NOFO Competition are now available for public view on [ECHO's website](#), under the "2024 & 2025 CoC Competition" section.

<https://www.austinecho.org/leading-system-change/continuum-of-care/>

CONTINUUM OF CARE

CoC Program

The U.S. Department of Housing and Urban Development (HUD) set up the CoC program to distribute housing funds to communities across the U.S. **Service providers in Austin and Travis County received about \$12 million in CoC funds for FY 2023.** This is one of several sources of funding providers use to help end homelessness in our community.



2024 & 2025 COC COMPETITION

See below for Austin/Travis County's approved Consolidated Application for the FY2024 CoC Program Competition. Review the application at the link below and submit comments or questions to nofo@austinecho.org.

FY2024 Priority Listing (Approved) (PDF)	Click here
FY2024 TX-503 CoC Application (Approved) (PDF)	Click here

The draft FY24 Priority Listing was posted on ECHO's website on 10/11/2024 and has been reposted today as the FY2024 Priority Listing along with all local application materials and NOFO policies.

If you have any questions or comments, please contact ECHO's CoC NOFO Team at NOFO@austinecho.org.

kindest Regards,

Eri Gregory, LMSW

Grants Manager

Pronouns: She/Her/Hers ([what's this?](#))

Ending Community Homelessness Coalition- ECHO

Email: erigregory@austinecho.org

www.austinecho.org



**210 Barton Springs Rd. Suite 400
Austin, TX 78704**

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report

FY2024 TX-503 CoC HDX Competition Report.....1-23

2024 HDX Competition Report

This workbook contains summary information about your CoC's data as it was entered into HDX 1.0 and HDX 2.0 for your use as part of the 2024 Competition.

To Print this Workbook:

This document has been configured as printable with preset print areas of relevant sections. To print it, go to "File", then "Print", then select "Print Entire Workbook" or "Print Active Sheets" depending on your needs.

To Save This Workbook as a PDF:

Click the "File" Tab, then click "Save As" or "Save a Copy", then click "Browse" or "More Options" then select "PDF", click "Options", select "Entire Workbook", press "OK", and click "Save". These instructions may change depending on your version of Microsoft Excel.

On Accessibility, Navigability, and Printability:

This workbook attempts to maximize accessibility, navigability, printability, and ease of use. Merged cells have been avoided. All tables and text boxes have been given names. Extraneous rows and columns outside printed ranges have been hidden. Formulas may include references to hidden rows and columns or data tables. For ease of use, these referenced sources have been hidden but can be unhidden by any user at any time. Raw data sources contained in this workbook are named according to the module and fiscal year from which they originate - e.g. "HIC_2024" is the Housing Inventory Count raw data from Fiscal Year 2024.

For Questions:

If you have questions, please reach out to HUD via the "Ask a Question" page, <https://www.hudexchange.info/program-support/my-question/> and choose "HDX" as the topic.

2024 HDX Competition Report

2024 Competition Report - Summary

TX-503 - Austin/Travis County CoC

HDX Data Submission Participation Information

Government FY and HDX Module Abbreviation	Met Module Deadline*	Data From	Data Collection Period in HDX 2.0
2023 LSA	Yes	Government FY 2023 (10/1/22 - 9/30/23).	November 2023 to January of 2024
2023 SPM	Yes	Government FY 2023 (10/1/22 - 9/30/23).**	February 2024 to March 2024
2024 HIC	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024
2024 PIT	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024

1) FY = Fiscal Year

2) *This considers all extensions where they were provided.

2) **"Met Deadline" in this context refers to FY23 SPM submissions. Resubmissions from FY 2022 (10/1/21 - 9/30/22) were also accepted during the data collection period, but these previous year's submissions are voluntarily and are not required.

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

LSA Usability Status 2023

Category	EST AO	EST AC	EST CO	RRH AO	RRH AC	RRH CO	PSH AO	PSH AC	PSH CO
Fully Usable	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Partially Usable									
Not Usable								<input checked="" type="checkbox"/>	

EST

Category	2021	2022	2023
Total Sheltered Count	2,601	2,915	3,328
AO	1,621	1,806	1,883
AC	905	1,091	1,424
CO	40	22	21

RRH

Category	2021	2022	2023
Total Sheltered Count	2,847	2,783	2,607
AO	1,502	1,400	1,381
AC	1,334	1,390	1,233
CO	4	0	0

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

PSH

Category	2021	2022	2023
Total Sheltered Count	1,482	1,576	1,665
AO	1,245	1,354	1,415
AC	235	221	248
CO	0	0	1

- 1) Glossary: EST = Emergency Shelter, Save Haven, & Transitional Housing; RRH = Rapid Re-housing; PSH = Permanent Supportive Housing; AO = Persons in Households without Children; AC = Persons in Households with at least one Adult and one Child; CO=Persons in Households with only Children
- 2) Because people have multiple stays in shelter over the course of a year and stay in different household configurations, a single person can be counted in more than one household type. Therefore, the sum of the number of people by household type may be greater than the unique count of people.
- 3) Total Sheltered count only includes those served in HMIS participating projects reported by your CoC.
- 4) For CoCs that experienced mergers during any of these reporting periods, historical data will include only the original CoCs.

2024 HDX Competition Report

2024 Competition Report - SPM Data

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than the look back stop date or client's date of birth, whichever is later.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, and SH	3,019	124.0	83.0
1.2 Persons in ES-EE, ES-NbN, SH, and TH	3,391	157.0	96.0

2024 HDX Competition Report

2024 Competition Report - SPM Data

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

b. This measure is based on data element 3.917

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, SH, and PH (prior to "housing move in")	4,623	992.0	487.0
1.2 Persons in ES-EE, ES-NbN, SH, TH, and PH (prior to "housing move in")	4,936	965.0	488.0

2024 HDX Competition Report

2024 Competition Report - SPM Data

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 2: Returns to Homelessness for Persons who Exit to Permanent Housing (PH) Destinations

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

Metric	Total # of Persons Exited to a PH Destination (2 Yrs Prior)	Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
	Count	Count	% of Returns	Count	% of Returns ⁴	Count	% of Returns ⁶	Count	% of Returns ⁸
Exit was from SO	127	4	3.2%	6	4.7%	14	11.0%	24	18.9%
Exit was from ES	851	54	6.4%	17	2.0%	64	7.5%	135	15.9%
Exit was from TH	138	4	2.9%	1	0.7%	5	3.6%	10	7.3%
Exit was from SH	10	0	0.0%	0	0.0%	1	10.0%	1	10.0%
Exit was from PH	1,131	37	3.3%	31	2.7%	104	9.2%	172	15.2%
TOTAL Returns to Homelessness	2,257	99	4.4%	55	2.4%	188	8.3%	342	15.2%

2024 HDX Competition Report

2024 Competition Report - SPM Data

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

Please refer to PIT section for relevant data.

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

Metric	Value
Universe: Unduplicated Total sheltered homeless persons	3,504
Emergency Shelter Total	3,081
Safe Haven Total	44
Transitional Housing Total	405

2024 HDX Competition Report

2024 Competition Report - SPM Data

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

This measure is divided into six tables capturing employment and non-employment income changes for system leavers and stayers. The project types reported in these metrics are the same for each metric, but the type of income and universe of clients differs. In addition, the projects reported within these tables are limited to CoC-funded projects.

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	356
Number of adults with increased earned income	21
Percentage of adults who increased earned income	5.9%

2024 HDX Competition Report

2024 Competition Report - SPM Data

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	356
Number of adults with increased non-employment cash income	120
Percentage of adults who increased non-employment cash income	33.7%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	356
Number of adults with increased total income	140
Percentage of adults who increased total income	39.3%

Metric 4.4 – Change in earned income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	122
Number of adults who exited with increased earned income	16
Percentage of adults who increased earned income	13.1%

2024 HDX Competition Report

2024 Competition Report - SPM Data

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.5 – Change in non-employment cash income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	122
Number of adults who exited with increased non-employment cash income	20
Percentage of adults who increased non-employment cash income	16.4%

Metric 4.6 – Change in total income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	122
Number of adults who exited with increased total income	35
Percentage of adults who increased total income	28.7%

2024 HDX Competition Report

2024 Competition Report - SPM Data

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 5: Number of Persons who Become Homeless for the First Time

This measures the number of people entering the homeless system through ES, SH, or TH (Metric 5.1) or ES, SH, TH, or PH (Metric 5.2) and determines whether they have any prior enrollments in the HMIS over the past two years. Those with no prior enrollments are considered to be experiencing homelessness for the first time.

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES-EE, ES-NbN, SH or TH during the reporting period.	2,649
Of persons above, count those who were in ES-EE, ES-NbN, SH, TH or any PH within 24 months prior to their entry during the reporting year.	305
Of persons above, count those who did not have entries in ES-EE, ES-NbN, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	2,344

2024 HDX Competition Report

2024 Competition Report - SPM Data

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	4,397
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	1,019
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	3,378

2024 HDX Competition Report

2024 Competition Report - SPM Data

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

Measure 6 is not applicable to CoCs in this reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

This measures positive movement out of the homeless system and is divided into three tables: movement off the streets from Street Outreach (Metric 7a.1); movement into permanent housing situations from ES, SH, TH, and RRH (Metric 7b.1); and retention or exits to permanent housing situations from PH (other than PH-RRH).

Metric 7a.1 – Change in SO exits to temp. destinations, some institutional destinations, and permanent housing destinations

Metric	Value
Universe: Persons who exit Street Outreach	2,695
Of persons above, those who exited to temporary & some institutional destinations	55
Of the persons above, those who exited to permanent housing destinations	278
% Successful exits	12.4%

2024 HDX Competition Report

2024 Competition Report - SPM Data

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 7b.1 – Change in ES, SH, TH, and PH-RRH exits to permanent housing destinations

Metric	Value
Universe: Persons in ES-EE, ES-NbN, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	2,217
Of the persons above, those who exited to permanent housing destinations	1,103
% Successful exits	49.8%

Metric 7b.2 – Change in PH exits to permanent housing destinations or retention of permanent housing

Metric	Value
Universe: Persons in all PH projects except PH-RRH who exited after moving into housing, or who moved into housing and remained in the PH project	1,740
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	1,664
% Successful exits/retention	95.6%

2024 HDX Competition Report

2024 Competition Report - SPM Data

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

System Performance Measures Data Quality

Data coverage and quality will allow HUD to better interpret your SPM submissions.

Metric	All ES, SH	All TH	All PSH, OPH	All RRH	All Street Outreach
Unduplicated Persons Served (HMIS)	3,118	405	2,077	2,829	5,615
Total Leavers (HMIS)	1,579	177	239	858	2,175
Destination of Don't Know, Refused, or Missing (HMIS)	374	23	30	109	598
Destination Error Rate (Calculated)	23.7%	13.0%	12.6%	12.7%	27.5%

2024 HDX Competition Report

2024 Competition Report - SPM Notes

TX-503 - Austin/Travis County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Notes For Each SPM Measure

Note: Cells may need to be resized to accomodate notes with lots

Measure	Notes
Measure 1	No notes.
Measure 2	No notes.
Measure 3	No notes.
Measure 4	No notes.
Measure 5	No notes.
Measure 6	No Notes. Measure 6 was not applicable to CoCs in this reporting period.
Measure 7	No notes.
Data Quality	No notes.

2024 HDX Competition Report

2024 Competition Report - HIC Summary

TX-503 - Austin/Travis County CoC

For HIC conducted in January/February of 2024

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current Beds in HMIS or Comparable Database	Total Year-Round, Current, Non-VSP Beds	Removed From Denominator: OPH EHV [†] Beds or Beds Affected by Natural Disaster*	Adjusted Total Year-Round, Current, Non-VSP Beds	Adjusted HMIS Bed Coverage Rate for Year-Round, Current Beds
ES	1,657	1,526	1,526	0	1,526	100.0%
SH	15	15	15	0	15	100.0%
TH	480	375	375	0	375	100.0%
RRH	1,820	1,602	1,602	0	1,602	100.0%
PSH	1,778	1,778	1,778	0	1,778	100.0%
OPH	210	210	210	0	210	100.0%
Total	5,960	5,506	5,506	0	5,506	100.0%

2024 HDX Competition Report

2024 Competition Report

TX-503 - Austin/Travis County C

For HIC conducted in January/I

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, VSP Beds in an HMIS-Comparable Database	Total Year-Round, Current, VSP Beds	Removed From Denominator: OPH EHV [†] Beds or Beds Affected by Natural Disaster**	Adjusted Total Year-Round Current, VSP Beds	HMIS Comparable Bed Coverage Rate for VSP Beds
ES	1,657	0	131	0	131	0.00%
SH	15	0	0	0	0	NA
TH	480	0	105	0	105	0.00%
RRH	1,820	182	218	0	218	83.49%
PSH	1,778	0	0	0	0	NA
OPH	210	0	0	0	0	NA
Total	5,960	182	454	0	454	40.09%

2024 HDX Competition Report

2024 Competition Report

TX-503 - Austin/Travis County C

For HIC conducted in January/I

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS-Comparable Database	Adjusted Total Year-Round, Current, Non-VSP and VSP Beds	HMIS and Comparable Database Coverage Rate
ES	1,657	1,526	1,657	92.09%
SH	15	15	15	100.00%
TH	480	375	480	78.13%
RRH	1,820	1,784	1,820	98.02%
PSH	1,778	1,778	1,778	100.00%
OPH	210	210	210	100.00%
Total	5,960	5,688	5,960	95.44%

2024 HDX Competition Report

2024 Competition Report - HIC Summary

TX-503 - Austin/Travis County CoC

For HIC conducted in January/February of 2024

Rapid Re-housing Beds Dedicated to All Persons

Metric	2020	2021	2022	2023	2024
RRH beds available to serve all pops. on the HIC	905	1,409	1,570	1,168	1,820

1) † EHV = Emergency Housing Voucher

2) *This column includes Current, Year-Round, Natural Disaster beds not associated with a VSP that are not HMIS-participating. For OPH Beds, this includes beds that are Current, Non-HMIS, and EHV-funded.

3) **This column includes Current, Year-Round, Natural Disaster beds associated with a VSP that are not HMIS-participating or HMIS-comparable database participating. For OPH Beds, this includes beds that are Current, VSP, Non-HMIS, and EHV-funded.

4) Data included in these tables reflect what was entered into HDX 2.0.

5) In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

6) In the HIC, "Current" beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

7) For historical data: Aggregated data from CoCs that merged are not displayed if HIC data were created separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

2024 HDX Competition Report

2024 Competition Report - PIT Summary

TX-503 - Austin/Travis County CoC

For PIT conducted in January/February of 2024

Submission Information

Date of PIT Count	Received HUD Waiver
1/26/2024	Not Applicable

Total Population PIT Count Data

Category	2019	2020	2021	2022	2023	2024
PIT Count Type	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and full unsheltered count	Sheltered-Only Count	Sheltered and Unsheltered Count	Sheltered-Only Count
Emergency Shelter Total	849	674	509	726	795	1,277
Safe Haven Total	13	54	10	13	15	12
Transitional Housing Total	307	204	197	180	298	420
Total Sheltered Count	1,169	932	716	919	1,108	1,709
Total Unsheltered Count	1,086	1,574	2,238	0	1,266	0
Total Sheltered and Unsheltered Count*	2,255	2,506	2,954	919	2,374	1,709

1) *Data included in this table reflect what was entered into HDX 1.0 and 2.0. This may differ from what was included in federal reports if the PIT count type was either sheltered only or partial unsheltered count.

2) Aggregated data from CoCs that merged is not displayed if PIT data were entered separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

2024 HDX Competition Report

2024 Competition Report - PIT Summary

TX-503 - Austin/Travis County CoC

For PIT conducted in January/February of 2024

3A-1a. Housing Leverage Commitments

Project Applicant Name: LifeWorks

Project Name: LifeWorks CoC PSH transition yr. 1

Project Component Type: PH-PSH

Rank Number on Priority Listing: 11

Type of Leverage: Both

HCV In-Kind Match Commitment Letter from HACA...1



Housing Authority of the City of Austin

Established in 1937

Board of Commissioners

Carl S. Richie Jr., Chairman
Charles Bailey
Tyra Duncan-Hall
Edwina Carrington
Mary Apostolou

President & CEO

Michael Gerber

September 9, 2024

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
San Antonio Field Office
106 South St. Mary's Street, Suite 405
San Antonio, TX. 78205

RE: Transition Application: In-Kind Match Commitment for FY 2024 Continuum of Care: LifeWorks PSH Transition #TX0441L6J032307

The Housing Authority of the City of Austin is pleased to support LifeWorks application to create a new permanent support housing (PSH) project through the transition of an existing Rapid Re-housing (RRH) project under the FY 2024 Continuum of Care NOFO. This letter affirms that we will provide a contribution of in-kind match valued at \$125,799 for the period of September 1, 2025 to August 31, 2026.

In-kind match is provided by providing rental assistance through Housing Stability Vouchers utilized in LifeWorks proposed PSH project.

All rental assistance is calculated based on HCV program regulations and HACA's Administrative Plan for each enrolled participant in the LifeWorks PSH project.

Thank you and let me know if you have questions.

Sincerely,

Michael Gerber
President & CEO

Bringing Opportunity Home

3A-2a. Healthcare Formal Agreements

Project Applicant Name: LifeWorks

Project Name: LifeWorks CoC PSH transition yr. 1

Project Component Type: PH-PSH

Rank Number on Priority Listing: 11

Type of Leverage: Both

Healthcare Leverage Documentation Letter.....1-2

Copy of LifeWorks' SAMHSA contract.....3-19

Project Applicant Name: Integral Care

Project Name: CF!V PSH Program

Project Component Type: PH-PSH

Rank Number on Priority Listing: 13

Type of Leverage: Healthcare

MOU with Communities for Recovery.....20-22

October 16, 2024

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
San Antonio Field Office
106 South St. Mary's Street, Suite 405
San Antonio, TX. 78205

RE: Documentation of Healthcare Leverage for FY 2024 Continuum of Care: LifeWorks CoC PSH Transition Project

LifeWorks proposes to leverage a U.S. Department of Health and Human Services Substance Abuse and Mental Health Services Administration (SAMHSA) National Child Traumatic Stress Initiative-Category III (NCTSI-III) contract to offer Peer Support services to all participants enrolled in the proposed LifeWorks CoC PSH project. Through these SAMHSA-funded Peer Support services, LifeWorks Peer Support Specialists can offer both substance use and/or mental health recovery support services to any participants in the proposed PSH project who qualify and choose these services.

LifeWorks secured the SAMHSA NCTSI-III contract for a project to integrate community-based Peer Support and clinical Counseling into LifeWorks permanent housing programs for youth and young adults experiencing homelessness. The current SAMHSA NCTSI-III contract term ensures that these resources will be available during the period of performance for LifeWorks proposed PSH project:

- SAMSHA NCTSI-III project period: 09/30/2022 – 09/29/2027
- LifeWorks CoC PSH project period: 09/01/2025 – 08/31/2026

The original SAMHSA-NCTSI-III Notice of Award and most recent annual Notice of Award showing annual award amounts and contract dates are attached for reference.

The value of these leveraged Peer Support services is calculated as **\$3,398** per participant who chooses these services, or up to a maximum of **\$61,164** annually if all 18 participants in the proposed PSH program elect to receive Peer Support. This value was calculated by determining LifeWorks total annual cost for one Peer Support Specialist (\$118,930, consisting of salary, fringe benefits, occupancy, training, travel, supplies, and associated indirect costs), and dividing this cost by the expected caseload for a Peer Support Specialist (35 clients).

Project eligibility for LifeWorks CoC PSH project will be based on CoC Program fair housing requirements and will not be restricted by the eligibility criteria of the SAMHSA NCTSI-III project. Should a PSH participant desiring Peer Support services not qualify under SAMHSA

NCTSI-III criteria, LifeWorks Peer Support program has the flexibility to serve these participants utilizing unrestricted funds; annually, LifeWorks supplements its Peer Support program budget with approximately \$110,000 in unrestricted funds.

Sincerely,

A handwritten signature in black ink, appearing to read "Liz", written in a cursive style.

Liz Schoenfeld, PhD
LifeWorks Chief Executive Officer

LifeWorks – SAMHSA-NCTSI Initial Notice of Award
FAIN# H79SM084791

Project Period: 09/30/2022 - 09/29/2027



Recipient Information	Federal Award Information																										
<p>1. Recipient Name YOUTH AND FAMILY ALLIANCE 3700 S 1ST ST AUSTIN, 78704</p> <p>2. Congressional District of Recipient 21</p> <p>3. Payment System Identifier (ID) 1742137189A1</p> <p>4. Employer Identification Number (EIN) 742137189</p> <p>5. Data Universal Numbering System (DUNS) 137614244</p> <p>6. Recipient's Unique Entity Identifier VLFJFD26EDW7</p> <p>7. Project Director or Principal Investigator Rob Thurlow kate.bennett@lifeworksaustin.org 512-735-2147</p> <p>8. Authorized Official Susan McDowell susan.mcdowell@lifeworksaustin.org 512-735-2153</p>	<p>11. Award Number 1H79SM084791-01</p> <p>12. Unique Federal Award Identification Number (FAIN) H79SM084791</p> <p>13. Statutory Authority Section 582 of the Public Health Service Act, as amended</p> <p>14. Federal Award Project Title LifeWorks Trauma-Informed Community Based Counseling Program</p> <p>15. Assistance Listing Number 93.243</p> <p>16. Assistance Listing Program Title Substance Abuse and Mental Health Services_Projects of Regional and National Significance</p> <p>17. Award Action Type New Competing</p> <p>18. Is the Award R&D? No</p>																										
<p>Federal Agency Information</p> <p>9. Awarding Agency Contact Information Vashawn Banks Center for Mental Health Services Vashawn.Banks@samhsa.hhs.gov 240-276-0633</p> <p>10. Program Official Contact Information Maryann Robinson Project Officer Center for Mental Health Services maryann.robinson@samhsa.hhs.gov (240) 276-1883</p>	<table border="1" style="width:100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr style="background-color: #e1eef6;"> <th colspan="2" style="text-align: center; padding: 5px;">Summary Federal Award Financial Information</th> </tr> </thead> <tbody> <tr style="background-color: #e1eef6;"> <td colspan="2" style="padding: 5px;">19. Budget Period Start Date 09/30/2022 – End Date 09/29/2023</td> </tr> <tr> <td style="padding: 5px;">20. Total Amount of Federal Funds Obligated by this Action</td> <td style="text-align: right; padding: 5px;">\$398,976</td> </tr> <tr> <td style="padding: 5px;"> 20a. Direct Cost Amount</td> <td style="text-align: right; padding: 5px;">\$332,480</td> </tr> <tr> <td style="padding: 5px;"> 20b. Indirect Cost Amount</td> <td style="text-align: right; padding: 5px;">\$66,496</td> </tr> <tr> <td style="padding: 5px;">21. Authorized Carryover</td> <td></td> </tr> <tr> <td style="padding: 5px;">22. Offset</td> <td></td> </tr> <tr> <td style="padding: 5px;">23. Total Amount of Federal Funds Obligated this budget period</td> <td style="text-align: right; padding: 5px;">\$398,976</td> </tr> <tr> <td style="padding: 5px;">24. Total Approved Cost Sharing or Matching, where applicable</td> <td style="text-align: right; padding: 5px;">\$0</td> </tr> <tr> <td style="padding: 5px;">25. Total Federal and Non-Federal Approved this Budget Period</td> <td style="text-align: right; padding: 5px;">\$398,976</td> </tr> <tr> <td colspan="2" style="text-align: center; border-top: 1px dashed black; padding: 5px;">-----</td> </tr> <tr style="background-color: #e1eef6;"> <td colspan="2" style="padding: 5px;">26. Project Period Start Date 09/30/2022 – End Date 09/29/2027</td> </tr> <tr> <td style="padding: 5px;">27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period</td> <td style="text-align: right; padding: 5px;">\$398,976</td> </tr> </tbody> </table> <p>28. Authorized Treatment of Program Income Additional Costs</p> <p>29. Grants Management Officer - Signature Eileen Bermudez</p>	Summary Federal Award Financial Information		19. Budget Period Start Date 09/30/2022 – End Date 09/29/2023		20. Total Amount of Federal Funds Obligated by this Action	\$398,976	20a. Direct Cost Amount	\$332,480	20b. Indirect Cost Amount	\$66,496	21. Authorized Carryover		22. Offset		23. Total Amount of Federal Funds Obligated this budget period	\$398,976	24. Total Approved Cost Sharing or Matching, where applicable	\$0	25. Total Federal and Non-Federal Approved this Budget Period	\$398,976	-----		26. Project Period Start Date 09/30/2022 – End Date 09/29/2027		27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	\$398,976
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30. Remarks																											
Acceptance of this award, including the "Terms and Conditions," is acknowledged by the recipient when funds are drawn down or otherwise requested from the grant payment system.																											



Notice of Award

National Child Traumatic Stress Initiative-Cat.III
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration

Issue Date: 06/30/2022

Center for Mental Health Services

Award Number: 1H79SM084791-01

FAIN: H79SM084791

Program Director: Rob Thurlow

Project Title: LifeWorks Trauma-Informed Community Based Counseling Program

Organization Name: YOUTH AND FAMILY ALLIANCE

Authorized Official: Susan McDowell

Authorized Official e-mail address: susan.mcdowell@lifeworksaustin.org

Budget Period: 09/30/2022 – 09/29/2023

Project Period: 09/30/2022 – 09/29/2027

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$398,976 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to YOUTH AND FAMILY ALLIANCE in support of the above referenced project. This award is pursuant to the authority of Section 582 of the Public Health Service Act, as amended and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
Eileen Bermudez
Grants Management Officer
Division of Grants Management

See additional information below

SECTION I – AWARD DATA – 1H79SM084791-01

Award Calculation (U.S. Dollars)

Personnel(non-research)	\$212,706
Fringe Benefits	\$54,562
Travel	\$7,995
Supplies	\$6,359
Contractual	\$3,500
Other	\$47,358
Direct Cost	\$332,480
Indirect Cost	\$66,496
Approved Budget	\$398,976
Federal Share	\$398,976
Cumulative Prior Awards for this Budget Period	\$0
 AMOUNT OF THIS ACTION (FEDERAL SHARE)	 \$398,976

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
1	\$398,976
2	\$399,993
3	\$399,544
4	\$399,763
5	\$399,832

Note: Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number:	93.243
EIN:	1742137189A1
Document Number:	22SM84791A
Fiscal Year:	2022

IC	CAN	Amount
SM	C96J091	\$398,976

IC	CAN	2022	2023	2024	2025	2026
SM	C96J091	\$398,976	\$399,993	\$399,544	\$399,763	\$399,832

SM Administrative Data:

PCC: NCTSI321 / **OC:** 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 1H79SM084791-01

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste,

or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 1H79SM084791-01

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:

Use of program income – Additive: Recipients will add program income to funds committed to the project to further eligible project objectives. Sub-recipients that are for-profit commercial organizations under the same award must use the deductive alternative and reduce their subaward by the amount of program income earned.

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – SM SPECIAL TERMS AND CONDITIONS – 1H79SM084791-01

REMARKS

New Award

1. This Notice of Award (NoA) is issued to inform your organization that the application submitted through the funding opportunity FY2021 National Child Traumatic Stress Initiative – Category III Community Treatment and Service (CTS) Centers - NCTSI - III (SM21-010) has been selected for funding.

This award reflects conditional approval of the budget submitted **February 10, 2021** as part of the application by your organization. Please review the *Special Conditions* and *Special Terms* sections of this NoA for details.

2. Recipients are expected to plan their work to ensure that funds are expended within the 12-month budget period reflected on this Notice of Award. If activities proposed in the approved budget cannot be completed within the current budget period, SAMHSA cannot guarantee the approval of any request for carryover of remaining unobligated funding.

3. All responses to award terms and conditions must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions or how to submit a post award amendment request please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading Grant Management Reference Materials for Grantees.

4. All Post-Award Amendments must be submitted in eRA Commons for prior approval.

Please refer to the SAMHSA website for specific SAMHSA guidance on how to submit a post-award amendment in eRA Commons: <https://www.samhsa.gov/grants/grants-management/post-award-amendments>

Prior approval is required for, but is not limited to: a change in key personnel and level of effort, a budget revision, a change in scope, a formal carryover request, and a no cost extension. Reference the full prior approval term on the SAMHSA website under Standard Terms and Conditions at: <https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Technical questions regarding the submission of a post-award amendment in eRA Commons should be directed to the eRA Service Desk: <http://grants.nih.gov/support/>

5. Register Program Director/Project Director (PD) in eRA Commons:

If you have not already done so, you must register the PD in eRA Commons to assign a Commons ID. Once the PD has received their Commons ID, please send this information to your Grants Management Specialist. You can find additional information about the eRA Commons registration process at https://era.nih.gov/reg_accounts/register_commons.cfm.

6. Key Personnel

Key personnel (or key personnel positions, if staff has not been selected) are listed below:

Mr. Robert Thurlow, Project Director @ 50% level of effort

Organizations receiving Federal Funds may not exceed 100% level of effort for any program staff member (Key Personnel or otherwise) across all federally funded sources.

Any changes to key personnel—including level of effort involving separation from the project for more than three months or a 25 percent reduction in time dedicated to the project—requires prior approval and must be submitted as a post-award amendment in eRA Commons.

Note: If an organization is awarded a grant and chooses to move forward with hiring an individual for a Key Personnel position before receiving SAMHSA’s formal approval, this will be done at the organization’s own risk. If SAMHSA’s review of the Key Personnel request results in the proposed individual not being approved or deemed not qualified for the position, the expectation is that the organization must submit a qualified candidate to be placed in the Key Personnel position. SAMHSA will not be liable for any costs incurred or pay for salaries of a Key Personnel that is not approved or deemed not qualified on this grant program.

For additional information on how to submit a post-award amendment, please visit the SAMHSA website: <https://www.samhsa.gov/grants/grants-management/post-award-changes>. Any technical questions regarding the submission process should be directed to the eRA Service Desk: <http://grants.nih.gov/support/>.

SPECIAL TERMS

Salary Limitations

Contractual

Ensure the intern positions are consistent with HHS Regulations at § 75.430: (1) the positions serve programmatically-eligible purposes; (2) the level of compensation is consistent with your organizational policy; (3) the level of compensation is comparable to the amount paid for

similar work in the labor market; (4) the level of compensation is applied consistently regardless of the source of funds (i.e., Federal or non-Federal); and (5) the total amount charged is no more than the percentage of time devoted to the award:

<https://www.ecfr.gov/current/title-45/subtitle-A/subchapter-A/part-75#75.430>.

Also, ensure all salary rates for all other contractors and trainers are no more than the 2022 Federal Executive Level II limit of **\$203,700/year or \$97.93/hour**. This provision is not applicable to consultants; however, your organization must have written policies defining this role and process for determining cost reasonableness. SAMHSA must disallow any amounts that exceed the aforementioned limit and not supported in organizational policy for consultants.

Disparity Impact Statement (DIS)

By **November 30, 2022**, submit via **eRA Commons**.

The DIS should be consistent with information in your application regarding access, *service use and outcomes for the program and include three components as described below. Questions about the DIS should be directed to your GPO. Examples of DIS can be found on the SAMHSA website at: <https://www.samhsa.gov/grants/grants-management/disparity-impact-statement>

*Service use is inclusive of treatment services, prevention services as well as outreach, engagement, training, and/or technical assistance activities.

The disparity impact statement consists of three components:

1. Proposed number of individuals to be served and/or reached by subpopulations in the grant implementation area should be provided in a table that covers the entire grant period. The disparate population(s) should be identified in a narrative that includes a description of the population and rationale for how the determination was made.

2. A quality improvement plan for how you will use your program (GPRA) data on access, use and outcomes to monitor and manage program outcomes by race, ethnicity and LGBT status, when possible. The quality improvement plan should include strategies for how processes and/or programmatic adjustments will support efforts to reduce disparities for the identified sub-populations.

3. The quality improvement plan should include methods for the development and implementation of policies and procedures to ensure adherence to the Enhanced Culturally and Linguistically Appropriate Services (CLAS) Standards and the provision of effective care and services that are responsive to:

- a. Diverse cultural health beliefs and practices;
- b. Preferred languages; and
- c. Health literacy and other communication needs of all sub-populations within the proposed geographic region.

All responses to award terms and conditions must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading **How to Respond to Terms and Conditions**.

SPARS

NCTSI-III recipients are required to collect and report certain data so SAMHSA can meet its obligation under the Government Performance Results Act (GPRA) Modernization Act of 2010. These data are gathered using SAMHSA's Performance and Accountability Reporting System (SPARS). NCTSI - III recipients are required to collect and report two types of data: one data set (infrastructure or IPP) is reported on a quarterly basis; the second data set is for the national outcome measures (NOMS) and data are collected and reported at baseline (i.e., upon entry of each client into the project), at six month follow-up and at discharge.

Recipients are required to do the following:

- (1) Complete SPARS Annual Goals training and enter NOMS and IPP annual goals data into SPARS by **December 30, 2022**;
- (2) NOMS Data: Begin entering NOMS baseline interview data into SPARS within 7 calendar days after completion of each intake interview; conduct a NOMs reassessment interview and enter these data into SPARS six months following the intake interview and every 6 months thereafter; and complete a Clinical Discharge NOMS interview and enter these data into SPARS at the time of client discharge;
- (3) IPP Data: Collect and begin reporting IPP data into SPARS during the 2nd quarter (**January - March 2022**) and quarterly thereafter.

Information about SPARS training and data reporting will be provided upon award.

Risk Assessment

The Office of Financial Advisory Services (OFAS), SAMHSA may perform an administrative review of your organization's financial management system. If the review discloses material weaknesses or other financial management concerns, grant funding may be restricted in accordance with 45 CFR 75/2 CFR 200, as applicable. The restriction will affect your organization's ability to withdraw funds from the Payment Management System account, until the concerns are addressed.

SPECIAL CONDITIONS

Submit Rent Documents

By **October 31, 2022**, submit rent documents through the Terms and Conditions Module in eRA Commons:

Rent, Utilities, Maintenance, and Repairs: Rent, utilities, insurance, and maintenance are normally charged as indirect costs and recoverable under the negotiated Indirect Cost Rate Agreement. Organizations that charge such expenses as direct costs must respond to SAMHSA's *Rent Questions Worksheet*:

<https://www.samhsa.gov/sites/default/files/rentquestionsworksheet.docx> and provide the name of the owner(s) of the space/facility. Additionally, the lease and floor plan (including common areas) are required.

All responses to award terms and conditions must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading **How to Respond to Terms and Conditions.**

Submit Revised SF-424

By October 31, 2022, submit the following via the eRA Commons Terms Tracker:

A revised SF-424 with the Project Director (PD) name and contact information listed in Section 8f and the Authorized Representative listed in Section 21. The contact information for the PD in Section 8f must match the eRA Commons ID for the PD/PI provided in the Section 4 "Applicant Identifier." Guidance on how to properly complete the SF-424 can be found here: <https://www.samhsa.gov/grants/applying/hhs-checklist-removal/>. Fillable versions of the SF-424 can be found here: <https://www.grants.gov/web/grants/forms/sf-424-family.html>

All responses to award terms and conditions must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading **How to Respond to Terms and Conditions.**

STANDARD TERMS AND CONDITIONS

Mid-Annual Programmatic Progress Report

By **April 30, 2023**, submit via eRA Commons the 1st Year Mid-Annual Progress Report.

This Mid-Year report is required for the 1st Year Budget period only and submitted as a .pdf to the View Terms Tracking Details page in the eRA Commons System.

The Mid-Year Annual Report must, at a minimum, include the following information:

- Data and progress for performance measures as reflected in your application regarding goals and evaluation activities.
- A summary of key program accomplishments to-date.
- Description of the changes, if any, that were made to the project that differ from the application for this incremental period.
- Description of any difficulties and/or problems encountered in achieving planned goals and objectives including barriers to accomplishing program objectives, and actions to overcome barriers or difficulties.

Note: Recipients must also comply with the GPRA requirements that include the collection and periodic reporting of performance data as specified in the FOA or by the Grant Program Official (GPO). This information is needed in order to comply with PL 102-62, which requires that Substance Abuse and Mental Health Services Administration (SAMHSA) report evaluation data to ensure the effectiveness and efficiency of its programs.

The response to this term must be submitted as .pdf documents in eRA Commons. Please contact your Government Program Official (GPO) for program specific submission information.

For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading **How to Respond to Terms and Conditions.**

Additional information on reporting requirements is available at <https://www.samhsa.gov/grants/grants-management/reporting-requirements>.

Annual Federal Financial Report (FFR or SF-425)

All financial reporting for recipients of Health and Human Services (HHS) grants and

cooperative agreements will be consolidated through a single point of entry, which has been identified as the Payment Management System (PMS). The Federal Financial Report (FFR or SF-425) initiative ensures all financial data is reported consistently through one source; shares reconciled financial data to the HHS grants management systems; assists with the timely financial monitoring and grant closeout; and reduces expired award payments.

The FFR is required on an annual basis no later than 90 days after the end of each Budget Period. The FFR should reflect cumulative amounts. Additional guidance to complete the FFR can be found at <http://www.samhsa.gov/grants/grants-management/reporting-requirements>.

SAMHSA reserves the right to request more frequent submissions of FFRs. If so, the additional submission dates will be shown below.

Your organization is required to submit an FFR for this grant funding:

- **By December 28, 2023**, submit the Federal Financial Report (FFR)/(SF-425).

Effective January 1, 2021, recipients can connect seamlessly from the **eRA Commons FFR Module** to **PMS** by clicking the “**Manage FFR**” button on the “**Search for Federal Financial Report (FFR)**” page.

- Recipients who do not have access to PMS may use the following instructions on how to update user permission: <https://pms.psc.gov/grant-recipients/access-newuser.html>.
- Recipients who currently have access to PMS and are submitting or certifying the FFR on behalf of their organization, should login to PMS and update their permissions to request access to the FFR Module using the following instructions: <https://pms.psc.gov/grant-recipients/access-changes.html>.
 - Instructions on how to submit a FFR via PMS are available at <https://pmsapp.psc.gov/pms/app/help/ffr/ffr-grantee-instructions.html> (**Must be logged into PMS to access link**)

If you have questions about how to set up a PMS account for your organization, please contact the PMS Help Desk at PMSSupport@psc.hhs.gov or 1-877-614-5533.

Note: Recipients will use PMS to report all financial expenditures, as well as to drawdown funds; SAMHSA recipients will continue to use the eRA Commons for all other grant-related matters including submitting progress reports, requesting post-award amendments, and accessing grant documents such as the Notice of Award.

Annual Programmatic Progress Report

By **December 28, 2023**, submit via eRA Commons.

The Programmatic Report is required on an annual basis and must be submitted as a .pdf to the View Terms Tracking Details page in the eRA Commons System no later than 90 days after the end of each 12-month budget period.

The Annual Programmatic Report must, at a minimum, include the following information:

- Data and progress for performance measures as reflected in your application regarding goals and evaluation activities.
- A summary of key program accomplishments to-date.
- Description of the changes, if any, that were made to the project that differ from the application for this budget period.
- Description of any difficulties and/or problems encountered in achieving planned goals and objectives including barriers to accomplishing program objectives, and actions to overcome barriers or difficulties.

Note: Recipients must also comply with the GPRA requirements that include the collection and periodic reporting of performance data as specified in the FOA or by the Grant Program Official

(GPO). This information is needed in order to comply with PL 102-62, which requires that Substance Abuse and Mental Health Services Administration (SAMHSA) report evaluation data to ensure the effectiveness and efficiency of its programs.

The response to this term must be submitted as .pdf documents in eRA Commons. Please contact your Government Program Official (GPO) for program specific submission information.

For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading **How to Respond to Terms and Conditions**.

Additional information on reporting requirements is available at <https://www.samhsa.gov/grants/grants-management/reporting-requirements>.

Standard Terms for Awards

Your organization must comply with the Standard Terms and Conditions for the Fiscal Year in which your grant was awarded. The Fiscal Year for your award is identified on Page 3 of your Notice of Award. SAMHSA's Terms and Conditions Webpage is located at: <https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Reasonable Costs for consideration

Recipients must exercise proper stewardship over Federal funds and ensure that costs charged to awards are allowable, allocable, reasonable, necessary, and consistently applied regardless of the source of funds according to "Reasonable Costs" consideration per 2 CFR § 200.404 and the "Factors affecting allowability of costs" per 2 CFR § 200.403. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost.

Consistent Treatment of Costs

Recipients must treat costs consistently across all federal and non-federal grants, projects and cost centers. Recipients may not direct-charge federal grants for costs typically considered indirect in nature, unless done consistently. If part of the indirect cost rate, then it may not also be charged as a direct cost. *Examples of indirect costs include (administrative salaries, rent, accounting fees, utilities, office supplies, etc.).* If typical indirect cost categories are included in the budget as direct costs, it is SAMHSA's understanding that your organization has developed a cost accounting system adequate to justify the direct charges and to avoid an unfair allocation of these costs to the federal government. Also, note that all awards are subject to later review in accordance with the requirements of [45 CFR 75.364](#), [45 CFR 75.371](#), [45 CFR 75.386](#) and [45 CFR Part 75, Subpart F, Audit Requirements](#).

Compliance with Award Terms and Conditions

FAILURE TO COMPLY WITH THE ABOVE STATED TERMS AND CONDITIONS MAY RESULT IN ACTIONS IN ACCORDANCE WITH [45 CFR 75.371](#), REMEDIES FOR NON-COMPLIANCE AND [45 CFR 75.372](#) TERMINATION. THIS MAY INCLUDE WITHHOLDING PAYMENT, DISALLOWANCE OF COSTS, SUSPENSION AND DEBARMENT, TERMINATION OF THIS AWARD, OR DENIAL OF FUTURE FUNDING.

All previous terms and conditions remain in effect until specifically approved and removed by the Grants Management Officer.

Staff Contacts:

Maryann Robinson, Program Official

Phone: (240) 276-1883 **Email:** maryann.robinson@samhsa.hhs.gov **Fax:** (240) 276-1890

Vashawn Banks, Grants Specialist

Phone: 240-276-0633 **Email:** Vashawn.Banks@samhsa.hhs.gov

LifeWorks – SAMHSA-NCTSI Current Annual Notice of Award
FAIN# H79SM084791

Current Budget Period: 09/30/2024 - 09/29/2025



Recipient Information

1. Recipient Name
 YOUTH & FAMILY ALLIANCE
 3700 SOUTH 1ST ST
 AUSTIN, TX 78704

2. Congressional District of Recipient
 37

3. Payment System Identifier (ID)
 1742137189A1

4. Employer Identification Number (EIN)
 742137189

5. Data Universal Numbering System (DUNS)
 137614244

6. Recipient's Unique Entity Identifier
 VLFJFD26EDW7

7. Project Director or Principal Investigator
 Justin Cancel

 justin.cancel@lifeworksaustin.org
 512-735-2453

8. Authorized Official
 Liz Schoenfeld
 liz.schoenfeld@lifeworksaustin.org
 512-735-2453

Federal Agency Information

9. Awarding Agency Contact Information
 Vashawn Banks
 Grants Specialist
 Vashawn.Banks@samhsa.hhs.gov
 240-276-0633

10. Program Official Contact Information
 Jennifer Isely
 Program Official
 jennifer.isely@samhsa.hhs.gov
 (240) 276-2563

Federal Award Information

11. Award Number
 5H79SM084791-03 Revision 1 (Administrative Change)

12. Unique Federal Award Identification Number (FAIN)
 H79SM084791

13. Statutory Authority
 Section 582 of the Public Health Service Act, as amended

14. Federal Award Project Title
 LifeWorks Trauma-Informed Community Based Counseling Program

15. Assistance Listing Number
 93.243

16. Assistance Listing Program Title
 Substance Abuse and Mental Health Services_Projects of Regional and National Significance

17. Award Action Type
 Non-Competing Continuation (REVISED)

18. Is the Award R&D?
 No

Summary Federal Award Financial Information	
19. Budget Period Start Date 09/30/2024 – End Date 09/29/2025	
20. Total Amount of Federal Funds Obligated by this Action	\$0
20a. Direct Cost Amount	\$0
20b. Indirect Cost Amount	\$0
21. Authorized Carryover	
22. Offset	
23. Total Amount of Federal Funds Obligated this budget period	\$399,544
24. Total Approved Cost Sharing or Matching, where applicable	\$0
25. Total Federal and Non-Federal Approved this Budget Period	\$399,544

26. Project Period Start Date 09/30/2022 – End Date 09/29/2027	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	\$1,198,513

28. Authorized Treatment of Program Income
 Additional Costs

29. Grants Management Officer - Signature
 Vashawn Banks

30. Remarks

Acceptance of this award, including the "Terms and Conditions," is acknowledged by the recipient when funds are drawn down or otherwise requested from the grant payment system.



National Child Traumatic Stress Initiative-Cat.III
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration

Notice of Award

Issue Date: 09/23/2024

Center for Mental Health Services

Award Number: 5H79SM084791-03 Revision 1

FAIN: H79SM084791

Program Director: Justin Cancel

Project Title: LifeWorks Trauma-Informed Community Based Counseling Program

Organization Name: YOUTH & FAMILY ALLIANCE

Authorized Official: Liz Schoenfeld

Authorized Official e-mail address: liz.schoenfeld@lifeworksaustin.org

Budget Period: 09/30/2024 – 09/29/2025

Project Period: 09/30/2022 – 09/29/2027

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby revises this award (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to YOUTH & FAMILY ALLIANCE in support of the above referenced project. This award is pursuant to the authority of Section 582 of the Public Health Service Act, as amended and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
Vashawn Banks
Grants Management Officer
Division of Grants Management
Vashawn.Banks@samhsa.hhs.gov
See additional information below

SECTION I – AWARD DATA – 5H79SM084791-03 REVISED

Award Calculation (U.S. Dollars)

Personnel(non-research)	\$215,351
Fringe Benefits	\$48,647
Travel	\$1,166
Supplies	\$4,758
Contractual	\$3,600
Other	\$52,757
Direct Cost	\$326,279
Indirect Cost	\$73,265
Approved Budget	\$399,544
Federal Share	\$399,544
Cumulative Prior Awards for this Budget Period	\$399,544
AMOUNT OF THIS ACTION (FEDERAL SHARE)	\$0

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
3	\$399,544
4	\$399,763
5	\$399,832

Note: Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number: 93.243
 EIN: 1742137189A1
 Document Number: 22SM84791A
 Fiscal Year: 2024

IC	CAN	Amount
SM	C96J091	\$399,544

IC	CAN	2024	2025	2026
SM	C96J091	\$399,544	\$399,763	\$399,832

SM Administrative Data:

PCC: NCTSI321 / OC: 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 5H79SM084791-03 REVISED

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 5H79SM084791-03 REVISED

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:

Use of program income – Additive: Recipients will add program income to funds committed to the project to further eligible project objectives. Sub-recipients that are for-profit commercial organizations under the same award must use the deductive alternative and reduce their subaward by the amount of program income earned.

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – SM SPECIAL TERMS AND CONDITIONS – 5H79SM084791-03 REVISED

REMARKS

Post Award Amendment - Administrative Change

This Notice of Award (NoA) is an administrative change to update the Project Director of record for the Year 3 budget period based on the corresponding key personnel post award amendment approved on **September 23, 2024**.

STANDARD TERMS OF AWARD

All previous terms and conditions remain in effect until specifically approved and removed by the Grants Management Officer.

Staff Contacts:

Jennifer Isely, Program Official
Phone: (240) 276-2563 **Email:** jennifer.isely@samhsa.hhs.gov

Vashawn Banks, Grants Specialist
Phone: 240-276-0633 **Email:** Vashawn.Banks@samhsa.hhs.gov



**Memorandum of Understanding
Integral Care
and
Communities for Recovery**

The purpose of this Memorandum of Understanding (“Memorandum”) is to describe cooperative responsibilities between Integral Care and Communities for Recovery, and to confirm and coordinate client provisions between the two organizations, as more particularly described below.

Integral Care agrees to do the following, to the extent it deems appropriate, in its sole discretion:

- Communicate with Communities for Recovery regarding availability of Integral Care’s services including appointment times as needed;
- Accept referrals of individuals from Communities for Recovery for ongoing behavioral health treatment;
- Facilitate a referral process for individuals who present to Integral Care with needs that can be met by Communities for Recovery;
- Make appropriate referrals to Communities for Recovery;
- Provide Communities for Recovery with appropriate referral information which includes, but is not limited to, the name of the individual, and contact information to include a phone number and address; and
- Collaborate with Communities for Recovery with a goal of achieving seamless care for referrals provided to Integral Care hereunder.

Communities for Recovery agrees to do the following, to the extent it deems appropriate, in its sole discretion:

- Communicate with Integral Care regarding availability of Communities for Recovery’s services;
- Accept referrals from Integral Care for individuals wanting recovery support services;
- Facilitate a referral process for individuals who present to Communities for Recovery with needs that can be met by Integral Care;
- Make appropriate referrals to Integral Care;
- Provide Integral Care with appropriate information regarding persons who are referred which includes, but is not limited to, the name of the individual, and contact information to include a phone number and address; and
- Collaborate with Integral Care with a goal of achieving seamless care for referrals provided by Communities for Recovery hereunder.

Each party agrees to comply with all applicable laws, rules and regulations regarding confidentiality of information pertaining to persons who are referred to Integral Care hereunder, including, without limitation, the Health Insurance Portability and Accountability Act (“HIPAA”), 42 CFR part 2, and the Health

Information Technology for Economic and Clinical Health Act (“HITECH”), each as may be amended from time to time.

Either party may terminate this Memorandum by giving thirty (30) days’ notice to the other party. Neither party shall be entitled to any compensation from the other for any of its actions hereunder.

Neither party shall assign or otherwise transfer its rights and/or obligations under this Memorandum without prior written consent of the other party. Subject to the provisions hereof, all of the covenants, conditions and obligations contained in this Memorandum shall be binding upon and inure to the benefit of the respective permitted successors and assigns of each party, to the same extent as if each such successor and assign were named as party to the Memorandum.

If any term or provision of this Memorandum or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Memorandum, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or enforceable, shall not be affected thereby, and each term and provision of this Memorandum shall be valid and enforced to the fullest extent permitted by law.

All notices, demands, requests, or other communications which may be or are required to be given, served or sent by either party to the other, shall be in writing and delivered personally or by certified mail, return receipt requested, with postage prepaid, at the address shown below for the receiving party. Personally delivered notices are deemed received upon actual receipt; notices sent by certified mail as described above are deemed received upon the earlier of actual receipt or three (3) business days after deposit of the notice with the U.S. Postal Service. A party may change the name or address for the giving of notice by written notice to the other party in accordance with the terms of this paragraph.

This Memorandum and all attachments referenced herein shall constitute the entire, full and complete agreement between the parties regarding the subject matter described herein, and there are no representations, inducements, promises, or agreements, oral or otherwise, between the parties not embodied herein, which are of any force or effect.

Except as expressly provided otherwise in this Memorandum, this Memorandum may not be changed or modified except by written document signed by both parties.

The provisions of this Memorandum which, by their nature, are intended to survive termination or expiration of this Memorandum shall so survive.

The headings contained in this Memorandum are for the convenience of the parties only and shall not be deemed to affect the meaning of the provisions hereof.


The failure of either party to insist upon the strict observation or performance of any provision of this Memorandum or to exercise any right or remedy shall not impair or waive any such right or remedy.

Every right and remedy given by this Memorandum to the parties may be exercised from time to time and as often as appropriate.

Neither party shall be responsible for its failure to fulfill, or delay in fulfilling, its obligations under this Memorandum during any period of time in which such failure or delay is due to force of majeure or other causes beyond its control, provided that such party shall be required to exercise commercially reasonable efforts to fulfill its obligations during any such period of time.

This Memorandum is effective on March 1, 2022 and ends February 28, 2027. This Memorandum may be renewed by written mutual agreement of both parties.

INTEGRAL CARE

By: 
David Weden
CAO/CFO

Date: 3/13/22

COMMUNITIES FOR RECOVERY

By: 
Signature

Date: 3/14/2022

Darrin Acker
Printed Name

Executive Director
Title