



Minutes

Committee: Membership Council

Date: 9/14/2020

Duration: 1:00 – 3:00

Meeting Place: VIRTUAL MEETINGS VIA ZOOM

<https://us02web.zoom.us/j/86532870646>

Meeting ID: 865 3287 0646

Presiding:

Attendance:

P = Present

TC = Attended via Dial in

A = Absent

| Membership Council Members | | | | | | | |
|----------------------------|--------------------|---|------------------|---|--------------------------|---|---------------------|
| P | Dr. Virginia Brown | A | Esther Johnson | A | Kelly White | A | Steven James Potter |
| A | Christy Moffett | P | Greg McCormack | A | Andrew Miller | A | Gretchen Nelson |
| P | Alex Zapata | A | Ryan Adam | P | Laura Ward | P | Vella Karman |
| P | Ann Teich | A | Jessie Metcalf | P | Lisa Garcia | P | Yvonne Camarena |
| A | Catherina Conte | A | Dawn Perkins | P | Lyric Wardlow | | |
| A | Donna Ware | P | Kathleen Casey | P | Peggy Davis Braun | | |
| | | P | Kathleen Ridings | A | Steve Brothers | | |
| Committee Chairs | | | | | | | |
| A | Kellee Coleman | A | Dylan Shubitz | P | Kali Holyfield | A | Susan McDowell |
| P | Erin Whelan | | | | | | |
| Advisors | | | | | | | |
| A | Awais Azhar | P | Bill Brice | A | Sarah Cook | A | Irit Umani |
| P | Adelita Winchester | A | Paul Caudero | A | Thomas Visco | A | Cosy Hough |
| P | Cacki Young | A | Phil Session | A | John Waller (COA) | A | Sam Verde |
| P | Summer Wright | A | Ruth Ahearn | A | Jason Phillips | A | Quiana Fisher |
| P | Lara Foss | P | Neil Hackett | A | Akeshia Johnson-Smothers | P | Ashley Richardson |
| ECHO (CoC Lead) | | | | | | | |
| P | Matt Mollica | P | Kate Moore | P | Preston Petty | P | Axton Nichols |
| P | Laura Evanoff | P | Sarah Duzinski | A | Chris Davis | P | Chris Murray |
| P | Claire Burrus | A | Mason Turpin | A | Whitney Bright | A | Norman Harris |
| P | Andrew Willard | P | Akram Al-Turk | P | Eri Gregory | | |

| AGENDA | | | DISCUSSION | ACTION ITEMS |
|---|----------|-------------|---|---|
| I. Welcome & Approval of Minutes | Dr Brown | 1:00 – 1:10 | Review and Approve August 2020 Minutes <ul style="list-style-type: none"> Action item: Review and approve August 2020 minutes | <ul style="list-style-type: none"> Action Item: August minutes approved without revisions |
| II. Membership Council Business | P Braun | 1:10 – 2:10 | ECHO Board Updates <ul style="list-style-type: none"> ECHO Board has been evaluating and digesting the information in the recent Poppe Report | <ul style="list-style-type: none"> N/A |

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| | S Duzinski | <ul style="list-style-type: none"> ▪ Ran from August 27th to September 2, with a different theme each day <ul style="list-style-type: none"> • 8/27 Prepare for Week of Action • 8/28 Learn about homelessness • 8/29 Create something to help end homelessness • 8/30 Share what you have created • 8/31 Call on our community to take action • 9/1 Give to help those ending homelessness • 9/2 Thank the helpers ▪ City of Austin created communications materials for partners to utilize ▪ Partner agencies reported the initiative was a success and had tangible benefits like increasing donations ▪ <u>Recommendation Provided by Member:</u> Week of Action could be more effective if partnered with existing initiatives, like the Point in Time Count ▪ <u>Question raised by member:</u> How persons w/ lived expertise were included in the planning process for the initiative <ul style="list-style-type: none"> • Response: The Austin Homelessness Advisory Council was consulted via surveys and gave positive feedback on the plan ○ CoC Homeless System Communications Meeting <ul style="list-style-type: none"> ▪ Group meets weekly on Wednesdays for an hour and a half ▪ Will be working to establish a Team Charter ▪ Gearing up for November's "National Homeless Awareness Month" ▪ <u>Contact Lara Foss if you'd like to attend</u> • ECHO <ul style="list-style-type: none"> ○ ECHO Facebook: http://www.facebook.com/atxecho <ul style="list-style-type: none"> ▪ ECHO Communications Manager, Chris Davis, has been creating and posting "Partner Spotlight" videos that can be viewed on the ECHO Facebook page ○ ECHO recently hired a Director of Research & Evaluation, Akram Al-Turk | <ul style="list-style-type: none"> • Members to contact City of Austin staff, Lara Foss, to participate in the Homeless System Communications Meetings. Lara.foss@austintexas.gov • Sarah Duzinski to send MC contacts attachments and information about new R&E Director, Akram Al-Turk. Add intro to October Agenda. |

| AGENDA | DISCUSSION | | ACTION | |
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| | A Willard | | <ul style="list-style-type: none"> ○ Membership Council (2) ○ City of Austin representative(s) ● <u>Concern Expressed by member:</u> Potential Conflict of Interest could affect who works on and/or approves the Written Standards ● <u>Comment:</u> Difficult to consider issues of conflicts of interest in sub-committees when conflicts of interests at the CoC governance/Membership Council-level have not been addressed ● <u>Question from member:</u> Who decided who will be part of the Written Standards sub-committee: <ul style="list-style-type: none"> ○ <u>Clarification</u> that sub-committee composition listed above was a suggestion from ECHO staff and not a final decision. It will be up to Membership Council to settle on the composition of the sub-committee ○ <u>Clarification</u> that potentially conflicted individuals could participate in the PSH Written Standards review sub-committee, but only non-conflicted CoC members would be able to vote to approve the finalized Written Standards ● <u>Comment</u> that the process for creating and approving policies/standards for the CoC have not been consistent or fully transparent. Concerns that items discussed in MC committees (e.g. Local Policy & Practice committee) may get changed (without committee knowledge) prior to being presented to MC for final approval. ● <u>Action Item:</u> Approve the creation a Sub-Committee to review public comments to the CoC PSH Written Standards before presenting to Membership Council for final approval. <ul style="list-style-type: none"> ○ Due to discussions not resulting in a consensus, this action item will not be voted on during meeting and will be carried over to a future MC meeting. ○ Decision: ECHO will publish draft PSH Written Standards to begin collecting feedback while the review sub-committee structure is being determined <p>CoC Funding Competition</p> <ul style="list-style-type: none"> ● TX-503 Grant Inventory Worksheet (GIW) ● GIW was updated and submitted to local HUD field office prior to the deadline | |
| IV. Committee Updates | E Whelan | 2:50 – 3:00 | <p>CoC & ESG Committee</p> <ul style="list-style-type: none"> ● CoC & ESG committee, in collaboration with ECHO Research & Evaluation department, have been working to revise the performance scorecards for CoC programs | <ul style="list-style-type: none"> ● No action items voted on due to time constraints |

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| | | | <ul style="list-style-type: none"> ○ Scorecard creation process has consulted national best practices as well as local lived expertise ● Current plan is to first approve the metrics to be included on the scorecard, then go back and establish the scoring guidelines <ul style="list-style-type: none"> ○ New project performance metrics to be include in the revised scorecard <ul style="list-style-type: none"> ▪ Days to move-in ▪ Average length of participation in program ▪ Zero-income population at entry/exit ▪ Black and Indigenous People of Color at entry/exit ● Committee created a survey for committee members to provide feedback on how important each metric is and potential concerns <ul style="list-style-type: none"> ○ Comments have been submitted but not fully reviewed yet <p>Action Item: Approve the creation a Sub-committee to review feedback and recommend updates to Performance Scorecards to Membership Council. Item not voted on due to time constraints</p> <p>Local Policy and Practice Committee</p> <ul style="list-style-type: none"> ● No updates due to time constraints <p>Action Item: Approve by consensus the proposed CoC Permanent Supportive Housing (PSH) Program Transfer Policy Item not voted on due to time constraints</p> | <ul style="list-style-type: none"> ● Add Scorecard action item to the agenda for the October meeting ● Add PSH Program Transfer Policy as an action item on the agenda for October meeting. |
| V. Coalition Updates | L Wardlow | 3:00 | <p>Austin Youth Collective</p> <ul style="list-style-type: none"> ● AYC is currently reviewing data from the Rapid Rehousing Program surveys. ● AYC is presenting at the Texas Education summit tomorrow (9/15). ● Assessing AYC 2021 FY budget and conducting trainings with new AYC members. <p>Youth Homelessness Demonstration Project Leadership Advisory Council</p> <ul style="list-style-type: none"> ● No updates due to time constraints <p>Equity Task Group</p> <ul style="list-style-type: none"> ● No updates due to time constraints | |
| Adjournment | | | Next Meeting: October 5th, 2020 1:00PM – 3:00PM; Virtual meeting invite to be sent out later | |